

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINTUES	
November 7, 2017	3204
8555 Knapp Road, Houghton Lake, MI 48629	
Supervisor Randall called the meeting to order at 7:00 p.m., Airport Manager Chris Ambrose lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee.	Roll Call
	CONSENT AGENDA
Motion by Milburn, second by Hose, to approve the items on the Consent Agenda with the additional bills. All yes, Motion carried.	Approved
	PUBLIC COMMENT
None at this time.	None
	CORRESPONDENCE
Letter from Sallie Ratza resigning from the Board of Review for personal reasons was read. Motion by DuPuis, second by Hose, to acknowledge the resignation of Sallie Ratza from the Roscommon Township Board of Review effective November 1, 2017. All yes, motion carried.	Resignation from Board of Review of Sallie Ratza
Presentation by Houghton Lake Sewer Authority Superintendent John Hines requesting funds for a camera truck.	HL Sewer Authority Request
DEQ permit for Questview Estates Condo Association was discussed.	DEQ Permit
Houghton Lake Chamber of Commerce Tip Up Town thank you letter was read.	Chamber Thank You
Shawn Anderson's letter of resignation from Roscommon Township Fire Department was read. Motion by DuPuis, second by Christian, to accept the resignation of Shawn Anderson from the Roscommon Township Fire Department effective November 7, 2017 with the Board's appreciation for his service. All yes, Motion carried.	Shawn Anderson Resignation from Roscommon Township Fire Department
Request from the organizer of the Houghton Lake Bike-a-thon to use Skinner Park parking lot and pavilion as starting point for the May 5, 2018 Bike-a-thon was discussed. Consensus of Board that HLBAT could utilize the pavilion and the parking lot on May 5, 2018, on a first come, first serve basis for not cost, but it has been the Township's policy to charge for the reservation of pavilions.	HL Bike-a-thon Request
	UNFINISHED BUSINESS
Sale of Township lot in Robinson Park was reviewed. No bids. Will post for sale on website.	Robinson Park Lot Sale
	NEW BUSINESS
Clerk presented a MI Par Plan grant application for security cameras at Lakeview Park project. Motion by Hose, second by Christian, to adopt Resolution #2017-11-7 to authorize Clerk to execute the Michigan Township Participation Plan Risk Reduction Grant application for an amount up to \$5,000.00 toward the purchase of security cameras for the Roscommon Township Lakeview Park Facility. All yes, Motion carried.	Resolution #2017-11-7 Michigan Township Participation Plan Risk Reduction Plan Grant
Presentation by Paul Olsen from Par Plan regarding Roscommon Township Liability Insurance Policy.	Roscommon Township Liability Insurance Policy
Discussion regarding Houghton Lake Airport request for 15 tons (10 yards) RAP for drive. Motion by Hose, second by Christian ,to authorize the purchase of 10 yards of RAP (Recycled Asphalt Product) for repair and maintenance of the drives at the Houghton Lake Airport for an amount not to exceed \$466.80. All yes, Motion carried.	Houghton Lake Airport Request for RAP for drives
Scheduling a work session at next budget was discussed. Consensus to include Airport Hangar project for December or January meeting.	HL Airport Hanger
Clerk presented correspondence from Consumers Energy regarding a street light audit and refund and street lights contract. There was discussion on possibly using the refund for replacement of mercury vapor lights with LED along M-55. Supervisor requested some lights from contract be reviewed to be sure they are in Roscommon Township. DuPuis agreed to check street lights in question. Motion by DuPuis, second by Christian, to adopt Resolution #2017-11-7a authorizing Supervisor and the Clerk to execute the Contract with Consumers Energy Company contingent upon confirmation of street lights listed on form 548 05-2014. All yes, Motion carried.	Resolution #2017-11-7a Consumers Energy Street Light Audit and Contract

Michigan Certified Assessing Technician Course was discussed. Motion by Milburn, second by Hose, to authorize Field Assistants and up to one board member to attend MCAT course and exam for a cost not to exceed \$50 each plus mileage. Discussion regarding exam fee and meals. Milburn agreed to amend motion, and Hose agreed, to include \$50 State Tax Commission exam cost and up to \$25 for meals. All yes, Motion carried.	Michigan Certified Assessing Technician Course and Exam
Roscommon Township Park Memorial fund was discussed and Sperry's family generous request for Sperry Memorial Fund donations to go to Heights Park. Just over \$1,100.00 donated as of date of meeting.	Sperry Memorial Fund
A request from a maintenance worker Rodney Respondent for payment to use his personal dump trailer was reviewed. Motion by DuPuis, second by Hose, to authorize the one-time payment for usage of maintenance worker trailer in the amount of \$436.20. Christian-yes, Randall-yes, Milburn-no, Hose-yes, DuPuis-yes. Motion carried.	Reimburse maintenance worker trailer usage
Reviewed three quotes for maintenance equipment. Motion by Hose, second by DuPuis, to authorize the purchase of yard equipment from Ebel's Hardware per quote dated October 31, 2017, for a cost not to exceed \$10,724.98. All yes, Motion carried.	Maintenance Equipment from Ebel's Hardware
Discussion regarding budget line adjustments. Motion by Hose, second by Milburn, to move \$10,000.00 from budget line 101-101-999-00 to budget line 101-698-977-00, to cover the cost of the maintenance equipment. All yes, Motion carried.	Budget Line Adjustments
Clerk asked if the Board would have any objections to maintenance workers straightening the fence line and poles at the cemetery. There was no objection.	Cemetery Fence
Supervisor asked for dates for next budget work session. Will email possible dates.	Budget work session
MTA webcasts flyer was reviewed. Motion by Milburn, second by Christian, to authorize webcasts for a cost not to exceed \$400.00. All yes, Motion carried.	MTA Webcasts
MTA Policy Matters class brochure was reviewed. No one was able to attend.	MTA Class
Supervisor asked Clerk share a story regarding a recent phone call and a veteran's grave at the Township Cemetery in honor of Veteran's Day. Clerk shared a touching story about the daughter of a soldier, at her father's request, who was looking for a grave of a fellow soldier with who died in 1960 aboard the USS Ammen. The soldier gave his life by keeping the pumping operations working to let others evacuate the ship.	Veteran's Day story regarding Delmar Lorne Daniels, SA, USN
ANNOUNCEMENTS	
Supervisor mentioned the recycle bin has been moved to the Township Hall. The Compost Center will stay open as long as the nice weather permits.	Recycle Bin and Compost Center
Treasurer mentioned winter tax bills will be going out December 1.	Winter Tax Bills
Clerk mentioned Consumers Energy Business Energy Efficiency seminar at Denton Township Hall on November 9, 2017; cemetery Fall clean up is underway items can be replaced on Thanksgiving Day; and showed the new sign donated by McNeill Graphix for Skinner Park Toddler Play Area.	Consumers Energy Seminar, Cemetery Clean up, and New sign
PUBLIC COMMENT	
None at this time.	None
ADJOURN	
Motion by Hose, second by Christian, adjourn at 8:20 p.m.	8:20 p.m.
Carie A. Milburn, Township Clerk	Date:
Diane F. Randall, Township Supervisor	Date:
Minutes prepared by Anna Stogiera	