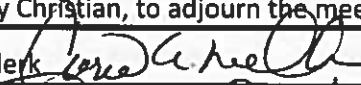
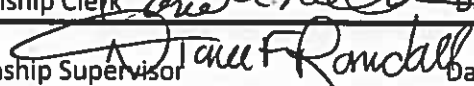


ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	3234
May 5, 2020	
This meeting was electronic remote access, held via video/audio conferencing, in accordance with Michigan Governor's Executive Order 2020-48 in response to COVID-19 social distancing requirement and Michigan Governor's Executive Order 2020-70. The public and board were able to participate in the meeting through Zoom access by computer or phone.	Electronic Remote Access Meeting
Supervisor Randall called the meeting to order at 7:00 p.m., and then lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee.	Roll Call
	CONSENT AGENDA
Motion by Hose, second by DuPuis, to accept the items on the Consent Agenda with the additional bills as presented. All yes, Motion carried.	Approved
	CORRESPONDENCE
Board reviewed Roscommon County Gypsy Moth Program correspondence.	Gypsy Moth Program
	UNFINISHED BUSINESS
Supervisor advised there were no bids received for the purchase of 104 Columbus, Lot 63 Lakeview Heights. Motion by Christian, second by DuPuis, to revise the minimum bid for Lot 63, Lakeview Heights, to \$1,000.00, with a return date of July 6, 2020, to be opened at the July 7, 2020, regular Board meeting. All yes, Motion carried.	104 Columbus
Trustee/Ordinance Officer DuPuis presented a bid for 2020 mowing of Noxious Weed Ordinance violators. Motion by Milburn, second by DuPuis, to authorize Roscommon Township Official to contract with Jon Mendyk Lawn Care and Maintenance for Roscommon Township Weed Ordinance violations as per the 2020 bid. All yes, Motion carried.	Noxious Weed Ordinance Mowing
Board discussed the new website launch. Motion by Hose, second by Christian, to give final approval of Roscommon Township Website, and authorize STG Shumaker Technology Group access to the domain name to make the final transfer and officially launch the site in May 2020. All yes, Motion carried.	New Website
	NEW BUSINESS
Board discussed Fire Department's request for new fire truck and reviewed emails and shop order. Trustee/Assistant Fire Chief Christian answered some questions regarding the request. Motion by Hose, second by Milburn, to authorize the purchase of an HME Ahrens-Fox 1871-SFO 96 Fire Truck for a cost not to exceed \$545,827.00, from line items 210-000-805-00 210-000-977-00 and 206-000-977-00. All yes, Motion carried.	Fire Truck Purchase
Motion by Milburn, second by DuPuis, to approve budget amendment for fire truck purchase of \$75,000.00 from line item 206-000-999-00-Contingency, to 206-000-977-00-Equipment. All yes, Motion carried.	Budget Amendment for Fire Truck
Board reviewed Roscommon County Solid Waste Recycling Committee Household Hazardous Waste Collection Day flyer which will be held on Saturday June 6, 2020, from 9am to 1pm.	Household Hazardous Waste Collection Day
Board discussed Roscommon Township Municipal Civil Infractions Ordinance and attorney request to adopt new ordinance. Motion by Milburn, second by Christian, to authorize Fahey, Schultz, Burzych, Rhodes to prepare a new Civil Infractions Ordinance for Roscommon Township for an amount not to exceed \$675.00, from line item 101-805-807-00. All yes, Motion carried.	Municipal Civil Infractions Ordinance
Treasurer presented a request to refund PTA late fines due to Township policy change. Motion by Hose, second by Milburn, to refund Personal Property Affidavit fines in the amount of \$270.00, from line item to be determined. All yes, Motion carried.	PTA Fines Refund
Supervisor stated the Recycle/Compost Center is now open Wednesday through Sunday from 9am to 4pm, with 2019 permits being allowed for residents. Forms are available or 2020 permit and are requiring license plate number with two permits per property being allowed. Non-residents and service permits must purchase 2020 permit and may not use 2019 permit. Former Maintenance Lead's job description has changed to Compost Manager.	Recycle/Compost Center

Clerk presented quote for new flags at the Veterans Memorial and for veteran's graves. Motion by Christian, second by DuPuis, to authorize purchase of new flags for Veterans Memorial and Veterans' graves at the cemetery for a total cost of \$700.00. All yes, Motion carried.	Veterans' Flags
