

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	
September 4, 2018	
	3214
Supervisor Randall called the meeting to order at 7:00 p.m., Supervisor Randall lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee.	Roll Call
	AGENDA ADDITION
Supervisor asked the Board to add three items to the Agenda. Motion by Hose, second by Milburn, to add under Correspondence #10, EAA Chapter 1259 request for open house; Correspondence #11, DEQ Compliance Communication on composting center; and under New Business #8, Revised Reconciliation Reports for April, May and June 2018. All yes, Motion carried.	Amend Agenda
	CONSENT AGENDA
Motion by Hose, second by Christian, to approve the items on the Consent Agenda with the additional bills as presented. All yes, Motion carried.	Approved
	PUBLIC COMMENT
None at this time.	None
	CORRESPONDENCE
Supervisor reviewed the DNR Roscommon Forest Management Unit open house.	DNR Open House
Houghton Lake Chamber of Commerce request for 2019 Tip-UP-Town Softball Tournament was discussed. Motion by DuPuis, second by Hose, to authorize the 2019 Tip-Up-Town USA Softball Tournament for September 22 and 23, 2018 at Dutcher Softball Complex. All yes, Motion carried.	2019 TUT Softball Tournament
Planning Commission and Zoning Board of Appeals resignation letter from Alan Terrian was read. Motion by Hose, second by Christian, to accept the resignation of Alan Terrian from the Roscommon Township Planning Commission and Zoning Board of Appeals effective September 4, 2018, with the Board's sincere appreciation for his service to his community. All yes, Motion carried.	Al Terrian resignation from Planning Commission and ZBA
Appointment of Bryan Jeske to the Planning Commission was discussed. Motion by Milburn, second by Hose, to appoint Bryan Jeske to the Roscommon Township Planning Commission for a term effective September 5, 2018 through January 4, 2020. All yes, Motion carried.	Appointment of Bryan Jeske to the Planning Commission
Planning Commission Chair Akin request that Bryan Jeske be appointed Planning Commission representative to the ZBA was read. Motion by DuPuis, second by Christian, to appoint Bryan Jeske as the Planning Commission representative to the Roscommon Township Zoning Board of Appeals term effective September 5, 2018 through January 4, 2020. All yes, Motion carried.	Appointment of Bryan Jeske as Planning Commission representative to ZBA
Guardian renewal information was reviewed. Motion by Hose, second by Milburn, to approve the Guardian plans for vision and dental as presented. All yes, Motion carried.	Guardian plan renewal
Township cemetery lot sale by owner to Township was discussed. Motion by Hose, second by DuPuis, to authorize Clerk to purchase back Section 5- Lot 81- Grave 3, from Dianne DuBois in the amount of \$25.00. All yes, Motion carried.	Cemetery Lot purchase
Board reviewed DEQ permit for additional seismic exploration in wetlands on State land.	DEQ Permit
Board reviewed DEQ permit for 6142 W. Houghton Lake Drive work on seawall.	DEQ permit
EAA Chapter 1259 request for open house at Houghton Lake State Airport (5Y2) was reviewed. Motion by Christian, second by Milburn, to authorize EAA Chapter 1259 to hold an Open House open to the public on September 8, 2018 from 10:00 a.m. to 2:00 p.m. at the Houghton Lake State Airport. No rides to be given in conjunction with the Open House. All yes, Motion carried.	EAA Chapter 1259 Open House
DEQ compliance letter regarding the Compost Center was presented. The matter was tabled for a special meeting September 5, 2018.	DEQ Compliance - Compost Center

