



ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	3231
February 4, 2020	
Supervisor Randall called the meeting to order at 7:00 p.m., and Griffin Gross lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee.	Roll Call
	Agenda Addition
Supervisor asked to add to the agenda the replacement of the bathroom vent fan. Motion by DuPuis, second by Christian, to add under New Business 2c, a quote to replace the upstairs bathroom vent fan. All yes, Motion carried.	Bathroom Fan Quote
	CONSENT AGENDA
Supervisor asked that the corrected November 2019 Reconciliation Report be added to the Consent Agenda. Motion by Milburn, second by Hose, to accept the items on the Consent Agenda with the additional bills, December Reconciliation Report and the corrected November 2019 Reconciliation Report. All yes, Motion carried.	Approved
	PUBLIC COMMENT
Roscommon County Economic Development representative presented the Board with a packet of 2019 Year in Review activities and some goals and projects for 2020.	Roscommon County Economic Dev.
	CORRESPONDENCE
Resignation letter from Zoning Board of Appeals member Amy Lince was discussed. Motion by DuPuis, second by Christian, to accept the resignation of Amy Lince, effective February 4, 2020, from the Roscommon Township Zoning Board of Appeals, with the Board's sincere gratitude for her service. All yes, Motion carried.	ZBA Resignation
Board reviewed an email from Lake Township Supervisor Dave Emmons requesting a meeting on short term rentals for February 19, 2020 at 10:00 a.m. at Lake Township Hall. Supervisor requested if Roscommon Township Board members plan on attend to advise, so if there is a quorum the meeting can be posted and also asked Trustee DuPuis to advise Planning Commission of the meeting.	Short Term Rentals Meeting
	UNFINISHED BUSINESS
Request for Enforcement of Order on 707 Federal from Dangerous Building Hearing Officer David Leroy was reviewed. Motion by DuPuis, second by Christian, to set the Dangerous or Unsafe Building Hearing before the Township Board for 707 Federal, Case Number 2019-11 for March 3, 2020 at 7:00 p.m. All yes, Motion carried.	Dangerous Building Hearing before Twp 707 Federal
Request for Enforcement of Order on 206 McClellan Blvd, from Dangerous Building Hearing Officer David Leroy was reviewed. Motion by Hose, second by Milburn, to set the Dangerous or Unsafe Building Hearing before the Township Board for 206 McClellan, Case Number 2019-12 for March 3, 2020 at 7:00 p.m. All yes, Motion carried.	Dangerous Building Hearing before Twp 206 McClellan Blvd.
Supervisor stated the Dangerous Buildings at 230 Kennedy have not been removed therefore the contingency of owner removing the structures has now lapsed and the and the demo by the contractor <u>may now proceed</u> .	230 Kennedy
Board discussed the 2020/2021 proposed Budget work session. It was consensus of the Board to set a date for February 10, 2020 at 8:30 a.m. for final review before publication.	2020/2021 Proposed Budget Work Session
Deann Gross presented information to the Board and asked to place a Little Free Library at a Roscommon Township park. Ms. Gross advised the structure would be creating the libraries and requested the Township place the post. Motion by Hose, second by Christian, to authorize Deann Gross to set up a "Little Free Library" at Skinner Park. All yes, Motion carried.	Little Free Library
Trustee/Ordinance Administrator DuPuis presented the amended Weed Ordinance to the Board. Motion by DuPuis, second by Christian, to adopt Resolution #2020-2-4, adopting Ordinance No. 78, to amend the Roscommon Township Weed Ordinance No. 72, to add the option of Municipal Civil Infractions for violators, to change the height from twelve inches to ten inches, to add administration charges to the lien, and to repeal any Ordinance or parts of Ordinances or Resolutions in conflict with the Ordinance. All yes, Motion carried.	Resolution #2020-2-4 Weed Ordinance #78

