

<b>ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES</b>	
<b>8555 Knapp Road, Houghton Lake, MI 48629</b>	3244
<b>March 2, 2021</b>	
This meeting was electronic remote access, held via video/audio conferencing, in accordance with MDHHS February 4, 2021 Order, effective February 8, 2021-March 29, 2021, in response to COVID-19 . The public and board were able to participate in the meeting through Zoom access by computer or phone.	Electronic Remote Access Meeting
Supervisor Randall called the meeting to order at 7:00 p.m. and lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee.	Roll Call
	<b>PUBLIC COMMENT</b>
Resident urged Township Board to adopt February 24, 2021 Roscommon County Board of Commissioners' Resolution. Another resident asked Board to consider supporting the same Resolution and advised of the local groups that were supporting the Resolution.	County Resolution
	<b>CONSENT AGENDA</b>
Motion by Hose, second by DuPuis, to approve the items on the Consent Agenda with the additional bills as presented. All yes, Motion carried.	Approved
	<b>CORRESPONDENCE</b>
Board reviewed correspondence from Roscommon County Clerk regarding Roscommon County Board of Commissioners Resolution #2021-2-1 and the Roscommon County Transportation Authority free rides to and from Covid vaccine appointments in Roscommon County. Supervisor invited guest to give up-to- date information regarding availability of COVID-19 vaccine. MidMichigan Health CEO Jim Raschke spoke regarding working with Central Michigan Health Department as one of the location to administer vaccines in Roscommon Township. He advised currently people over 65 years of age and other eligible groups can call MidMichigan Health and make an appointment to receive the vaccine. He advised appointments are being filled as fast as they are available. Central Michigan Health Department Health Officer Steve Hall presented a PowerPoint showing current rates of COVID-19 infections ; number of vaccines received; numbers of vaccines that have been administered in Roscommon County and surrounding counties; and other information. He advised of the current and future process to obtain an appointment for the COVID-19 vaccine. Supervisor thanked both guest for attending and sharing the information. It was consensus of the Board to thank the County Commissioners for passing the Resolution and agreed that supporting local businesses is very important.	Roscommon County Resolution In Support of Local Businesses and Covid-19 Vaccine
Fraternal Order of Eagles #3201 request for Memorial Day Parade permit was reviewed. Motion by Hose, second by Christian, to authorize Supervisor to proceed with the permitting process with MDOT for the 2021 Fraternal Order of Eagles Memorial Day Parade. All yes, Motion carried.	Memorial Day Parade
Women's Softball League request for use of ball fields at Skinner Park was presented. Motion by Hose, second by Christian, to authorize the Houghton Lake Women's Softball League use of Dutcher Softball Complex Fields 1 and 2 on Tuesdays and Thursdays from April through August for the 2021 season. The Annual Fun Tournament is allowed on August 14, 2021, and shall not interfere with the Annual Movie in the Park, said approval is contingent upon proper insurance. There will not be a cost for use of the fields, instead, we would appreciate the League's assistance in clean up after their events. Porta potties will be placed throughout the park for park use, if additional porta potties are required, it will be the responsibility of the leagues. All yes, Motion carried.	Women's Softball League

