

<b>ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES</b>	
<b>8555 Knapp Road, Houghton Lake, MI 48629</b>	
<b>July 7, 2020</b>	
Supervisor Randall called the meeting to order at 7:00 p.m., and Travis Clark lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee.	Roll Call
<b>AGENDA AMENDMENT</b>	
Supervisor asked for some Agenda amendments. Motion by Hose, second by DuPuis, to move the Resolution for Becky's Best Sewing Machines from New Business #1 to after the Consent Agenda, remove 2020 Blight Elimination/Tax Foreclosed Properties New Business #3 as it was on twice, and replace New Business #3 with reappointment of ZBA Member. All yes, Motion carried.	Becky's Best Sewing and ZBA Member reappointment
<b>CONSENT AGENDA</b>	
Motion by Hose, second by Christian, to approve the items on the Consent Agenda with the additional bills as presented. All yes, Motion carried.	Approved
<b>AGENDA ADDITION</b>	
A nicely framed Resolution was presented to Rebecca Newcombe, owner of Becky's Best Sewing, and was read to her as the Board adopted it. Motion by Milburn, second by DuPuis, to adopt Resolution #2020-7-7, honoring Rebecca Newcombe of Becky's Best Sewing Machines. WHEREAS, after years of hard work and preparation Rebecca Newcombe's dream of owning her own sewing store became a reality in 2019. WHEREAS, in March 2020, the novel Coronavirus (COVID-19) Pandemic have created an unprecedented health and economic crisis within our small community, our nation and our world. The declaration of a State of Emergency across Michigan prompted the Executive Order from the Governor of Michigan, and Becky's Best Sewing Machines was forced to temporarily close. WHEREAS, Rebecca Newcombe's resilience and passion for the essential workers in our community, prompted her to bring people together to make over 4,000 kits and face masks. Ms. Newcombe delivered them to workers in healthcare, food service, grocery stores, Government buildings and more all while facing the uncertainty of when and if her business could reopen. NOW, THEREFORE, BE IT RESOLVED, that the Roscommon Township Board of Trustees recognize and applaud the contributions of Rebecca Newcombe and the many who assisted in sewing masks for the frontline workers in our community. We are proud and honored that Rebecca chose to open Becky's Best Sewing Machines in Roscommon Township. All yes, Motion carried.	Resolution #2020-7-7 Honoring Rebecca Newcombe of Becky's Best Sewing Machines
<b>CORRESPONDENCE</b>	
Houghton Lake Youth football Irrigation Project email was read. Motion by Christian, second by DuPuis, to authorize Supervisor to obtain and execute a Memorandum on Understanding between the Houghton Lake Youth Football League and Roscommon Township for Houghton Lake Youth Football Irrigation Project; use of fields and shed. All yes, Motion carried.	Houghton Lake Youth Football Irrigation Project
Correspondence from Houghton Lake Improvement Board regarding 2019 Special Assessment incorrect billing of 1MF3 properties was discussed. Treasurer stated she will be sending additional bills to property owners.	Houghton Lake Improvement Board Special Assessment
Board reviewed the Central Michigan District Health Departments Notice regarding 2020 Bathing/Swimming Beach monitoring.	CMDHD Beach Monitoring
Roscommon County Solid Waste Management Plan 2020 Plan Amendment was presented. Motion by Hose, second by DuPuis, to hold a public hearing on August 11, 2020 at 6:45 p.m. for the Roscommon County 2020 Solid Waste Plan Amendment. All yes, Motion carried.	County Solid Waste Management Plan Amendment
Board reviewed correspondence from EGLE regarding the Roscommon Township Recycle and Compost Facility.	EGLE-Compost Facility
<b>UNFINISHED BUSINESS</b>	
6585 W. Houghton Lake Drive compliance was discuss. Ordinance officer stated he was advised to not move ahead until Ordinances were passed to work in conjunction with Houghton Lake Building Agency.	6585 W Houghton Lake Drive

<p>Municipal Civil Infraction Ordinance was review and discussed. Motion by DuPuis, second by Milburn, to adopt Resolution #2020-7-7a, adopting Ordinance No. 79, as presented, to amend the Roscommon Township Municipal Civil Infraction Ordinance No. 54, to add the Building Official/Inspector of the Houghton Lake Building Agency, to update requirements consistent with developments in State law, and repeal any Ordinance or parts of Ordinances or Resolutions in conflict with this Ordinance. All yes, Motion carried.</p>	<p>Resolution #2020-7-7a Municipal Civil Infraction Ordinance</p>
