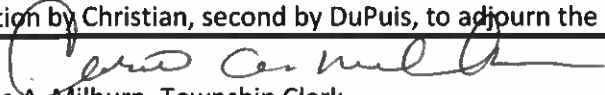



ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	3240
November 9, 2020	
Supervisor Randall called the meeting to order at 7:01 p.m., and she lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee.	Roll Call
Supervisor recognized and congratulated Roger Saxton on his new appointment as RCRC manager and Rex Wolfsen on his reelection as Drain Commissioner.	Recognition
	CONSENT AGENDA
In reviewing the Consent Agenda, Supervisor inquired about a \$40 charge on the Bauckham Sparks bill, Clerk will get verification before paying that portion. Clerk stated the \$150.00 invoice Jordan Well Drilling was no charge for winterization. Motion by DuPuis, second by Christian, to approve the items on the Consent Agenda with the additional bills, and the corrected Attorney bill. All yes, Motion carried.	Approved
	PUBLIC COMMENT
None at this time.	None
	CORRESPONDENCE
Board reviewed request for a replacement street sign for Hazel Drive. Motion by Hose, second by Milburn, to authorize the purchase of a replacement street sign for Hazel Drive to be placed at the intersection of Hazel and Poplar Street, from line item 101-812-775-00. All yes, Motion carried.	Street Sign Replacement
Resident request regarding flashing stop signs at the intersection of Nestel and Tower Hill Road was discussed. Trustee DuPuis inquired about possible obstructions, Trustee Christian suggested rumble strips and Supervisor suggested asking Road Commission for their professional recommendation and find out cost of project. Motion by Milburn, second by Christian, to request a quote from the Roscommon County Road Commission for four flashing "stop ahead" and/or four flashing "stop signs" for the Nestel/Tower Hill Road intersections for the December 1, 2020 Board meeting. All yes, Motion carried.	Nestel/Tower Hill Road Flashing Stop Signs
Treasurer discussed Tax Foreclosure Notice received from Roscommon County for 206 McClellan. Township will be placing a lien on the Winter tax bill for demolition.	206 McClellan
	UNFINISHED BUSINESS
Board was updated on 1774 Heightsview and 1800 Heightsview which are going to Dangerous Building Hearings being held on November 12, 2020.	Dangerous Building Hearings
	NEW BUSINESS
Board reviewed information on Drainage Districts and discussed a issue of some properties in the Westmoreland Subdivision and Section 11 off of Collingwood Blvd. to Federal Ave. Drain Commissioner Wolfsen and RCRC Manager Saxton also offered information on the area and options if the matter becomes a reoccurring issue. Supervisor suggested possibly having residents in this area do a survey for their opinions regarding the issue.	Westmoreland & Section 11 Drainage Issue
Compost/Recycle Center winter schedule was discussed. It was the consensus of the Board that after November 14, 2020 the Recycle Center (no compost) be open the 2nd and 4th Saturday of the month from 9:00 am - 3:00 pm.	Compost/Recycle Center
Supervisor/Assessor presented the Federal Poverty Exemption Guidelines to the Board. Motion by Hose, second by DuPuis, to adopt Resolution #2020-11-9, Roscommon Township Guidelines for Poverty Exemption for Board of Review as presented with updated Federal Poverty Guidelines for 2021. All yes, Motion carried.	Resolution #2020-11-9 BOR Poverty Exemption
Supervisor/Assessor reviewed the Property Assessing Reform Public Act 660 of 2018.	Assessing
Supervisor/Assessor also presented for the Special Assessment for One Year/Financial Hardship Deferral. Motion by Hose, second by Christian, to adopt Resolution #2020-11-9a, to adopt the Application for One Year/Financial Hardship Deferral of Special Assessment with the 2021 Federal Poverty Guideline as established. All yes, Motion carried.	Resolution #2020-11-9a One Year/Financial Hardship Deferral

Board discussed Lakeview Park Phase II Landscape Contractor payment. Motion by Hose, second by DuPuis, to adopt Resolution #2020-11-9b, to authorize Landscape Contractor Final Application for Payment for the Lakeview Park Project Phase II, in the amount of \$984.00, from line item 101-698-933-00. All yes, Motion carried.	Resolution #2020-11-9b Lakeview Park Phase II Landscape Contractor Payment