<p>A quote for the repair of the Compost Center chipper was discussed. Clerk Milburn inquired about waiting and acquiring quotes for a new chipper before approving the repair. Motion by Christian, second by DuPuis, to approve the repair to the Mobark Chipper as per quote number 20488 from Western Industrial Equipment, for a cost not to exceed \$3,954.00. All yes, Motion carried. Trustee DuPuis offered to get quote for new chipper and Clerk Milburn advised she no longer needed it as the repair was approved.</p>	<p>Compost Center Chipper Repair</p>
<p>NEW BUSINESS</p>	
<p>Firefighter Martin Wigginton letter of resignation from the Roscommon Township Fire Department was read. Motion by Christian, second by DuPuis, to accept the resignation of Martin Wigginton effective February 4, 2020, from the Roscommon Township Fire Department, with the Board's appreciation for his service to our community. All yes, Motion carried.</p>	<p>Martin Wigginton Resignation from Fire Department</p>
<p>Probationary firefighter Tyler Garcia resignation from the Township Fire Department was reviewed. Motion by Milburn, second by Christian, to accept the resignation of Tyler Garcia effective February 4, 2020, from the Roscommon Township Fire Department, with the Board's acknowledgement for his service to our community. All yes, Motion carried.</p>	<p>Tyler Garcia Resignation from Fire Department</p>
<p>Roscommon Township Fire Department Executive Board's recommendation to appoint new two new firefighters was reviewed. Motion by Christian, second by DuPuis, to appoint Marc David McGill as probationary Roscommon Township Firefighter effective February 4, 2020. All yes, Motion carried.</p>	<p>Appointed McGill Probationary Firefighter</p>
<p>Motion by Hose, second by Christian, to appoint W. Scott Russell as probationary Roscommon Township Firefighter effective February 4, 2020. All yes, Motion carried.</p>	<p>Appointed Russell Probationary Firefighter</p>
<p>Board discussed Township Hall carpet replacement quote increase. Motion by Hose, second by Milburn, to authorize an additional \$1,068.54, to Kabinetree Koncepts to replace carpet in the main hallway and entry way of the Township Office for a total amount of \$6,830.54. All yes, Motion carried.</p>	<p>Township Hall Carpet Replacement</p>
<p>Budget adjust was reviewed for increase in carpet cost. Motion by Hose, second by Christian, to move \$1,000.00 from line item 101-101-999-00, Contingency, taking the amount from \$22,434.88 to \$21,434.88, to line item 101-265-775-00, Repair and Maintenance, taking the amount from \$8,000.00 up to \$9,000.00. All yes, Motion carried.</p>	<p>Budget Adjustment</p>
<p>Maintenance quote for waxing Community Hall floor was discussed. Motion by DuPuis, second by Hose, to authorize up to \$300.00 for stripping and waxing Community Hall floor from line item 101-265-775-00. All yes, Motion carried.</p>	<p>Waxing Community Hall Floor</p>
<p>Board reviewed quote to replace bathroom vent fan. Motion by Christian, second by Milburn, to authorize up to \$160.00 to replace the bathroom vent fan from line item 101-265-775-00. All yes, Motion carried.</p>	<p>Bathroom Vent Fan Replacement</p>
<p>MTA Capital Conference information was considered. Motion by Milburn, second by DuPuis, to authorize up to five Board Members to attend the 2020 Capital Conference in Lansing on February 26, 2020 for a cost of \$35.00 each, plus mileage and overnight accommodations, if needed. All yes, Motion carried.</p>	<p>2020 Capital Conference</p>
<p>Supervisor requested Roscommon Township join the Wooden Nickel Tour and presented information. Motion by DuPuis, second by Christian, to authorize up to \$250.00, to be a part of the Wooden Nickel Tour promotion from line item 101-101-850-00. All yes, Motion carried.</p>	<p>Wooden Nickel Tour</p>
<p>2020/2021 Budget Hearing date was examined. Motion by Hose, second by Milburn, to adopt Resolution #2020-2-4a to hold a public hearing on the 2020/2021 Roscommon Township Budget on Tuesday, March 3, 2020 at 6:45 p.m. All yes, Motion carried.</p>	<p>Resolution #2020-2-4a 2020/2021 Budget Hearing</p>