<p>Michigan Construction Code Ordinance was presented to the Board. Motion by Christian, second by Hose, to adopt Resolution #2020-7-7b, adopting Ordinance No. 80, as presented, to amend the Roscommon Township Michigan Construction Code Ordinance No. 29, to add the Building Official/Inspector of the Houghton Lake Building Agency, the Township Supervisor, or Township Ordinance/Code Enforcement Officer to issue Municipal Civil Infraction citations or Municipal Civil Infraction notices within the Township in accordance with the Act and the Township's Municipal Civil Infractions Ordinance and repeal any Ordinance or parts of Ordinances or Resolution in conflict with this ordinance. All yes, Motion carried.</p>	<p>Resolution #2020-7-7b Michigan Construction Code Ordinance</p>
<p>Board discussed that no bids received for Blight Elimination property 104 Columbus. Motion by Milburn, second by Christian, to set the minimum bid to \$100.00 for property #011-450-063-0000, legally described as Lot 63, Lakeview Heights. All yes, Motion carried.</p>	<p>104 Columbus</p>
<p>Supervisor advised on revised reimbursement amounts for Dangerous Building projects 707 Federal (\$3,957.85 to \$3,954.40) and 206 McClellan (\$4,707.85 to \$4704.40).</p>	<p>707 Federal and 206 McClellan</p>
<p>Board reviewed list of Roscommon County tax foreclosed properties and the continuing need to eliminate blight in the Township. Motion by DuPuis, second by Milburn, to adopt Resolution #2020-7-7c, Roscommon Township Blight Elimination of County Tax Foreclosed Properties. WHEREAS, Roscommon Township acknowledges the impact that County tax foreclosed properties have on the quality of life, economic stimulus and property values of parcels within Roscommon Township and; WHEREAS, the General Property Tax Act, (Public Act 206 of 1893 MCL 211.78m, et seq.) authorized townships, after the first right of refusal of the State of Michigan, to purchase for a public purpose any property located within that city, village or township set forth in the judgment and subject to sale under said section by payment to the foreclosing governmental unit of the minimum bid and; WHEREAS, Roscommon Township wishes to take a proactive approach of eliminating blighted properties which in turn promotes public safety, enhances local economic development opportunities and improves the major gateway into Houghton Lake. NOW, THEREFORE, BE IT RESOLVED, that the Roscommon Township Board authorized the purchase of the following 2020 Roscommon County foreclosure property identified as follows: 011-460-124-0000; 308 Beech, legally described as: Lot 127, Linwood Park, for a cost of \$1,566.53 plus the County's interest and fees due of \$985.23, for a total of \$2,551.76 from line item: 101-333-958-00. All yes, Motion carried.</p>	<p>Resolution #2020-7-7c Roscommon Township Blight Elimination of County Tax Foreclosed Properties</p>
<p>Supervisor and Ordinance Administrator updated the Board on six properties that had gone for the Dangerous Buildings Hearings.</p>	<p>Dangerous Buildings</p>
<p>Trustee/Ordinance Administrator DuPuis updated Board on two properties on Heightsview Drive and Board discussed the properties. Motion by Milburn, second by DuPuis, to submit 1774 Heightsview and 1800 Heightsview for consideration under the Dangerous Building Ordinance after Supervisor contacts attorney for opinion using DBO as an appropriate step and to assist with matter. All yes, Motion carried.</p>	<p>1774 Heightsview and 1800 Heightsview</p>
<b>NEW BUSINESS</b>	
<p>MDNR Grant application for Roscommon Township Fire Department was reviewed. Motion by Hose, second by Milburn, to authorize up to \$4,999.00 for the match of the DNR Volunteer Fire Assistance Grant if awarded for this round. All yes, Motion carried.</p>	<p>MDNR Fire Assistance Grant</p>
<p>Board discussed Roscommon Township Fire Department executive Board's request to appoint firefighter. Motion by Christian, second by DuPuis, to appoint Travis A. Clark to the Roscommon Township Fire Department as a certified firefighter effective July 7, 2020. All yes, Motion carried.</p>	<p>Appointed Clark Certified Firefighter</p>
<p>Board reviewed firefighter suspension for thirty days for SOG violation.</p>	<p>SOG Violation</p>

