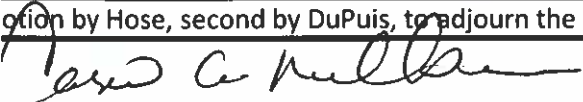



ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	3243
February 2, 2021	
The meeting was electronic remote access, held via video/audio conferencing, in accordance with Michigan DHHS January 22, 2021 Order, effective February 1, 2021-February 21, 2021, in response to COVID-19. The public and board were able to participate in the meeting through Zoom access by computer or phone.	Electronic Remote Access Meeting
Supervisor Randall called the meeting to order at 7:00 p.m. and lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee.	Roll Call
	AGENDA ADDITION
Supervisor requested to add two items to the Agenda under New Business item #9 and Correspondence item #5. Motion by Christian, second by Milburn, to add under New Business #9, Stipulation for Consent Judgement for 8895 W. Houghton Lake Drive; and under Correspondence #5, Homesite Home Insurance Re: Fire Insurance Withholding Program. All yes, Motion carried.	Consent Judgment and Homesite Home Insurance
	CONSENT AGENDA
Motion by Hose, second by DuPuis, to approve the items on the Consent Agenda with the additional bills as presented. All yes, Motion carried.	Approved
	PUBLIC COMMENT
None at this time.	None
	CORRESPONDENCE
Clerk presented and Board discussed the Election Coordination Committee Agreements to hold school special elections. Motion by Milburn, second by Hose, to adopt Resolution #2021-2-2, to authorize Clerk to execute the proposed election plan agreements for Houghton Lake Community Schools, C.S.U.R. Intermediate School District and Kirtland Community College School District with the designation of Opt-In. All yes, Motion carried.	Resolution #2021-2-2 Election Coordination Committee Agreements
Board reviewed Medical Mutual Life Insurance correspondence regarding the group renewal indicating there were no changes to the policy.	Medical Mutual Life Insurance Renewal
EGLE Permit Number WRP027145, regarding dredging for a canal connecting to Houghton Lake off of 1251 Shoreline Drive was reviewed by Board.	EGLE Permit for 1251 Shoreline Drive
Roscommon County Road Commission representative Bryan Jeske presented Board with the Township Allocation Carry Forward Agreement. Motion by Hose, second by Christian, to authorize Clerk and Supervisor to execute the Township Allocation Carry Forward Request, that the Township's unused allocation in the amount of \$37,996.60 from the year 2020 be utilized for construction projects for the year of 2021. All yes, Motion carried.	RCRC Township Allocation Carry Forward Request
Supervisor discussed Fire Insurance Withholding Program correspondence with the Board. Consensus of Board to hold a Special Meeting to review an escrow account for fire insurance withholding.	Fire Insurance Withholding Program
	UNFINISHED BUSINESS
Dangerous Building Hearing for 128 DeSoto was held. Board reviewed Hearing Officer's Order and request. Joshua Schwab was present virtually for the hearing and advised he was the owner of said property and would supply documentation representing ownership to the Township by Monday, February 8, 2021. He spoke regarding the Order by the Hearing Officer stating he recently purchased the property from Jennifer Bailey and asked for six month extension to meet requirements to comply with the Dangerous Buildings Hearing Officer's Order. Motion by Milburn, second by Christian, to adopt Resolution #2021-2-2a, to authorize Supervisor to execute the order, to extend the timeline six months to August 2, 2021 to allow owner to pull permits, repair roof and an in-house inspection by the Houghton Lake Building Agency Inspector, extension is contingent upon proper documentation conveying property to Joshua Schwab. All yes, Motion carried.	Resolution #2021-2-2 Dangerous Building Hearing Case #2020-0128 DeSoto
Supervisor presented the proposed 2021/2022 fiscal year Budget for review.	2021/2022 Budget

	NEW BUSINESS
<p>Board discussed MDHHS COVID-19 Order regarding opening the Township Hall to the public. Consensus of the Board to open the Township Hall on February 3, 2021 at 8:30 a.m. to the public. Trustee DuPuis stated possible closing the Township for a lunch hour. It was consensus of the Board to table the matter and possibly do a survey of residents regarding lunch hour closure.</p>	COVID-19 Order and lunch hour
<p>Board reviewed quote for webcams with microphones for desktop computers needed for virtual meetings due to Covid-19 Orders. Motion by Hose, second by DuPuis, to authorize up to 6 webcams with microphones for virtual meetings for current desktop computers, for a cost not to exceed \$100.00, from line item 101-101-751-00. All yes, Motion carried.</p>	Desktop Webcams with Microphones
