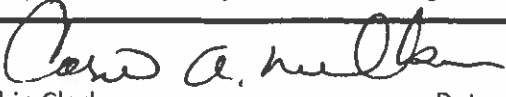



| ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES | |
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| 8555 Knapp Road, Houghton Lake, MI 48629 | |
| June 1, 2021 | |
| Supervisor Randall called the meeting to order at 7:00 p.m., with Cheryl Holladay leading the Pledge of Allegiance. | Call to Order |
| Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee. | Roll Call |
| AGENDA ADDITION | |
| Supervisor asked to add the Houghton Lake Chamber of Commerce fireworks to the Agenda. Motion by Milburn, second by Christian, to add Chamber of Commerce Forth of July fireworks under New Business #10. All yes, Motion carried. | Fireworks |
| CONSENT AGENDA | |
| Motion by DuPuis, second by Hose, to approve the items on the Consent Agenda with the additional bills as presented. All yes, Motion carried. | Approved |
| CORRESPONDENCE | |
| Supervisor read letter of resignation from Bryan Jeske. Motion by Hose, second by Christian, to accept the resignation of Bryan Jeske from the Roscommon Township Planning Commission and Roscommon Township Zoning Board of Appeals effective August 1, 2021, with the Board's sincere gratitude for his commitment to our community. Milburn-yes, Christian-yes, Randall-yes, Hose-yes, DuPuis-no, Motion carried. | PC and ZBA Resignation |
| Resignation of ZBA member David Parsons was reviewed. Motion by Hose, second by Milburn, to accept the resignation of David Parsons from the Roscommon Township Zoning Board of Appeals effective June 1, 2021, with the Board's appreciation for his service on said board. All yes, Motion carried. | ZBA Resignation |
| Supervisor stated the Township annual audit for fiscal year 2020-2021 will begin June 8, 2021. It was consensus of the Board to request a Special Meeting after the audit with auditors to discuss American Rescue Act funds. | 2020-2021 Fiscal Year Audit |
| Board reviewed list from County of tax foreclosed properties. Treasurer Hose will look into new law regarding the tax foreclosure process and township's responsibility regarding prior liens. Consensus of the Board to not take any action at this time to purchase any tax foreclosed properties. | Tax Foreclosed Properties |
| Supervisor read correspondence from County regarding public viewing of the 2021 Roscommon County Hazard Mitigation Plan. County is accepting public comment on the draft plan until June 16, 2021. | 2021 Hazard Mitigation Plan |
| UNFINISHED BUSINESS | |
| Board reviewed updated Roscommon Township Purchasing/Expenditure Control/Bidding Policy. Motion by Hose, second by DuPuis, to adopt Resolution #2021-6-1, to amend the Roscommon Township Policy, to remove Expenditure Control Bidding and insert Roscommon Township Purchasing/Expenditure Control/ Bidding Policy as presented and amended. All yes, Motion carried. | Resolution #2021-6-1 Purchasing/Expenditure Control/Bidding Policy |
| Clerk gave update on Airport Hangar lease for Lot 4. | Airport Hangar Lease |
| Board discussed Houghton Lake Building Agency Intergovernmental Agreement that was presented to participating Townships for consideration. Consensus to request two changes. | Intergovernmental Agreement |
| NEW BUSINESS | |
| Roscommon Township Fire Department Executive Board's recommendation for Captain was submitted. Motion by Hose, second by DuPuis, to authorize the appointment of Lieutenant Cody Parr to the position of Captain/Training Officer effective June 1, 2021. All yes, Motion carried. | Fire Department Captain Appointment |
| Request from EAA Chapter 1259 for a "Fly-In" at the HL Airport to promote youth programs and events was reviewed. Motion by Hose, second by Christian, to authorize the EAA Chapter 1259 to hold a fly-in at the Houghton Lake State Airport on Saturday, July 3, 2021, from 10:00 a.m. until 3:00 p.m. Certificate of Insurance required naming Roscommon Township as additional insured; and no airplane rides will be given. All yes, Motion carried. | EAA Chapter 1259 Fly-In |

