



ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	3228
November 5, 2019	
Supervisor Randall called the meeting to order at 7:01 p.m., and Municipal Underwriters agent Paul Olson lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee.	Roll Call
	CONSENT AGENDA
Motion by Milburn, second by DuPuis, to accept the items on the Consent Agenda with the extracted bills from Grand Traverse Mobile and Roscommon County Road Commission for later discussion. All yes, Motion carried.	Approved
	PUBLIC COMMENT
Paul Olson with Municipal Underwriters updated Board on the coverage renewal for the Township Participating Plan Liability Insurance.	Municipal Underwriters
	CORRESPONDENCE
Consumer Energy representative updated Board on LED streetlight conversion for center suspension and Consumers future plans for possible conversion rate increases. It was consensus of the Board to continue with start of first phase of the LED streetlight conversion.	LED Streetlight Conversion
Supervisor shared correspondence from FEMA regarding National Flood Insurance Program. Consensus of the Board to contact representative for more information to discuss at the December Board meeting.	FEMA National Flood Insurance Program
Correspondence from LARA regarding Michigan Public Service Commission survey was presented to the Board. Supervisor will complete the survey.	LARA Survey
	UNFINISHED BUSINESS
City updated the Board on dangerous building hearings. 206 McClellan has 90 days, 707 Federal has 90 days and 230 Kennedy has 30 days to comply with the Hearing Officer's order.	Dangerous Buildings
Supervisor presented Notice on selling 104 Columbus. Motion by Milburn, second by DuPuis, to authorize Supervisor to advertise for bids on the following property: Parcel # 011-450-063-0000, legally described as: Lot 63, LAKEVIEW HEIGHTS, for a minimum bid of \$4,000.00. All yes, Motion carried.	Bids on 104 Columbus
Trustee/Ordinance Administrator DuPuis updated the Board on 6970 W. Houghton Lake Drive progress.	6970 W. Houghton Lake Drive
	NEW BUSINESS
Supervisor presented Resolution in appreciation Benny Navarro's service at the Roscommon Township Compost/Recycle Center. Motion by Hose, second by Christian, to accept Resolution #2019-11-5, Appreciation of Benny Navarro. WHEREAS, Benny Navarro started at the Roscommon Township Compost/Recycle Center on March 23, 2017; and WHEREAS, Benny Navarro always had a kind word and a smile on his face as he served the residents of Roscommon Township, and is also a proud veteran of the Vietnam War. NOW, THEREFORE, BE IT RESOLVED, that the Roscommon Township Board takes this opportunity to thank Benny Navarro for his service to his Country and to Roscommon Township. All Ayes, Motion carried.	Resolution #2019-11-5 Appreciation of Benny Navarro
Supervisor presented Resolution in appreciation Julie Dean's service at the Roscommon Township Compost/Recycle Center. Motion by Hose, second by DuPuis, to accept Resolution #2019-11-5a, Appreciation of Julie Dean. WHEREAS, Julie Dean started at the Roscommon Township Compost/Recycle Center on June 15, 2016; and WHEREAS, tirelessly working in inclement weather, Julie Dean helped defeat the enormous brush pile that had been acquired for years at the site; and WHEREAS, in the fall Julie took the time to bring to the Township Hall several little pumpkin gourds that had naturally grown in the compost piles throughout the year. NOW, THEREFORE, BE IT RESOLVED, that the Roscommon Township Board take this opportunity to thank Julie Dean for her kindness and her service to Roscommon Township. All Ayes, Motion carried.	Resolution #2019-11-5a Appreciation of Julie Dean