<p>Board considered quote from Michigan Township Participating Plan for Cyber Liability Coverage. Motion by Christian, second by Hose, to authorize Clerk to execute the Michigan Township Participating Plan Netguard Plus Application for Cyber Liability Coverage in the amount of \$500,000.00, for a premium payment of \$895.00, from line item 101-101-911-00. All yes, Motion carried.</p>	MI Par Plan Cyber Liability Coverage Plan
<p>Maintenance request for purchase of a salt spreader was reviewed. Motion by Milburn, second by DuPuis, to authorize purchase of a salt spreader for parking lot and sidewalk areas for an amount not to exceed \$158.00, from line item 101-265-781-00. All yes, Motion carried.</p>	Salt spreader
<p>Fire extinguisher purchase was discussed by the Board. Motion by Hose, second by Christian, to authorize purchase of fire extinguisher for Lakeview Park maintenance room for an amount not to exceed \$150.00, from line item 101-698-777-00. All yes, Motion carried.</p>	Fire Extinguisher
<p>Clerk presented information on Assistant Maintenance pay. Motion by Christian, second by Milburn, to accept and approve additional pay reports from Clerk paid to Katlin Kamps in the amount of \$497.00, and approve the \$15.00 per hour rate, effective January 16, 2021. All yes, Motion carried.</p>	Assistant Maintenance Pay Correction
<p>Board considered proposed March opening dates for the Compost/Recycle Center. Motion by Christian, second by Hose, to open Compost/Recycle Center for recycling only on Saturday, March 13, 2021 from 9:00 a.m. to 3:00 p.m. and for both compost and recycling to open for the season on Wednesday, March 17, 2021, from 9:00 a.m. to 4:00 p.m. Wednesdays through Sundays, closed on Mondays and Tuesdays. All yes, Motion carried.</p>	Compost/Recycle Center
<p>2021 Compost/Recycling Permits/stickers were discussed. Consensus of the Board to order 2021 permits/stickers at this time.</p>	Compost/Recycle Center Permits
<p>Supervisor stated the 2021 Tip-Up-Town event and parade had been canceled for February 27 and 28, 2021 and that the HL Chamber of Commerce is hosting a dance party on the ice on February 27, 2021 from 12:00 p.m. to 1:00 p.m. with WUPS Radio Station providing music.</p>	Tip-Up-Town Event
<p>Trustee DuPuis and Trustee/Ordinance Officer Christian presented a proposed Short Term Rental Ordinance. Board discussed issues and concerns regarding restrictions and safety. Motion by Milburn, second by Hose, to adopt Resolution #2021-2-2b, to adopt Ordinance #81, Roscommon Township Short Term Rental Ordinance, contingent upon Attorney review and with clerical errors corrected. All yes, Motion carried.</p>	Resolution #2021-2-2b Short Term Rental Ordinance
<p>Trustee DuPuis requested Board consider Short Term Rental administration company. Clerk advised of other possible company. Consensus of the Board to allow third party companies to host a Zoom PowerPoint presentation on regulating, registering and monitoring Short Term Rentals.</p>	Short Term Rental Administration
<p>Trustee/Ordinance Officer Christian stated the current Weed Ordinance contractor was no longer doing ordinance cuts. Motion by Christian, second by Hose, to approve the Weed Ordinance bid for contract as presented. All yes, Motion carried.</p>	Weed Ordinance Contractor Bid
<p>Board discussed the 2021/2022 Budget Hearing. Motion by Milburn, second by Christian, to adopt Resolution #2021-2-2c, to hold a public hearing on the 2021/2022 Roscommon Township Budget on Wednesday, March 2, 2021 at 6:45 p.m. virtually, and in person if lawful. All yes, Motion carried.</p>	Resolution #2021-2-2c 2021/2022 Budget Hearing

<p>Supervisor presented Roscommon Township Board Member's Salary Resolutions. Motion by Milburn, second by Hose, to adopt Resolution #2021-2-2d as follows: WHEREAS, according to MCLA 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and WHEREAS, the Township Board deems that an adjustment in the salary of the office of Supervisor is warranted in consideration of the increase of \$1,200.00 since the Township Board members' salaries were last adjusted. BE IT RESOLVED, that as of April 1, 2021, the salary of the Township Supervisor shall be \$31,336.00, exclusive of Assessing duties or as appointed and approved with additional Assessing duties if properly certified as Assessor and directly performing Assessing. All yes, Motion carried.</p>	<p>Resolution #2021-2-2c Supervisor Salary</p>