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| Board considered renewal options for the Michigan Township Association membership and education. Motion by Hose, second by DuPuis, to authorize the Michigan Townships Association invoice as follows: Annual Dues in the amount of \$2,999.68 from line item 101-101-852-00; Legal Defense Fund in the amount of \$89.99 from line item 101-101-807-00 and Online Learning Subscription - Premium Pass in the amount of \$1,900.00 from line item 101-101-860-00. All yes, Motion carried. | MTA Annual Dues |
| Supervisor requested to purchase reusable bags with the Township logo for welcome packets. Motion by Milburn, second by Hose, to authorize up to \$175.00 for reusable bags from line item 101-101-850-00. All yes, Motion carried. | Welcome Pack Township Logo Bags |
| Clerk requested permission to hold Movie in the Park as the Director and Producer of Frozen Stupid 2 contacted the Township about having an event. Motion by Milburn, second by DuPuis, to adopt Resolution #2021-6-1a, to amend the 2021/2022 Fiscal Year Budget to move \$300.00 from line item 101-101-999-00 to line item 101-698-959-00. All yes, Motion carried. | Resolution #2021-6-1a 2021/2022 FY Budget Amendment |
| Motion by Randall, second by Milburn, to authorize Movie in the Park for Frozen Stupid 2 for a cost not to exceed \$300.00 during the second weekend in August, from line item 101-698-959-00. All yes, Motion carried. | Movie in the Park |
| Maintenance request for American flags at park pavilions was discussed by the Board. Motion by Hose, second by Christian, to authorize purchase of patriotic bunting swag for pavilions during special events and Patriotic holidays for a cost up to \$88.00. All yes, Motion carried. | Patriotic Bunting Swag |
| Power washing quotes for parks was considered. Motion by Hose, second by Milburn, to authorize Top Notch to power wash the Kevin Sperry Memorial Heights Park pavilion in the amount of \$200.00 from line item 101-698-778-00; and to power wash the dock/fishing pier at Lakeview Park in the amount of \$200.00 from line item 101-698-777-00. All yes, Motion carried. | Power Washing |
| Maintenance equipment repair was discussed. Motion by Milburn, second by DuPuis, to authorize Yardbird to repair Snapper Mower drive belt and pull cord in the amount of \$65.00 and to repair ignition module for the Husqvarna 525 in the amount of \$162.39, from line item 101-698-776-00. All yes, Motion carried. | Maintenance Equipment Rep |
| HLBA request for Dangerous Buildings Ordinance updated process training. Motion by DuPuis, second by Christian, to authorize an update of the Dangerous Buildings Ordinance process training for a cost not to exceed \$400.00, from line item 101-101-860-00. All yes, Motion carried. | Dangerous Buildings Ordinance Process Training |
| Board reviewed amendments to the 2021/2022 fiscal year budget. Motion by DuPuis, second by Milburn, to adopt Resolution #2021-6-1b, to move \$6,000.00 from line item 101-333-959-00, Dangerous Buildings, to line item 101-805-807-00, Legal Fees. All yes, Motion carried. | Resolution #2021-6-1b 2021/2022 FY Budget Amendment-Legal Fees |
| Board discussed Short Term Rental Fees and Administration budget lines. Motion by DuPuis, second by Milburn, to adopt Resolution #2021-6-1c, to amend the 2021/2022 Fiscal Year Budget, to add under Revenue, line item 101-000-478-00, Short Term Rental (STR) Fees in the amount of \$3,200.00; and to add, under Expense, line item 101-333-801-00, Short Term Rental (STR) Administration in the amount of \$3,200.00. All yes, Motion carried. | Resolution #2021-6-1c STR Fees and Administration |
| Board discussed the Roscommon Township COVID-19 Preparedness Plan on renting the community hall. Consensus of the Board to update the COVID-19 Preparedness Plan to allow rental of the community hall beginning July 1, 2021. | COVID-19 Preparedness Plan |
| Board considered promotion for Township through HL Chamber of Commerce for Fourth of July fireworks. Motion by Christian, second by DuPuis, to authorize \$500.00 to the Houghton Lake Chamber of Commerce for the fireworks promotion, from line item 101-101-850-00. All yes, Motion carried. | Fourth of July Fireworks |
| ANNOUNCEMENTS | |
| Trustee DuPuis stated the Household Hazardous Waste Collection Day is Saturday June 5, 2021 from 9:00 a.m. to 1:00 p.m. | Hazardous Waste Collection Day |
| Clerk thanked Supervisor Randall, Rose, Barb Stevenson, Fire Chief Joe Williams, firefighters Cody Doyle, Cody and Amanda Parr and their family for helping place veterans flags at the cemetery for Memorial Day. | Veterans Cemetery Flags |
| Trustee Christian stated the Fire Department received their new fire truck. | New Fire Truck |

| | | PUBLIC COMMENT |
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| Houghton Lake Resorter representative asked for clarification on the Short Term Rental regulation and information on the senate bill and house bill being considered to remove local government ability to regulate. | | Short Term Rental Regulation |
| | | ADJOURN |
| Motion by Hose, second by Christian, to adjourn the meeting at 8:23 p.m. All yes, Motion carried. | | 8:23 PM |
|  Carie A. Milburn, Township Clerk | Date: 7/8/21 | |
|  Diane F. Randall, Township Supervisor | Date: 7/9/21 | Minutes prepared by Deputy Clerk Stogiera |

15/1/19

William F. Thomas