ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES 8555 Knapp Road, Houghton Lake, MI 48629 January 5, 2021	3242
Th eeting was electronic remote access, held via video/audio conferencing, in accordance with Michigan DHHS December 18, 2020 Order, effective December 21, 2020-January 15, 2021, in response to COVID-19 . The public and board were able to participate in the meeting through Zoom access by computer or phone.	Electronic Remote Access Meeting
Supervisor Randall called the meeting to order at 7:05 p.m., and Clerk Milburn lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, DuPuis-Trustee, and Christian-Trustee. Due to technical difficulties Hose-Treasurer joined the meeting at 7:18 p.m.	Roll Call
	CONSENT AGENDA
Motion by Christian, second by Milburn, to approve the items on the Consent Agenda with the additional bills. All yes, Motion carried.	Approved
	PUBLIC COMMENT
None at this time.	None
	CORRESPONDENCE
Board reviewed email from the Roscommon County Clerk regarding CDBG CARES Grant for COVID-19 expenses. Motion by Milburn, second by DuPuis, to authorize Clerk to submit documentation and supporting evidence for the CDBG CARES Grant reimbursements for expenses incurred to assist the public in relation to COVID-19 funding. All yes, Motion carried.	CDBG CARES Grant fo COVID-19 Expenses
Michigan Dept of State Police Asset Forfeiture Reporting correspondence was reviewed. Consensus of the Board to allow Clerk to submit a null report as outline in correspondence.	Dept of State Police Asset Forfeiture Reporting
Co mers Energy LED streetlight conversion contracts for final phase was discussed and Clerk advised Co umers would not be charging the Township for the final phase. Motion by Christian, second by DuPuis, to adopt Resolution #2021-1-5, WHEREAS, it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Township of Roscommon, dated October 1, 2017, in accordance with the Authorization for Change in Standard Lighting Contract dated December 14, 2020, HERETOFORE submitted to and considered by this Township Board; and RESOLVED, further, that the Township Clerk be and are authorized to execute such authorization for change on the behalf of the Township. All yes, Motion carried.	Resolution #2021-1-5 Consumers Energy Streetlight Contracts Final Phase Removal
Motion by Milburn, second by DuPuis, to adopt Resolution #2021-1-5-a, Resolved, hereby deemed advisable to allow Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Township of Roscommon dated October 1, 2017, in accordance with the Authorization for Change in the Standard Lighting Contract dated December 14, 2020, HERETOFORE, submitted to and considered by this Township Board; and RESOLVED further, that the Township Clerk be and are authorized to execute such authorization for change on behalf of the Township. All yes, Motion carried.	Resolution #2021-1-5a Consumers Energy Streetlight Contracts Final Phase Install
	UNFINISHED BUSINES
Hose entered meeting at 7:18 p.m.	HOSE JOIN
An estimate from the Roscommon County Road Commission was presented to the Board regarding a request for flashing stop signs at the intersection of Tower Hill and Nestle Road. RCRC representatives Bryan Jeske and Manager Roger Saxton informed the Board as to the accident history at the in ection, the difficulty of rumble strip installation, and recommended, at this time, due to the accident history, to not install new signs. Consensus of the Board to continue to monitor the situation.	Flashing Stop Signs at Tower Hill and Nestle Road Intersection
Board reviewed properties that had gone to Dangerous Building hearings. Hearing Officer Leroy had sent a Request for Enforcement regarding 128 DeSoto. Motion by DuPuis, second by Hose, to set the Dangerous or Unsafe Building Hearing before the Township Board for 128 DeSoto, Case Number 2020-03, on February 2, 2021 at 7:00 p.m. All yes, Motion carried.	128 DeSoto Dangerous Building Hearing

ɔrrespondence from Building Inspector Dave Doll regarding 211 Flora and improvements to the ·operty. Motion by Christian, second by DuPuis, to waive the Dangerous Building fees paid by the ɔwnship for 211 Flora, with the contingency that said property does not become non-compliant with ıe Roscommon Township Blight Ordinance for six months from today's date of January 5, 2021. All ɜs, Motion carried.	211 Flora
ɔning/Ordinance Administrator Christian updated Board on land use permit for the solar unit spection at 1800 Heightsview, but advised that a permit had not been obtained at the HLBA by the ɔmeowner. Motion by Milburn, second by Christian, to authorize Supervisor to contact Houghton ıke Building Agency and Dangerous Building Hearing Officer for further enforcement procedure for 300 Heightsview. All yes, Motion carried.	1800 Heightsview
