

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINTUES	
March 7, 2017	3192
8555 Knapp Road, Houghton Lake, MI 48629	
Supervisor Randall called the meeting to order at 7:00 p.m., Rob Christian Roscommon Township Trustee, Firefighter and 1st Lieutenant, lead the Pledge of Allegiance.	Call to Order
Board Present: Diane Randall-Supervisor, Carie Milburn-Clerk, Mary Anne Hose-Treasurer, Terry DuPuis-Trustee, and Rob Christian-Trustee.	Roll Call
Motion by Hose, second by Christian, to approve adding to the agenda MTA Webcast under New Business #9, . All yes, motion carried.	Approved
	CONSENT AGENDA
Motion by Christian, second by DuPuis, to approve the items on the Consent Agenda with the additional bills. All yes, motion carried.	Approved
	PUBLIC COMMENT
None at this time	None
	CORRESPONDENCE
A letter from the Houghton Lake Women's Softball League requesting use of softball fields was read. Motion by Hose, second by Milburn, to authorize the Houghton Lake Women's Softball League use of Dutcher Softball Complex Fields #1 and #2, on Tuesdays and Thursdays from April through August for the 2017 season. The Annual Fun Tournament is allowed on August 12 and shall not interfere with the Annual Movie in the Park. Approval is conditional upon proper insurance. There will not be a cost for use of the fields instead the township would appreciate the League's assistance in clean up after their events. Porta potties will be placed throughout the park for park use, if additional porta potties are required, it will be the responsibility of the Leagues. All yes, motion carried.	H.L. Women's Softball League 2017 Season
Fraternal Order of Eagles correspondence to request a Memorial Day Parade permit was read. Motion by DuPuis, second by Christian, to authorize Supervisor to proceed with permitting with MDOT for 2017 Fraternal Order of Eagles Memorial Day Parade. All yes, motion carried.	Eagles Memorial Day Parade
A letter from Toys for Tots Detachment #684 regarding Township Hall Rental was read and discussed. Motion by Randall, second by Milburn, to amend the Roscommon Township Hall Lease Agreement, adding that the rental fee for all residents and non-profits with consecutive day events be \$100 for the first day and \$25 per day there after up to 4 additional consecutive days (maximum 5 days total). All yes, motion carried.	Hall Agreement Amendment
The Amazing Gypsy Moth Open House flyer was reviewed.	Gypsy Moth
Consumers Energy Business Energy Efficiency Programs flyer was read.	Consumers Energy
	UNFINISHED BUSINESS
None at this time	None
	NEW BUSINESS
2017/2018 Annual Budget was discussed. Motion by Hose, second by Milburn, to adopt Resolution #2017-3-7 to adopt Fiscal Year 2017/2018 Roscommon Township Budget by fund as follows: General Fund in the amount of \$1,124,189, Road Fund in the amount of \$825,205, Fire Operating in the amount of \$694,863, Fire Equipment in the amount of \$325,225, Solid Waste/Trash in the amount of \$319,244. All yes, motion carried.	Res. #2017-3-7 Roscommon Township Fiscal Year Budget

Township Payroll for Fiscal Year 2017/2018 was reviewed and discussed. Motion by Hose, second by Christian, to adopt Resolution #2017-3-7a, as presented. All yes, motion carried.	Res. #2017-3-7a Township Payroll
Contract for Cemetery Maintenance was presented. Motion by DuPuis, second by Christian, to authorize Clerk to contract for Cemetery Maintenance for a cost not to exceed \$14,000 plus additional rates for opening and closing grave sites and foundations as presented. All yes, motion carried.	2017/2018 Cemetery Maintenance Contract
Roscommon Township Fire Department request to purchase was reviewed. Motion by Hose, second by Milburn, to purchase twenty (20) pairs of gloves at a cost of \$70 each, for a total not to exceed \$1,400. All yes, motion carried.	Gloves for FD Dept.
Roscommon Township Fire Chief acknowledged that David Russo has completed six months with the Fire Department and recognized him as a good firefighter.	Russo recognition on the FD
Fire Department request regarding fire school was discussed. Motion by Milburn, second by Hose, to send James Leedy to Firefighter Spring Fire Class for a cost of \$150.00 plus mileage and accommodations. All yes, motion carried.	Spring Fire School
Information was discussed on the 80/20 Contribution Plan exemption regarding health insurance coverage. Motion by Christian, second by Milburn, to adopt Resolution #2017-3-7b, annual exemption option as set forth in 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act as presented. All yes, motion carried.	Res. #2017-3-7b Health Insurance Plan Contribution Exemption
Business Community Expo flyer was reviewed and discussed. Motion by Milburn, second by Christian, to authorize up to \$200 from budget line 101-101-850-00 for township promotion as an event sponsor at the Houghton Lake Chamber of Commerce Business & Community Expo on Wednesday, April 26, 2017. All yes, motion carried.	Houghton Lake Chamber Business Expo
Contract for Equalization Service was presented and discussed. Motion by Milburn, second by Hose, to authorize Supervisor to execute the contract with Roscommon County Equalization Department for Option 3, Minimal Service, for a cost of \$.65 per parcel for the 2017/2018 Fiscal Year. All yes, motion carried.	Contract with Roscommon County Equalization
Roscommon Township Fee Schedule was presented with discussion on an increase in cemetery lot sales, grave opening/closings fees and foundations. Motion by Milburn, second by Christian, to adopt Resolution #2017-3-7c to update the Roscommon Township Fee Schedule as presented effective of April 1, 2017. All yes, motion carried.	Res. #2017-3-7c Update Fee Schedule
ANNOUNCEMENTS	
March Board of Review will be held March 13, 2017 from 9:00 am to 4:00 pm and March 14, 2017 from 2:00 pm to 9:00 pm. The Board of Review will accept letters from residents but letters must be received by March 14, 2017 by 8:30 pm.	Board of Review
PUBLIC COMMENT	
Resident mentioned Sheriff Auxiliary assistance with this year's Movie in the Park. Also the Sheriff Auxiliary would like to help out with Toys for Tots hall lease fee. There was also comment on Planning Commission meeting minutes not yet on the web site.	
ADJOURN	
Motion by Hose, second by Christian, adjourn at 7:43 p.m.	7:43 p.m.
Carie A. Milburn, Township Clerk	Date:
Diane F. Randall, Township Supervisor	Date:
	Minutes prepared by Tammy Muckenthaler