<p>Roscommon Township Board Member salaries were presented. Motion by Hose, second by Milburn, to adopt Resolution #2020-2-4b as follows: WHEREAS, according to the MCLA 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and WHEREAS, the Township Board deems that an adjustment in the salary of the office of Supervisor is warranted in consideration of the increase 3% since the Township Board members' salaries were last adjusted. BE IT RESOLVED, that as of April 1, 2020, the salary of the Township Supervisor shall be \$30,136.00, exclusive of assessing duties or as appointed and approved with additional assessing duties if properly certified as assessor and directly performing assessing. All yes, Motion carried.</p>	<p>Resolution #2020-2-4b Supervisor Salary</p>
<p>Motion by DuPuis, second by Christian, to adopt Resolution #2020-2-4c as follows: WHEREAS, according to the MCLA 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and WHEREAS, the Township Board deems that an adjustment in the salary of the office of Clerk is warranted in consideration of the increase 3% since the Township Board Members' salaries were last adjusted. BE IT RESOLVED, that as of April 1, 2020, that salary of the Township Clerk shall be \$30,136.00, exclusive of additional duties as requested and approved for Website Maintenance and Cemetery Administration. All yes, Motion carried.</p>	<p>Resolution #2020-2-4c Clerk Salary</p>
<p>Motion by Randall, second by DuPuis, to adopt Resolution #2020-2-4d as follows: WHEREAS, according to the MCLA 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and WHEREAS, the Township Board deems that an adjustment in the salary of the office of Treasurer is warranted in consideration of the increase 3% since the Township Board Members' salaries were last adjusted. BE IT RESOLVED, that as of April 1, 2020, the salary of the Township Treasurer shall be \$30,136.00. All yes, Motion carried.</p>	<p>Resolution #2020-2-4d Treasurer Salary</p>
<p>Motion by Hose, second by Milburn, to adopt Resolution #2020-2-4e as follows: WHEREAS, according to the MCLA 41.95(3), in a township that does not hold an annual meeting, that salary for officers composing the Township Board shall be determined by the Township Board; and WHEREAS, the Township Board deems that an adjustment in the salary of the office of Trustee is warranted in consideration of the increase 3% since the Township Board Members' salaries were last adjusted, exclusive of additional duties as appointed and approved for Ordinance/Land Use Officer, Fire Officer and Firefighter. BE IT RESOLVED, that as of April 1, 2020, that salary of the Township Trustee shall be \$5,023.00. Hose-yes, Christian-no, Milburn-yes, DuPuis-no, Randall-yes, Motion carried.</p>	<p>Resolution #2020-2-4e Trustee Salary</p>
<p>Clerk presented information regarding family cemetery lot issue. Motion by Hose, second by DuPuis, to authorize a partial refund of \$150.00 for the purchase of Lot 98, Section 3, Grave 8. All yes, Motion carried.</p>	<p>Cemetery Lot Refund</p>
ANNOUNCEMENTS	
<p>Clerk advised that Phase I of the streetlight center suspension LED conversion was complete and that Consumers Energy would be completing Phase II at no charge to the township which should be completed by February 13, 2020. She also mentioned that absentee ballots are available for the March 10, 2020 primary, and the Recycle Center will be open Saturday, February 15, 2020, not Saturday, February 8, 2020.</p>	<p>Streetlight LED Conversion, Absentee Ballots, Recycle Bin</p>
<p>Supervisor apologized for missing last month's meeting due to illness and thanked the Board for running meeting.</p>	<p>Thanked Board</p>
PUBLIC COMMENT	
<p>Resident asked the Board to reconsider the 165 foot property depth in the Weed Ordinance.</p>	<p>Weed Ord Depth</p>
ADJOURN	
<p>Motion by Hose, second by Christian, to adjourn the meeting at 8:01 p.m.</p>	<p>8:01 PM</p>
<p> Carrie A. Milburn, Township Clerk</p>	<p>Date: 3/13/2020</p>
<p> Diane F. Randall, Township Supervisor</p>	<p>Date: 3/16/2020 Minutes prepared by Deputy Clerk Stogiera</p>

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