	UNFINISHED BUSINESS
Clerk updated the Board on the Dangerous Building hearings date set for October 11, 2018. Board suggested having scheduled times of the year when hearings would be held.	Dangerous Buildings
Heights Park playground equipment was discussed. Motion by Hose, second by Milburn, to authorize Supervisor to order playground equipment for Heights Park within budget allocation. All yes, Motion carried.	Heights Park Playground Equipment
MDNR request to amend Resolutions regarding Lakeview Park Phase II Grant Extensions and for new extension was discussed. Motion by Milburn, second by DuPuis, to amend Resolution #2018-6-5 to change the extension date from 6/30/2018 to 9/30/2018, to 3/30/2018 to 9/30/2018, as presented. All yes, Motion carried.	Amended Resolution #2018-6-5
Motion by Hose, second by Christian, to amend Resolution #2018-3-6e to change the extension dates from 3/31/2018 to 6/30/2018, to 9/30/2017 to 3/30/2018, as presented. All yes, Motion carried.	Amended Resolution #2018-3-6e
Motion by Milburn, second by Hose, to adopt Resolution #2018-9-4 as presented with corrections. All yes, Motion carried.	Resolution #2018-9-4
Supervisor discussed water availability at Skinner Park and Trustee DuPuis agreed to do some research on the matter.	Water availability at Skinner Park
	NEW BUSINESS
Roscommon Township Fire Chief request for probationary firefighter appointments was reviewed. Motion by DuPuis, second by Christian, to appoint Riley Davis to the position of probationary firefighter of Roscommon Township Fire Department effective September 4, 2018. All yes, Motion carried.	Riley Davis Firefighter Appointment
Motion by DuPuis, second by Hose, to appoint Michael A. Rohn to the position of probationary firefighter of Roscommon Township Fire Department effective September 4, 2018. All yes, Motion carried.	Michael A. Rohn Firefighter Appointment
Firefighter resignation letter from Dustin Cole was read. Motion by Christian, second by DuPuis, to accept the resignation of Dustin Cole from the Roscommon Township Fire Department effective August 21, 2018, with the Board's best wishes for any future endeavors. All yes, Motion carried.	Firefighter Dustin Cole resignation
Fire Department Executive Board recommendation of Fire Hall parking lot paving project quote was reviewed. Motion by Milburn, second by Hose, to approve the estimate from the Roscommon County Road Commission for paving of the Roscommon Township Fire Department parking lot and the installation of concrete curbs along Federal Avenue in the amount not to exceed \$30,985.00 from line item 206-000-933-00. All yes, Motion carried.	Fire Hall Parking Lot Paving
2018 Questview Street Light Special Assessment was reviewed. Motion by Hose, second by Christian, to adopt Resolution #2018-9-4a to set the Questview Street Light Special Assessment at \$42.00 per unit for the 2018 winter tax bill. All yes, Motion carried.	Resolution#2018-9-4a Questview Street Light Assessment
2018 Solid Waste Special Assessment was reviewed and discussed. Motion by Hose, second by Christian, to adopt the 2018 Solid Waste Special Assessment at \$111.10 per unit for the 2018 winter tax bill. All yes, Motion carried.	Solid Waste Assessment
2018 L-4029 was presented for discussion. Motion by Hose, second by Milburn, to adopt Resolution #2018-9-4b to authorize the Clerk and Supervisor to execute the L-4029 as presented for the 2018 Tax Rate Requested in the amount of 3.7121 mills. All yes, Motion carried.	Resolution#2018-9-4b 2018 L-4029
Shumaker Technology Group flyer regarding different website options was reviewed. It was consensus of the Board to authorize Supervisor to contact Shumaker Technology Group.	Shumaker Technology Group
Movie in the Park expense and revenue report was presented.	Movie in the Park
Deputy Clerk Computer replacement request was discussed. Motion by Milburn, second by Christian, to authorize a new computer for Deputy Clerk in the amount of \$979.00 from line item 101-101-977-00. All yes, Motion carried.	Deputy Clerk Computer

Quote for replacement elections laptop was reviewed. Motion by Hose, second by Milburn, to authorize a new laptop computer for Elections for an amount of \$555.00 from line item 101-191-977-00. All yes, Motion carried.	Elections Laptop
Reconciliation Reports were reviewed and discussed. Motion by Hose, second by Christian, to accept and approve the revised Reconciliation Treasurer and Clerk Reports for April, May and June 2018. All yes, Motion carried.	Reconciliation reports
ANNOUNCEMENTS	
Clerk mentioned absentee ballots should be received at the end of September for the November Election.	AV Ballots
Trustee DuPuis mentioned Household Hazardous Waste Day September 8, 2018.	Hazardous Waste
PUBLIC COMMENT	
Resident asked about an update on blight properties and requested adding verbiage to the blight ordinance regarding wood piles having to be stacked.	Blight
ADJOURN	
Motion by Hose, second by DuPuis, adjourn at 8:09 p.m.	8:09 p.m.
Carie A. Milburn, Township Clerk	Date:
Diane F. Randall, Township Supervisor	Date:
Minutes prepared by Anna Stogiera	