<p>Houghton Lake Men's League request to use fields was also presented. Motion by Hose, second by Christian, to authorize the Houghton Lake Men's League use of Dutcher Softball Complex Fields 1 and 2 on Mondays and Wednesdays from May through August for the 2021 season. The Annual Tournament allowed April 24 and 25, 2021, said approval is contingent upon proper insurance. There will not be a cost for use of the fields, instead, we would appreciate the League's assistance in clean up after their events. Porta potties will be placed throughout the park for park use, if additional porta potties are required, it will be the responsibility of the league's. All yes, Motion carried.</p>	<p>Men's League</p>
<p>Roscommon County Equalization Department 2021-2022 Contract for Services was discussed. Motion by Christian, second by DuPuis, to adopt Resolution #2021-3-2, to authorize Supervisor to contract with Roscommon County Equalization for the 2021/2022 year for Option A: Full Service-Assessment, Tax and Clerk for \$1.15 per parcel and \$0.45 per parcel for postage. All yes, Motion carried.</p>	<p>Resolution #2021-3-2 2021-2022 Roscommon County Equalization Contract</p>
<p>Roscommon County Road Commission representative Jeske discussed the 2021 proposed Road Project Plan and answered questions regarding plan. Supervisor read which roads were going to be addressed in the 2021 plan. The Board discussed other possible projects that included drainage. It was a consensus of the Board to bring Roscommon County Road Commission contracts to the April 6, 2021 regular meeting.</p>	<p>RCRC 2021 Proposed Road Project Plan</p>
<b>UNFINISHED BUSINESS</b>	
<p>Treasurer updated the Board on the Fire Insurance Withholding Program escrow for the Stoneschool Road and advised escrow was not being held with attorney, but rather insurance company is holding a portion of proceeds until fire damaged building is removed.</p>	<p>Fire Insurance Withholding Program</p>
<p>Board discussed special meeting dates for March 2021. Supervisor advised the March 17, 2021 special meeting was regarding Pre-Audit findings and will be held virtually and in-person. The March 11, 2021 meeting will be for presentations regarding administration of STRs and will be held only virtually.</p>	<p>Special Meeting Dates</p>
<b>NEW BUSINESS</b>	
<p>Supervisor presented the proposed 2021/2022 Annual Budget to the Board. Motion by Milburn, second by Hose, to adopt Resolution #2021-3-2a, to adopt the Fiscal Year 2021/2022 Roscommon Township Budget by fund as follows: General Fund in the amount of \$833,407.00; Road Fund in the amount of \$99,470.00; Fire Operating in the amount of \$676,921.00, Fire Equipment in the amount of \$26,596.00 and Solid Waste/Trash in the amount of \$435,820.00. All yes, Motion carried.</p>	<p>Resolution #2021-3-2a 2021/2022 Annual Budget</p>
<p>Roscommon Township payroll for Fiscal Year 2021/2022 was presented. Motion by Hose, second by DuPuis, to adopted Resolution #2021-3-2b, Township Payroll for Fiscal Year 2021/2022, as presented. All yes, Motion carried.</p>	<p>Resolution #2021-3-2b 2021/2022 Township Payroll</p>
<p>Board reviewed the Cemetery Maintenance Contract. Motion by Hose, second by Christian, to authorize Clerk to contract for Cemetery Maintenance for an amount not to exceed \$14,000.00. All yes, Motion carried.</p>	<p>Cemetery Maintenance Contract</p>
<p>Supervisor discussed Health Insurance Contribution Opt Out 80/20 Plan for 2021. Motion by Christian, second by Hose, to adopt Resolution #2021-3-2c, Annual Exemption Option as set forth in the 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, as presented. All yes, Motion carried.</p>	<p>Resolution #2021-3-2c Opt Out 80/20 Health Insurance Contribution</p>
<p>Treasurer updated Board regarding 2021 Compost/Recycling Stickers. Motion by Hose, second by Milburn, to keep the 2021 Compost Permit Stickers costs as follows: \$1,200.00 annually for tree service contractors, \$150.00 for resident leaf and grass contractors, \$300.00 for non-resident leaf and grass contractors and \$75.00 for non-resident Recycle/Compost. All yes, Motion carried.</p>	<p>2021 Compost/Recycling Permit Stickers</p>

Supervisor discussed the 2021 MTA On-Line Annual Conference. Motion by Christian, second by Hose, to authorize up to \$226.00 for each Roscommon Township Board Member who wishes to attend the MTA On-Line Annual Conference, from line item 101-101-860-00. All yes, Motion carried.	MTA On-Line Annual Conference
Roscommon Township Fire Department Executive Board's Request to Hire was discussed. Motion by Christian, second by Hose, to appoint Jason D. Davis as a Probationary Firefighter to the Roscommon Township Fire Department effective March 2, 2021. All yes, Motion carried.	Appointed Davis Probationary Firefighter
IT Right quote for computer upgrade for Clerk was reviewed. Motion by Milburn, second by Hose, to authorize the purchase for the replacement of the Clerk Computer for a total cost of \$1,089.00, from line item 101-101-977-00. All yes, Motion carried.	IT Right Clerk Computer Upgrade
Clerk discussed an accessibility mat for Lakeview Park Phase II to be compliant with the MDNR Grant ADA Standards. Motion by Hose, second by Christian, to authorize the purchase of the accessibility mat from AccessMat LLC for a cost not to exceed \$1,286.77, from line item 101-698-933-00. All yes, Motion carried.	Lakeview Park Phase II Accessibility Mat
Board reviewed Skinner Park pavilion upgrades costs. Motion by Milburn, second by Hose, to approve the upgrades to pavilion 1 and 2 at Skinner Park for a cost not to exceed \$1,500.00, from line item 101-698-779-00, from the fiscal year 2021/2022 Budget. All yes, Motion carried.	Skinner Park Pavilion Upgrades
<b>ANNOUNCEMENTS</b>	
Supervisor stated March Board of Review will be held March 8, 2021 from 9:00 a.m. to 4:00 p.m. and March 9, 2021 from 2:00 p.m. to 9:00 p.m. The Board of Review will accept letters and faxes from residents until March 9, 2021 by 8:30 p.m. She also mentioned the MDHHS Order effective March 5, 2021 allows in-person meetings, so Board of Review will be virtual and in-person.	Board of Review
Treasurer stated last day to receive taxes at the Township Office was March 1, 2021 and late taxes can be paid at the County office. Dog licenses are still available at the Township Hall until April 1, 2021.	Taxes and Dog Licenses
Clerk stated the Consumers Energy LED street light conversion project that was scheduled for February will now take place in March due to inclement weather in other parts of the nation.	LED Street Light Conversion
<b>PUBLIC COMMENT</b>	
Resident asked for clarification on Board's position regarding the County Commissioners Resolution 2021-02-01 and adopting the resolution. Trustee Christian and Supervisor Randall advised that Roscommon Township is in agreement with the Resolution, providing information regarding COVID-19 vaccine and supports local businesses.	County Resolution 2021-02-01
<b>ADJOURN</b>	
Motion by Christian, second by Hose, to adjourn the meeting at 8:17 p.m. All yes, Motion carried.	8:17 PM
Carie A. Milburn, Township Clerk Date:	
Diane F. Randall, Township Supervisor Date:	Minutes prepared by Deputy Clerk Stogier