<p>Motion by Randall, second by Christian, to adopt Resolution #2021-2-2e as follows: WHEREAS, according to MCLA 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and WHEREAS, the Township Board deems that an adjustment in the salary of the office of Clerk is warranted in consideration of the increase of \$1,200.00 since the Township Board members' salaries were last adjusted. BE IT RESOLVED, that as of April 1, 2021, the salary of the Township Clerk shall be \$31,336.00, exclusive of additional duties as requested and approved for Cemetery Administration. All yes, Motion carried.</p>	<p>Resolution #2021-2-2e Clerk Salary</p>
<p>Motion by Christian, second by Milburn, to adopt Resolution #2021-2-2f as follows: WHEREAS, according to MCLA 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and WHEREAS, the Township Board deems that an adjustment in the salary of the office of Treasurer is warranted in consideration of the increase of \$1,200.00 since the Township Board members' salaries were last adjusted. BE IT RESOLVED, that as of April 1, 2021, the salary of the Township Treasurer shall be \$31,336.00. All yes, Motion carried.</p>	<p>Resolution #2021-2-2f Treasurer Salary</p>
<p>Motion by Hose, second by Milburn, to adopt Resolution #2021-2-2g as follows: WHEREAS, according to MCLA 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and WHEREAS, the Township Board deems that an adjustment in the salary of the office of Trustee is warranted in consideration of the increase of \$200.00 since the Township Board members' salaries were last adjusted, exclusive of additional duties as appointed and approved for Ordinance/Land Use Officer, Fire Officer and firefighter. BE IT RESOLVED, that as of April 1, 2021, the salary of the Township Trustee shall be \$5,223.00. Hose-yes, Randall-yes, Milburn-yes, DuPuis-yes, Christian-no. Motion carried.</p>	<p>Resolution #2021-2-2g Trustee Salaries</p>
<p>Board reviewed the Michigan Natural Resources Trust Fund Agreement Amendment for Lakeview Park Phase II. Motion by Hose, second by Christian, to adopt Resolution #2021-2-2h, Roscommon Township Michigan Natural Resources Trust Fund Agreement, as presented. All yes, Motion carried.</p>	<p>Resolution #2021-2-2h Michigan Natural Resources Trust Fund Amendment</p>
<p>Board of Review electronic access for March 8 and 9, 2021 meeting was discussed. Motion by Hose, second by Christian, to adopt Resolution #2021-2-2i, Roscommon Township Board to Allow Local Residents to Protest to Board of Review in Writing, as presented. All yes, Motion carried.</p>	<p>Resolution #2021-2-2i March BOR Electronic Access</p>
<p>Trustee/Ordinance Officer Christian presented a Stipulation for Consent Judgement for a property at 8895 W. Houghton Lake Drive. Motion by Hose, second by Milburn, to authorize Stipulated Consent Judgment for 8895 W. Houghton Lake Drive, parcel number 72-011-203-006-0110, as presented. All yes, Motion carried.</p>	<p>8895 W. Houghton Lake Drive</p>
ANNOUNCEMENTS	
<p>Treasurer stated taxes are due by February 16, 2021 without interest and penalties, and the last day to receive past due taxes at the Township Hall is February 28, 2021. She also stated dog licenses are available at the Township Hall until April 1, 2021.</p>	<p>Taxes and Dog License</p>

	PUBLIC COMMENT
<p>resident asked when property assessments would be sent out, if Board of Review would be in person and virtual and if Regular Board Meeting's can be held in person.</p> <p>Supervisor advised property assessments are required to go out by February 19, 2021 and the BOR March 8 and 9 meeting will be held virtually, and in-person if lawful. Future Board meetings will be held virtually until in-person becomes lawful.</p>	Property Assessment, BOR and meeting
<p>Township Clerk Stevenson stated Board of Commissioners extended by Resolution to allow sale of dog licenses until April 1, 2021, she thanked Board for adopting the School Election Plan Agreements and advised there is no May election this year.</p>	Dog License, School Election Plan and May Election
<p>Public member thanked Board for its careful consideration in passing the STR Ordinance.</p>	Short Term Rental
	ADJOURN
<p>Motion by Hose, second by DuPuis, to adjourn the meeting at 8:54 p.m. All yes, Motion carried.</p>	8:54 PM
<p> Marie A. Milburn, Township Clerk</p> <p>Date: 3/3/2021</p>	
<p> Diane F. Randall, Township Supervisor</p> <p>Date: 3/8/2021</p>	Minutes prepared by Deputy Clerk Stogiera