

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES**8555 Knapp Road, Houghton Lake, MI 48629****April 7, 2020**

3233

This meeting was electronic remote access, held via video/audio conferencing, in accordance with Michigan Governor's Executive Order 2020-15, in response to COVID-19 social distancing requirement and Michigan Governor's Executive Order 2020-21. The public and board were able to participate in the meeting through Zoom access by computer or phone.

Electronic Remote Access Meeting

Supervisor Randall called the meeting to order at 7:00 p.m., and thanked Clerk Milburn for setting up electronic remote access meeting, and then lead the Pledge of Allegiance.

Call to Order

Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee.

Roll Call

CONSENT AGENDA

Motion by Hose, second by DuPuis, to accept the items on the Consent Agenda as presented. All yes, Motion carried.

Approved

CORRESPONDENCE

Supervisor presented correspondence from Baird Cotter & Bishop, P.C. regarding the 2019/2020 audit. Motion by DuPuis, second by Christian, to authorize Clerk to execute the engagement letter with Baird Cotter & Bishop, P.C. regarding the 2019/2020 fiscal year audit, with the date to be determined. All yes, Motion carried.

2019/2020 FY Audit

UNFINISHED BUSINESS

Supervisor advised there were four sealed bids received for two properties under the Dangerous Building Demolition Projects, one via email. Consensus of Board to allow bid that was received via email due to the inability to drop off in person. Bids were opened and reviewed. Motion by Hose, second by Christian, to award the bid for Project ID 2020-Demolition of 206 McClellan to Kos Excavating for the amount of \$4,400.00, with proper landfill receipts, from line item 101-333-959-00. All yes, Motion carried.

Dangerous Building
206 McClellan

Bids were opened for the demo of 707 Federal. Motion by Hose, second by Milburn, to award the bid for Project ID 2020-Demolition of 707 Federal to Kos Excavating for the amount of \$3,650.00, with the original bid being for \$2,900.00, and an additional \$750.00 for gas line disconnect fee; and landfill receipts required, from line item 101-333-959-00. All yes, Motion carried.

Dangerous Building
707 Federal**NEW BUSINESS**

Board discussed the Parks operation during COVID-19 social distancing requirements. Consensus of the Board keep Lakeview Park, Kevin Sperry Heights Memorial Park closed and keep Skinner Park playgrounds, baseball/softball fields, and basketball court closed. There will be no restrooms available at this time. Skinner Park open areas, Disc Golf Course and Fitness Trail will remain open as long as residents social distancing requirements.

Parks Policy during
COVID-19

Roscommon Township Maintenance position application was reviewed. Motion by Hose, second by Milburn, to hire Daniel Mowery as part-time maintenance effective April 7, 2020, at the rate of \$15.00 per hour up to thirty hours per week. All yes, Motion carried.

Part-Time
Maintenance Position

Roscommon Township Compost/Recycle Center opening date was discussed. Motion by Christian, second by Hose, to delay the opening of the Roscommon Township Compost/Recycle Center until May 1, 2020. All yes, Motion carried.

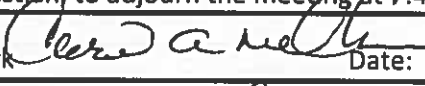
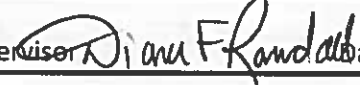
Compost/Recycle
Center

Correspondence from Airport Manager was presented regarding maintenance on the mower. Motion by Hose, second by Milburn, to authorize Yard Bird to tune-up the John Deere Mower for a cost not to exceed \$200.00, from line item 101-295-977-00. All yes, Motion carried.

Airport Mower
Maintenance

Roscommon Township Fire Department Millage Renewal Proposal was presented. Motion by DuPuis, second by Hose, to adopt Resolution #2020-4-7, Roscommon Township Fire Equipment Renewal Proposal: Shall the expired previous voted increases in the tax limitations imposed under Article IX, Section 6 of the Michigan Constitution in Roscommon Township, of .4659 mills (\$.4659 per \$1,000.00 of taxable value) be renewed at the original voted .4659 mills, for (5) five years, 2020-2024 inclusive, for fire equipment, raising an estimated \$69,582 in the first year the millage is levied. All yes, Motion

Resolution #2020-4-7
Fire Department
Equipment Millage
Renewal Proposal

Supervisor presented request for Michigan Township Participating Plan representative nomination. Motion by Hose, second by Christian, to adopt Resolution #2020-4-7a, as presented, confirming appointment of Diane F. Randall as member representative to the Michigan Township Participating Plan. All-yes, Motion carried.	Resolution #2020-4-7a MI Par Plan Rep
Trustee/Ordinance Administrator DuPuis presented recommendation for appointment to the Roscommon Township Zoning Board of Appeals. Motion by Hose, second by Christian, to appoint Steve Lamb to the Roscommon Township Zoning Board of Appeals for a term to begin April 7, 2020 through April 7, 2023. All yes, Motion carried.	ZBA Appointment
Township Board discussed COVID-19 Plan for the Township moving forward. It was consensus of the Board to continue allow employees to work remotely with limited officials in office until May 4, 2020.	COVID-19 Township Hall Plan
	ANNOUNCEMENTS
Supervisor recognized local essential workers and businesses for their commitment during trying times.	Essential Workers
Clerk expressed pride in being a part of a community that comes together in a time of need.	Community
Trustee Christian shared message of positivity that we will get through this time and wished for everyone to stay safe and healthy.	Safety and Health
Trustee DuPuis advised the Planning Commission and ZBA March meetings have been canceled.	PC/ZBA Board Meetings
Treasurer Hose agreed with sentiments of rest of the Board and expressed thankfulness for everyone who has recovered from the Coronavirus.	Thankfulness
	PUBLIC COMMENT
Resorter reporter thanked the Board for having the meeting via remote conference.	Remote Meeting
	ADJOURN
Motion by Hose, second by Christian, to adjourn the meeting at 7:47 p.m.	7:47 PM
Carie A. Milburn, Township Clerk  Date: 5/6/2020	
Diane F. Randall, Township Supervisor  Date: 5/6/2020	Minutes prepared by Deputy Clerk Stogiera