Board reviewed quote from Otis Elevator regarding the Cat 3 Hydro Test. Motion by Hose, second by Christian, to approve up to \$1,750.00, Cat 3 Hydro Test, and to move \$1,750.00 from 101-101-999-00-Contingency, to line item 101-265-954-00, Qtrly Elevator, License and Security. All yes, Motion carried.	Elevator Cat 3 Hydro Test and Budget Amendment
2020 IT Right contract was presented. Motion by Hose, second by Milburn, to authorize Clerk to execute the contract with IT Right for computer technology services. All yes, Motion carried.	IT Right Annual Contract
Supervisor/Assessor presented correspondence from Roscommon County Equalization Director regarding the 2020 field inspection requirements and presented correspondence to send to property owners regarding 2020 inspections.	Assessing Field Inspections
Supervisor/Assessor requested an intern from Alma College for Assessing Assistant/Field Inspector. Motion by Christian, second by Milburn, to authorize hiring Brianna Sharpsteen as Assessing Assistant effective Monday, May 11, 2020, as part of the Alma College Practicum Program with starting compensation to be \$10.00 per hour. All yes, Motion carried.	Assessing Assistant
Board discussed the M-55 Beautification Committee work last year. Motion by Hose, second by Christian, to approve up to \$300.00 for the M-55 Beautification Committee for flowers, from line item 101-101-850-00. All yes, Motion carried.	M-55 Beautification
Clerk presented the MDNR Trust Fund Grant Amendment for the Lakeview Phase II to the Board. Motion by DuPuis, second by Christian, to approve Resolution #2020-5-5, Roscommon Township Michigan Natural Resources Trust Fund Agreement Amendment as presented. All yes, Motion carried.	Resolution #2020-5-5 Lakeview Park MDNR Grant Amendment
Board discussed new for signage at Kevin Sperry Heights Memorial Park. Motion by Hose, second by Dupuis, to authorize up to \$1,000.00 for new signage at the Kevin Sperry Heights Memorial Park from line item 101-698-778-00. All yes, Motion carried.	Kevin Sperry Heights Memorial Park Signs
Board reviewed request for concrete tees on the Disc Golf Course. Motion by Milburn, second by Christian, to authorize up to \$2,500.00 for concrete tees for the Disc Golf Course, from line item 101-698-779-00. All yes, Motion carried.	Skinner Park Disc Golf Course
Board discussed opening parks and it was the consensus of the Board to maintain the current closing list through May 15, 2020.	Parks During Covid-19
Board considered options regarding a COVID-19 Plan. Consensus to allow Board members and employees to work in office as needed and to allow employees to work remotely during any Stay at Home order. There was discussion on purchasing items due to COVID-19. Motion by Hose, second by Milburn, to add line item in the General Fund for COVID-19 Expenses and to move \$5,000.00 from line item 101-101-999-00, Contingency, to the new line item. All yes, Motion carried.	Budget Amendment for COVID-19
Board considered setting an amount for supplies that will be needed when the Township Hall opens to comply with the COVID-19 requirements. Motion by Christian, second by DuPuis, to approve up to \$1,000.00 for COVID-19 preparations. All yes, Motion carried.	COVID-19 Preparation
ANNOUNCEMENTS	
Treasurer asked to clarify that employees will continue to work remotely during Governor Whitmer's Stay Home, Stay Safe Order, as extended. Board consensus was yes at this time.	Remote work
Trustee/Assistant Fire Chief Christian inquired when Republic Services will resume picking up the large items curbside on trash day. Clerk stated Republic was back to full service.	Large Item Pick Up
Clerk stated the Houghton Lake Building Agency will be issuing permits again on May 7, 2020.	HLBA Permits
PUBLIC COMMENT	
Resorter reporter asked to clarify 2020 Recycle/Compost Center permits distribution. Supervisor restated the form availability.	Recycle/Compost Permits
ADJOURN	
Motion by Milburn, second by Christian, to adjourn the meeting at 8:16 p.m.	8:16 PM
Carie A. Milburn, Township Clerk  Date: 6/3/2020	
Diane F. Randall, Township Supervisor  Date: 6/5/2020	Minutes prepared by Deputy Clerk Stogiera