

ROSCOMMON TOWNSHIP PARCEL DIVISION APPLICATION
8555 W. KNAPP RD. PO BOX 610 HOUGHTON LAKE, MI 48629
989-422-4116 FAX 989-422-6145

You **MUST** answer all questions and include all attachments, or this will be returned to you. Bring or mail to **TOWNSHIP** at the above address.

Approval of a division of land is required before it is sold. (Sec. 102e & f).

This form is designed to comply with Sec. 108 & 109 of the Michigan Land Division Act, formerly the Subdivision Control Act, P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996 and P.A. 87 of 1997, MCL 560 *et seq.*). Approval of a land division is not a determination that the resulting parcels comply with other ordinances or regulations.

1. LOCATION OF PARENT to be split: Address _____ Road Name _____

PARENT PARCEL IDENTIFICATION NUMBER: _____
Parent Parcel Legal Description (Describe or attach) _____

2. PROPERTY OWNER INFORMATION:

Name: _____ Phone: _____
Address: _____ Zip: _____

3. PROPOSED DIVISIONS(S) TO INCLUDE THE FOLLOWING: (for property line adjustments, skip to Section 6)

- A. Number of new Parcels: _____
- B. Intended use (residential, commercial, etc) _____
- C. Each proposed parcel if 10 acres or less, has a depth to width ratio of 4 to 1 or _____ to _____ as provided by ordinance.
- D. Each parcel has a width of _____ (not less than required by ordinance.)
- E. Each parcel has an area of _____ (not less than required by ordinance.)
- F. The division of each parcel provides access as follows: (**check one**)
 - a. Each new division has frontage on an existing public road.
Road Name: _____
 - b. A new public road, proposed road name: _____
 - c. A new private road, proposed road name: _____

4. FUTURE DIVISIONS being transferred from the parent parcel to another parcel. Indicate number transferred. _____ (See Section 109(2) of the Statute. Make sure your deed includes both statements as required in 109(3) and (4) of the Statute)

5. DEVELOPMENT SITE LIMITS (Check each which represent a condition, which exists on the parent parcel):

_____ Waterfront property (river, lake, pond, etc) _____ includes wetlands
_____ is within a flood plain _____ Includes a beach
_____ is on muck soils or soils known to have severe limitations for on site sewage system.

6. PROPERTY LINE ADJUSTMENTS:

- A. Each adjusted parcel has a depth to width ratio of 4 to 1 or _____ to _____ as provided by ordinance.
- B. Each parcel has a width of _____ (not less than required by ordinance.)
- C. Each parcel has an area of _____ (not less than required by ordinance.)

- 7. ATTACHMENTS:** All the following attachments **MUST** be included. Letter each attachment as shown:
- A. A certified survey and legal description for the proposed division(s) of the parent parcel prepared by a professional land surveyor meeting all the requirements of Act 193 of 2018 and showing:
 - 1. current boundaries (as of March 31, 1997) and
 - 2. all previous divisions made after March 31, 1997 (indicate when made or none), and
 - 3. the proposed division(s), and
 - 4. Dimensions of the proposed divisions, and
 - 5. existing and proposed road/easement right-of-way (s), and
 - 6. easements for public utilities from each parcel that is a development site to existing public utility and facilities, and
 - 7. any existing improvements (buildings, wells, septic system, driveways, etc.)
 - 8. any of the features checked in questions number 5.

The land surveyor must certify that the survey meets the requirements of Act 193 of 2018 and shall record a certified copy of the survey with the County Register of Deeds within 90 days after delivering the survey to the applicant.

- B. **For land divisions only:** Indication of approval, or permit from Roscommon County Road Commission, or respective city/village street administrator, that a proposed easement provides vehicular access to an existing road or street meets applicable location standards.
- C. **For land divisions only:** A copy of any reserved division rights (Sec. 109(4) of the Act) in the parent parcel.
- D. A fee of \$ _____.

7. IMPROVEMENTS – Describe any existing improvements (buildings, well, septic, etc., which are on the parent parcel or indicate none). _____

8. AFFIDAVIT and permission for municipal, county and state officials to enter the property for inspections:

I agree the statements made above are true, and if found not to be true this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parent parcel division. Further, I agree to give permission for officials of the municipality, county and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection. Finally, I understand this is only a parcel division, which conveys only certain rights under the applicable local land division ordinance and the State Land Division Act (formerly the Subdivision Control Act P.A. 288 of 1967, as amended (particularly by P.A. 592 of 1996 and P.A. 87 of 1997), MCL 560.101 et seq.) and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restrictions or other property rights.

Finally, even if this division is approved, I understand local ordinances and state Acts change from time to time, and if changed the divisions made here must comply with the new requirements (apply for division approval again) unless deeds representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to laws are made.

Property Owners Signature _____ Date _____

OFFICE USE ONLY

Reviewer's Action: Total Fee \$ _____ Check # _____

Signature _____
Assessor

Signature _____ Application Completed Date _____
Zoning

Approval Date: _____ Denial Date: _____

Reason for denial: _____

New Parcel number: _____