<p>Supervisor presented Resolution in appreciation Jon Dean's service at the Roscommon Township Compost/Recycle Center. Motion by Christian, second by Hose, to accept Resolution #2019-11-5b, Appreciation of Jon Dean. WHEREAS, Jon Dean started at the Roscommon Township Compost/Recycle Center in April 2016 and took over the responsibility of Manager in March of 2017; and WHEREAS, Jon Dean has a fundamental rule, to do whatever you are doing to the very best of your ability. Mr. Dean ran the Compost/Recycle Center with truthfulness, loyalty, responsibility and even fearlessness, because if you do the right things, you don't have to fear the rest. Our community benefited from Jon Dean's core values; and WHEREAS, cancer did not slow Jon down and he showed us his tremendous strength as he continued to work during his treatments. NOW, THEREFORE, BE IT RESOLVED, that it is with great honor, that Roscommon Township Board extends its sincere appreciation to Jon Dean for his dedicated service to Roscommon Township. All Ayes, Motion carried.</p>	<p>Resolution #2019-11-5b Appreciation of Jon Dean</p>
<p>Gary Hicks from Republic Services advised the Board on the prudent options for the recycle bin in the winter months. It was consensus of the Board to have the Compost/Recycle Center for recycling only (no compost) on the second and fourth Saturday of the month during the winter season from 10:00 am to 4:00 pm starting on November 23, 2019.</p>	<p>Recycle Bin During Winter Months</p>
<p>Treasurer Hose discussed concerns with getting the solid waste bins from Republic. Gary Hicks advised maintain same policy of residents calling Township and Township emailing Republic for need new bins was the best option. Mr. Hicks advised if there were delays to let him know and he would address the issue directly. He also advised Republic would drop off a few extra for emergencies.</p>	<p>Solid Waste Bins from Republic Services</p>
<p>Trustee DuPuis presented quotes for a new snow blower to the Board for discussion. Motion by DuPuis, second by Christian, to authorize purchase of a Husqvarna Model #ST224P from Ebels Hardware for a cost not to exceed \$800.00 from line item 101-698-977-00. All yes, Motion carried.</p>	<p>Husqvarna Snow Blower</p>
<p>Supervisor presented the annual Roscommon Township Guidelines for Poverty Exemption. Motion by Hose, second by DuPuis, to adopt Resolution #2019-11-5c, Roscommon Township Guidelines for Poverty Exemption for Board of Review with updated Federal Poverty Guidelines for 2020, as presented. All yes, Motion carried.</p>	<p>Resolution #2019-11-5c Roscommon Township Guidelines for Poverty Exemption</p>
<p>Supervisor discussed the update for the annual Financial Hardship Deferral. Motion by Milburn, second by Christian, to adopt Resolution #2019-11-5d to adopt the Application for One Year Financial Hardship Deferral of Special Assessment with the 2020 Federal Poverty Guidelines as established. All yes, Motion carried.</p>	<p>Resolution #2019-11-5d Financial Hardship Deferral of Special Assessment</p>
<p>Correspondence from Russo Engineering regarding the Lakeview Park Phase II Contractor Draw was reviewed. Motion by Hose, second by DuPuis, to adopt Resolution #2019-11-5e to authorize Contractor's Application for payment for the Lakeview Park Project Phase II in the amount of \$65,222.00 from line item 101-698-933-00. All yes, Motion carried.</p>	<p>Resolution #2019-11-5e Lakeview Park Phase II Contractor Draw</p>
<p>Invoice form Russo Engineering was reviewed. Motion by Milburn, second by Christian, to authorize payment to Russo Engineering, Inc. in the amount of \$2,740.00 for contract administration of Lakeview Park Project Phase II from July 8, 2019 through November 1, 2019 from line item 101-698-933-00. All yes, Motion carried.</p>	<p>Russo Engineering, Inc. Lakeview Park Phase II</p>
<p>Trustee Christian discussed Grand Traverse Mobile Communications invoice for the Roscommon Township Fire Department pagers and radios. Motion by Hose, second by DuPuis, to authorize payment of the Grand Traverse Mobile invoice in the amount of \$50,442.37. All yes, Motion carried.</p>	<p>Grand Traverse Mobile Communications</p>
<p>Supervisor discussed the Roscommon County Road Commission Township offices sign invoice. Motion by DuPuis, second by Hose, to authorize payment to the Roscommon County Road Commission for the Roscommon Township Offices sign in the amount of \$343.93. All yes, Motion carried.</p>	<p>Roscommon Township Offices sign</p>

		ANNOUNCEMENTS
Treasurer mentioned winter tax bills will be mailed out the end of November.		Winter Tax Bills
Supervisor mentioned MTA article on the homecoming of the vintage fire truck.		MTA Fire Truck Article
Clerk mentioned the RCRC gravel road maintenance seminar on November 13, 2019.		RCRC Seminar
		PUBLIC COMMENT
Compost/Recycle Manager Jon Dean asked about repair for the tractor and chipper.		Compost
Hayes Township Trustee thanked the Supervisor.		Hayes Twp Trustee
Resident asked about street light outage reporting policy and Republic Services pick-up.		Streetlight/Trash
		ADJOURN
Motion by Hose, second by Christian, to adjourn the meeting at 8:24 p.m.		8:24 PM
Carie A. Milburn, Township Clerk	 Date: 12/5/19	
Diane F. Randall, Township Supervisor	 Date: 12-6-19	Minutes prepared by Deputy Clerk Stogiera

DATE	2/1/19	NAME	John Doe
TIME	10:00 AM	LOCATION	Room 101
REASON	Medical Emergency	WITNESSES	John Smith, Jane Doe
ACTION TAKEN	Called 911, provided first aid	STATUS	Stable
REPORTED BY	John Doe	CONTACT INFO	123-456-7890
APPROVED BY	[Signature]	DATE	2/1/19