Reappointment of ZBA Member was reviewed. Motion by Hose, second by DuPuis, to reappoint Gail Carrick to the Roscommon Township Zoning Board of Appeals for a term from July 7, 2020 to July 30, 2022. All yes, Motion carried.	ZBA reappointment
Board discussed possible Budget Worksession. It was consensus of the Board to table this Budget Worksession until next August.	Budget Worksession
Trustee Christian removed himself from discussion and deliberation. Zoning Administrator/Ordinance Officer interviews were reviewed and discussed for open position. Motion by Hose, second by DuPuis, to appoint Robert Christian as full-time Roscommon Township Zoning Administrator/Ordinance Officer for the rate of pay of \$15.00 per hour effective July 7, 2020. All yes, Motion carried.	Zoning Administrator/ Ordinance Officer Appointment
Clerk discussed Website Management salary and clarification of what duties are included. Trustee/Zoning Administrator Christian offered to be trained for in-house duties of the website management. Supervisor suggested establishing a Website and Social Media Policy to be brought back to the August 11, 2020 Board Meeting.	Website Management Salary and Policy
Clerk presented information on the LED Streetlight Project, Phase 4. Motion by Milburn, second by Hose, to adopt Resolution #2020-7-7d and #2020-7-7e, as presented, and to authorize Roscommon Township Clerk to execute authorizations to the Standard Lighting Contract with Consumers Energy for the LED Streetlight Phase 4 upgrade. All yes, Motion carried.	Resolution #2020-7-7d & #2020-7-7e LED Streetlight Project
Treasurer presented information regarding a refund on a Land Contract to Township holds. Motion by Hose, second by Milburn, to authorize Treasurer to refund excess Land Contract payoff amount to in the amount of \$267.29, to Colin Quiney or Houghton Oceans, whichever is Land Contract Grantee, and authorize Supervisor to execute Quit Claim Deed in Lieu of Land Contract Payoff. All yes, Motion carried.	Land Contract Refund
Board discussed Lakeview Park water testing, possible fencing around electric meter and parking space stoppers. Consensus of the Board to allow Supervisor to look into possible bumpers for the parking lot and move forward with getting water turned on and water testing.	Lakeview Park
Supervisor presented McNally Elevator Inspections proposals to the Board. Motion by Christian, second by Milburn, to authorize Clerk to execute contract with McNally Elevator for the Type 2: Semi-Annual Inspections with Small Parts and Testing for a cost of \$77.00 per month. All yes, Motion carried.	Lakeview Park Elevator Inspections
Supervisor updated Board on tee pads for the Disc Golf Course at Skinner Park. Clerk advised of call regarding issues with dogs using the ball fields. Consensus of Board to install No Dogs Allowed signs. Clerk advised that movie equipment professional decided not to operate this year do to Covid-19 and was unable to find another provider so there would be no Movie in the Park this year. Also Park Maintenance's request for cigarette butt urns. Motion by Hose, second by DuPuis, to purchase two cigarette butt urns for a cost not to exceed \$75.00 each, plus shipping. All yes, Motion carried.	Skinner Park
Board discussed Kevin Sperry Heights Memorial Park sign. Consensus of Board to allow Supervisor to continue working on that project.	Kevin Sperry Heights Memorial Park
Board discussed "cobrahead" wall mount drop box for Township Hall. Motion by Hose, second by Christian, to authorize up to \$3,000.00, for a wall mount drop box. All yes, Motion carried. Clerk advised State of Michigan is providing a "Ballot Drop Box" and will get more information on exactly what it will be provided.	Township Drop Box
Board discussed opening the Township Hall to the public. Consensus of Board to work on a policy to be presented at a special meeting on July 14, 2020 at 8:30 am.	Township Hall Opening to Public
<b>ANNOUNCEMENTS</b>	
Supervisor stated the Board of Review will be on July 21, 2020. Residents are allowed to have PREs through the end of June, and residents could also contest assessment at the July BOR.	Board of Review
Treasurer stated the Summer tax bills have been mailed out.	Summer Tax Bills
Clerk stated the absentee ballots are available for the August 4, 2020 primary election.	Absentee Ballots
<b>PUBLIC COMMENT</b>	