ɔning/Ordinance Administrator Christian updated Board on 6585 W. Houghton Lake Drive and advised ıat he would be working in conjunction with the HLBA to obtain another inspection of the property ıd work toward bringing the property, and similar properties, in to compliance with Township rdinances and State Building Code.	6585 W. Houghton Lake Drive Update
	NEW BUSINESS
ɔscommon Township Fire Department Executive Board recommendation for termination of ·efighter employment was reviewed. Motion by Milburn, second by Hose, to terminate the nployment of firefighter Michael Rohn from the Roscommon Township Fire Department effective ecember 29, 2020. All yes, Motion carried.	Firefighter Termination
ɔscommon Township Board of Review members appointment was discussed. Motion by Hose, ·cond by Milburn, to appoint Nelson J. McCullough as alternate to the Roscommon Township Board Review for a term to begin January 1, 2021 through January 1, 2023. All yes, Motion carried.	BOR Alternate Appointment
otion by Hose, second by Christian, to appoint Debra Jeske to the Roscommon Township Board of ·view for a term to begin January 1, 2021 through January 1, 2023. All yes, Motion carried.	BOR Reappointment
otion by Hose, second by DuPuis, to appoint Roberta Chrispell to the Roscommon Township Board of ·view for a term to begin January 1, 2021 through January 1, 2023. All yes, Motion carried.	BOR Reappointm
otion by Christian, second by Hose, to appoint Brandon Warson to the Roscommon Township Board Review for a term to begin January 1, 2021 through January 1, 2023. All yes, Motion carried.	BOR Appointment
ıpervisor presented Board of Review training class information to the Board. Motion by Hose, second / Christian, to authorize Board of Review members, alternate, Assessor and Assessor Assistant to be gistered for the Michigan Townships Association Board of Review on-line training, full program, for a tal cost of $414.50, which includes book for new member. All yes, Motion carried.	MTA On-Line Training for BOR Members
ɔard reviewed IRS 2021 standard mileage rates. Motion by Hose, second by DuPuis, to adopt the)21 IRS Standard Mileage Reimbursement Rate in the amount of .56 cents per mile effective January 2021. All yes, Motion carried.	2021 IRS Standard Mileage Rates
ɔard reviewed and discussed budget amendments for 2020/2021 Fiscal Year. Motion by Milburn, ·cond by Hose, to amend the 2020-2021 Budget line items as follows: 101-000-422-10, LED reetlight, from $47,000.00 to $25,000.00, to add an additional line appropriation, from General Fund ırry Forward, line item 101-000-402-00 in the amount of $47,000.00, and increase line item 101-450-!1-00, Street Lights, from $25,000.00 to $50,000.00; And, to move $600.00 from line item 101-101-ɜ1-00, COVID-19 Expense, to 101-101-875-00, Postage; And, to move $500.00 from line item 101-209-)1-00, Field Assistants, to line item 101-209-804-00 Technical Support; And, to move $1,750.00 from ıe item 101-209-801-00, Field Assistance, to line item 101-209-807-00, Tribunal Costs; And correct ıe items as follows: $0.00 for line item 101-253-803-00, Temp Clerical, $1,200.00 for line item 101-ɜ3-804-00, Technical Support, $800.00 for line item 101-253-805-00, Professional Services; And, to ove $500.00 from line item 101-253-875-00, Postage, to line item 101-253-727-00, Office Supplies; ıd, to move $600.00 from line item 101-265-976-00, Building Improvements, to line item 101-265-!8-00, Custodial Supplies; And, to move $30.00 from line item 101-265-976-00, Building ıprovements, to line item 101-265-956-00, Miscellaneous; And to move $50.00 from line item 101-'6-956-00, Miscellaneous, to line item 101-276-804-00, Software Support. All yes, Motion carried.	2020/2021 Budget Amendments

Board discussed dates for next Budget Work Session. It was consensus of the Board to conduct a Budget Work Session on January 21, 2021 at 9:00 a.m.	Budget Work Session
Citizen Planner class for Zoning Administrator was reviewed. Motion by Hose, second by Milburn, to authorize Zoning Administrator/Ordinance Officer Rob Christian to enroll in the Citizen Planner on-line course through the MSU Extension for a cost of $275.00, from line item 101-805-860-00. All yes, Motion carried.	Citizen Planner Course
	ANNOUCEMENTS
Supervisor wished everyone Happy New Year.	None
	PUBLIC COMMENT
None at this time.	None
	ADJOURN
Motion by Hose, second by Christian, to adjourn the meeting at 8:14 p.m. All yes, Motion carried.	8:14 PM
Carie A. Milburn, Township Clerk Date: 2/9/21	
Diane F. Randall, Township Supervisor Date: 2-9-2021	Minutes prepared by Deputy Clerk Stogiera