



ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	3253
December 7, 2021	
Supervisor Randall called the meeting to order at 7:00 p.m. with a moment of silence in remembrance of Pearl Harbor Day. Roscommon County Road Commission representative Bryan Jeske lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, and DuPuis-Trustee. Absent: Hose-Treasurer, Christian-Trustee	Roll Call
CONSENT AGENDA	
Motion by DuPuis, second by Milburn, to approve the items on the Consent Agenda with the additional bills as presented. All ayes, Motion carried.	Approved
PUBLIC COMMENT	
Resident inquired about frequency of winter recycling schedule.	Recycling
CORRESPONDENCE	
Republic Services representative Gary Hicks discussed change of service day for trash pick up with the Board. Motion by Randall, second by DuPuis, to authorize Agreement with Republic Services to change service day from weekly Wednesday pick up to weekly Monday pick up starting Monday January 10, 2022. All ayes, Motion carried.	Republic Services
Roscommon County Road Commission representative Bryan Jeske presented Allocation Carry Forward Request to the Board. Motion by DuPuis, second by Milburn, to authorize Supervisor and Clerk to execute the Township Allocation Carry forward Request in the amount of \$454.55 for the 2022 construction year. All ayes, Motion carried.	RCRC Allocation Carry Forward
Board reviewed correspondence from Roscommon County regarding unsold tax foreclosed properties not sold. Motion by Randall, second by Milburn, to adopt Resolution #2021-12-07, to accept transfer of foreclosed parcel. All ayes, Motion carried.	Resolution #2021-12-07 206 McClellan
Roscommon County request for American Rescue Plan Act Grant Funding Agreement was presented to the Board. Discussion regarding whether acceptance meant the entire proposed project would have to be completed. Motion by Randall, second by DuPuis, to authorize Clerk to execute American Rescue Plan Act Grant Funding Agreement contingent upon Roscommon County's understanding that only the portion of the proposed agreement covered by the Roscommon County American Rescue Act grant will be completed. All ayes, Motion carried.	Roscommon County American Rescue Plan Act Grant Funding Agreement
UNFINISHED BUSINESS	
Dangerous Building update was given with 6585 W. Houghton Lake Drive being scheduled for hearing on Wednesday, December 15, 2021.	6585 W. Houghton Lake Drive
Board reviewed updated invoice on 218 Joliet that had been sent to property owners.	218 Joliet
Clerk presented Letter of Understanding that had been sent and hand-delivered on 128 Desoto. Property owners had still not contacted Township to execute.	128 Desoto
NEW BUSINESS	
Termination of a Roscommon Township firefighter was reviewed by the Board. Motion by Milburn, second by DuPuis, to remove Travis Clark from the Roscommon Township Fire Department effective December 1, 2021. All ayes, Motion carried.	Fire Department Termination
Supervisor thanked persons involved with the Beautify M-55 Holiday Project and requested the Township purchase Christmas trees. Motion by DuPuis, second by Milburn, to authorize the purchase of up to two Christmas trees not to exceed \$70.00 to place next to the "Holiday Card" on the corner of M-55 and Federal Ave., from budget line 101-101-850-00. All ayes, Motion carried.	M-55 Beautify Holiday Project
Supervisor/Assessor presented CAMA Data Standards/AMAR information regarding poverty exemptions. Motion by Milburn, second by DuPuis, to adopt Resolution #2021-12-07a, 2022 Poverty Exemption Income Guidelines and Asset Test as presented. All ayes, Motion carried.	Resolution #2021-12-07a Poverty Exemption

Roscommon Township owned properties were discussed by the Board. Supervisor/Assessor requested legal review of taxable/exempt status of property owned by Roscommon Township and possibility of transferring properties in South Houghton Lake Forest Estate to Houghton Lake Sewer Authority. Consensus of the Board to authorize Supervisor/Assessor contact obtain legal review of Township owned properties.	Township Owned Properties Review
Supervisor/Assessor presented the Board the customary Roscommon Township Property Owner Questionnaire and requested it be sent out with 2022 Assessment Change Notices. Motion by DuPuis, second by Randall, to send presented questionnaire with Assessment Notices in February 2022 for a cost up to \$400.00. All ayes, Motion carried.	Assessing Property Owner Questionnaire
Board reviewed pictures of deteriorating cemetery marker foundations submitted by Clerk requesting replacement direction. The matter was tabled at this time in order to collect more information as to who is responsible for replacing the foundations.	Cemetery Foundation Replacements
Zoning Board of Appeals reappointment was discussed by the Board. Motion by DuPuis, second by Milburn, to reappoint Robert Bryant to the Roscommon Township ZBA for a term to begin December 7, 2021 through December 7, 2024. All ayes, Motion carried.	ZBA Reappointment
ANNOUNCEMENTS	
Supervisor stated December Board of Review is scheduled for Tuesday, December 14, 2021 to correct qualified errors and omissions.	December BOR
Clerk stated the Recycle Center will be open December 29, 2021 to accommodate recycling due to Christmas.	Recycling
Supervisor stated the Township Hall will be closed December 22, 23, 24 and 27, 2021 to observe Christmas and will reopen December 28, 2021.	Township Hall
PUBLIC COMMENT	
Roscommon County Commissioner Milburn expressed his support Houghton Lake Heights revitalization.	HL Heights
Resident inquired about location of possible future community garden.	Community Garden
ADJOURN	
Motion by Milburn, second by DuPuis, to adjourn the meeting at 8:03 p.m. All ayes, Motion carried.	8:03 PM
Carie A. Milburn, Township Clerk  Date: 1/5/22	
Diane F. Randall, Township Supervisor  Date: 1-5-2022	Minutes prepared by Deputy Clerk Stogiera
THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT REGULAR MEETING OF THE	
ROSCOMMON TOWNSHIP BOARD	