

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	3250
September 7, 2021	
Supervisor Randall called the meeting to order at 7:00 p.m., with Trustee Christian leading the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee.	Roll Call
	AGENDA ADDITION
Supervisor asked to add two items to the agenda under Correspondence and Unfinished Business. Motion by Milburn, second by Hose, to add to the agenda under Correspondence #7 Neika Hartwell and Jessica Terrian request to place a memorial bench at the ball fields; and under Unfinished Business# 6 Roscommon Township Dental and Vision Insurance. All yes, Motion carried.	Memorial Bench and Insurance
	CONSENT AGENDA
Motion by Christian, second by Hose, to approve the items on the Consent Agenda with the additional bills and September 2, 2021 Special Meeting Minutes as presented. All yes, Motion carried.	Approved
	PUBLIC COMMENT
None at this time.	None
	CORRESPONDENCE
Board reviewed FEMA Insurance Program notice. Consensus of the Board to authorize Supervisor to contact FEMA for more information about the National Flood Insurance Program.	FEMA Flood Insurance
Supervisor read Robert Brotebeck's Planning Commission member resignation letter. Motion by Hose, second by Milburn, to accept the resignation of Robert Brotebeck from the Roscommon Township Planning Commission effective August 17, 2021, with the Board's sincere appreciation for his exemplary service to Roscommon Township. All yes, Motion carried.	Planning Commission Resignation
Letter of Interest from Sheryl Leonard was reviewed. Motion by DuPuis, second by Christian, to appoint Sheryl Leonard to the Roscommon Township Planning Commission for a term to begin September 7, 2021 through September 7, 2023. All yes, Motion carried.	Planning Commission Appointment
Michigan Agribusiness Solutions land applications of biosolids notice for properties near Loxley and Riedel was discussed.	Land Application Notice of Biosolids
Clerk presented Freedom Of Information Act request from True North Law regarding election information and documentation.	True North Law FOIA
Board reviewed EGLE Permit for 304 Heightsview Drive stabilization to prevent erosion.	EGLE Permit
Board considered request regarding placement of a memorial bench at ball fields. Motion by DuPuis, second by Christian, to authorize the placement of a memorial bench for Craig Bartlett at the South field of Dutcher Softball Complex in a location consenting with the Maintenance Lead. All yes, Motion carried.	Memorial Bench
	UNFINISHED BUSINESS
Supervisor presented notice that the Township was awarded the American Rescue Plan Act allocation. Board discussed requirement of Conflict of Interest Policy regarding procurement. Motion by Milburn, second by Hose, to adopt Resolution #2021-9-7, Roscommon Township Federal Procurement Conflict of Interest Policy as presented. All yes, Motion carried.	Resolution #2021-9-7 Federal Procurement Conflict of Interest Policy
Roscommon County Habitat for Humanity request was presented to the Board. Consensus of the Board to acknowledge their request and hold until more information can be gathered.	ARPA Funds Request Habitat for Humanity
Board reviewed and discussed the Cherry Capital Connection, LLC Metro Act Application. Motion by Milburn, second by Hose, to adopt Resolution #2021-9-7a, to approve and grant Cherry Capital Connection, LLC a bilateral Metro Act right-of-way permit effective September 7, 2021, based upon the Application received August 3, 2021, contingent upon additional information requested: clarification regarding route maps and timeline. All yes, Motion carried.	Resolution #2021-9-7a Cherry Capital Connection LLC
Board was updated on speed study on W. Nestel Road. RCRC will offer more information soon.	Speed Study

Treasurer updated Board on the Roscommon Township Investment Policy. Auditors reviewed and said it was compliant.	Investment Policy
Clerk advised MDNR grant for Lakeview Park Phase II final reimbursement payment was received and the grant is now closed.	Lakeview Park Phase II MDNR Grant
Board discussed the dental and vision insurance options. Motion by Hose, second by Christian, to replace Guardian Dental and Vision Insurance with Delta Dental and VSP insurance effective October 1, 2021. All yes, Motion carried.	Dental and Vision Insurance
NEW BUSINESS	
Roscommon Township Fire Department Executive Board recommendation for First Lieutenant was discussed. Motion by Milburn, second by Hose, to authorize promotion of R. Scott Gillmore to First Lieutenant for the Roscommon Township Fire Department effective September 7, 2021. All yes, Motion carried.	First Lieutenant Appointment
Roscommon Township Fire Department Executive Board recommendation for Second Lieutenant was discussed. Motion by Christian, second by DuPuis, to authorize the appointment of Cody Doyle to the position of Second Lieutenant to the Roscommon Township Fire Department effective September 7, 2021. All yes, Motion carried.	Second Lieutenant Appointment
Fire Chief Williams requested the Board to review the Public Safety and Fire Emergency Response Cost Recovery Ordinance to bill for fire run costs. Consensus of Board to have Clerk, Treasurer and Fire Chief evaluate course of action and bring back recommendation to Board.	Public Safety and Fire Emergency Response Cost Recovery
Board discussed Maintenance Department submitted quote for Disc Golf Course stump grinding. Motion by Hose, second by Randall, to authorize the estimate from Northern Michigan Stump Grinding, LLC for the Roscommon Township Disc Golf Course "holes" 12 through 18, from line item 101-698-779-00. All yes, Motion carried.	Disc Golf Course Stump Grinding
Supervisor thanked those who worked on new Roscommon Township lettering on lobby wall. Board discussed options for adding township pictures to the wall.	Township Office
Board reviewed Roscommon County Stormwater Management Standards.	Stormwater Management
Supervisor presented annual Township Hall elevator CAT Test to the Board. Motion by Milburn, second by Christian, to authorize the annual CAT 1 Hydro Test in the amount of \$975.00. All yes, Motion carried.	Otis Elevator Annual Test
IT Right quote for a new network switch was discussed by the Board. Motion by Hose, second by DuPuis, to authorize the purchase of a new and larger (52 port) switch for network and wireless keyboard for Maintenance and Supervisor for a cost not to exceed \$1,044.00, from line item 101-101-977-00. All yes, Motion carried.	IT Right Quote
Transportation Asset Management and Gravel Road Basics class flyer was reviewed. Motion by Hose, second by Milburn, to authorize attendance for Township Officials to the Transportation Asset Management and Gravel Road Basics class at Greenwood Township Hall on Tuesday, September 21, 2021. All yes, Motion carried.	Transportation Asset Management and Gravel Road Basics Class
ANNOUNCEMENTS	
Board recognized Trustee DuPuis' birthday.	Trustee Birthday
PUBLIC COMMENT	
Resident announced her official candidacy for Michigan State Representative for the 103 District.	State Representative Candidacy
Houghton Lake Resorter representative stated Household Hazardous Waste Collection is September 11, 2021 from 9:00 a.m. to 1:00 p.m.	Hazardous Waste
ADJOURN	
Motion by Hose, second by Christian, to adjourn the meeting at 8:06 p.m. All yes, Motion carried.	8:06 PM
Carie A. Milburn, Township Clerk	Date:
Diane F. Randall, Township Supervisor	Date:
	Minutes prepared by Deputy Clerk Stogiera