Supervisor stated the Lakeview Park contractor's final draw was submitted, but not the subcontractor lien waivers. It was Consensus of the Board to add this to the November 18, 2020 Budget Meeting (which was rescheduled to November 17).	Lakeview Park Phase II Contractor's Final Draw
Supervisor asked for authorization to process permit for 2021 Tip-Up-Town Parade. Motion by Hose, second by Milburn, to authorize Supervisor to permit with MDOT for the 71st Annual Tip-Up-Town Parade, which is to be held January 16, 2021. All yes, Motion carried.	TUT Parade Permit
Planning Commission reappointment was discussed. Motion by Christian, second by Hose, to reappoint Carie A. Milburn to the Roscommon Township Planning Commission for a term to begin November 20, 2020 through November 20, 2024. All yes, Motion carried.	Planning Commission Reappointment
Houghton Lake Ambulance Authority reappointment was discussed. Motion by Milburn, second by DuPuis, to reappoint Diane Randall to the Houghton Lake Ambulance Authority Board for a term to begin December 1, 2020 through December 1, 2023. All yes, Motion carried.	HL Ambulance Authority Board Reappointment
Board reviewed costs of the hall elevator maintenance with current company Otis Elevator and a quote from McNally Elevator for maintenance. Board decided to stay with Otis Elevator for this renewed contract.	Elevator Maintenance
Correspondence regarding maintenance requests was discussed. Motion by Hose, second by DuPuis, to authorize the purchase of ice melt for a cost not to exceed \$120.00, from line item 101-265-728-00. All yes, Motion carried.	Seasonal Maintenance Items
Board discussed possibly having an annual furnace service. Motion by Hose, second by Christian, to authorize Pifer Morford to do an annual furnace service to the Township Hall and Community Hall furnaces, \$80.00 for the initial furnace and \$40.00 for each additional furnace, from line item 101-265-775-00. All yes, Motion carried.	Township/Community Hall Furnace Service
Road Commission relinquishment of Chambers Street was discussed because a resident was inquiring about it becoming a private road. Supervisor stated she will get more information on the matter.	Chambers Street
Board reviewed different grants available to help the Township with broadband and risk reduction.	Grants
Clerk discussed CTCL grant purchases and requested Election Budget Amendments. Motion by Milburn, second by Christian, to adopt Resolution #2020-11-9c, to approve the Budget Amendment of \$3,700.00 from line item 101-000-699-00, Miscellaneous, to line item 101-191-727-00, Election Office Supplies. All yes, Motion carried.	Resolution #2020-11-9c Election Office Supplies Budget Amendment
Motion by Christian, second by Milburn, to adopt Resolution #2020-11-9d, to approve a Budget Amendment of \$1,300.00 from line item 101-000-699-00, Miscellaneous, to line item 101-191-702-00, Election Wages. All yes, Motion carried.	Resolution #2020-11-9d Election Wages Budget Amendment
Motion by Milburn, second by Hose, to approve the bills and wages as presented. All yes, Motion carried.	Election Bills and Wages
Board reviewed a Lease Transfer for Airport Lot #6 and discussed lot terms and payments. Motion by Hose, second by Christian, to authorize the transfer, remainder of the Lease, of Bob Kelly to Greg Forbis, effective November 9, 2020, contingent upon Property Transfer Affidavit being filed by purchaser. All yes, Motion carried.	Airport Lease Transfer of Lot #6
ANNOUNCEMENTS	
Supervisor presented a picture of the new fire truck being built. Should be done early 2021.	Fire Truck
PUBLIC COMMENT	
None at this time.	None
ADJOURN	
Motion by Christian, second by DuPuis, to adjourn the meeting at 8:37 p.m.	8:37 PM
 Carie A. Milburn, Township Clerk	Date: 12/2/2020
 Diane F. Randall, Township Supervisor	Date: 12-2-2020
	Minutes prepared by Deputy Clerk Stogiera