

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	3224
July 2, 2019	
Supervisor Randall called the meeting to order at 7:18 p.m., and resident Jim Ringwald lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee.	Roll Call
	AGENDA
Trustee DuPuis asked to add MTA Planning & Zoning Class to the Agenda. Motion by DuPuis, second by Milburn, to amend the Agenda to include MTA Planning & Zoning Class under New Business #8. All yes, Motion carried.	Agenda Amendment
	CONSENT AGENDA
Supervisor asked to remove the Sajdak Contractors' Application for Payment from the Consent Agenda for later discussion. Motion by Milburn, second by Hose, to accept the items on the Consent Agenda with the additional bills, Reconciliation Report and to extract the Application for Payment for later discussion. All yes, Motion carried.	Approved
	PUBLIC COMMENT
None at this time.	None
	CORRESPONDENCE
Supervisor discussed Central Michigan Health Department Notice regarding bathing/ swimming beach monitoring, which includes Houghton Lake Heights beach.	CMDHD Beach Monitoring
MI EGLE Notice of Authorization for two permits for seismic exploration activities in State wetlands was reviewed.	EGLE Permits
Supervisor presented correspondence from the County Treasurer regarding the correction of purchase price for tax reverted property by the Township.	Tax Reverted Blighted Property
Michigan Municipal League election for its Board of Trustees was reviewed and discussed. It was consensus of the Board to not vote due to lack of information regarding the candidates.	MML Fund \Board of Trustees
	UNFINISHED BUSINESS
Solid Waste Special Assessment public hearing findings were reviewed and discussed. Motion by Hose, second by Christian, to adopt Resolution #2019-7-2, WHEREAS on June 14, 2019, the Roscommon Township Board tentatively declared its intent to create/amend the special assessment in accordance with its own motion and determined to proceed under the provisions of PA 188 of 1954, as amended, to secure plans and estimates of cost together with a proposed special assessment district for assessing the costs of the proposed SOLID WASTE SEPCIAL ASSESSMENT DISTRICT to schedule a public hearing upon the same for this date, and WHEREAS, the plans, estimates of cost and proposed special assessment district were filed with the Township Clerk for public examination and notice of the within hearing upon the same was published and mailed in accordance with the law and statute provided as shown by affidavits pertaining hereto on file with the Township Clerk, and WHEREAS, in accordance with the aforesaid notices, a hearing was scheduled this 2nd day of July, 2019 commencing at 6:00 o'clock p.m. and all persons given the opportunity to be heard in the matter, and WHEREAS, as a result of the foregoing, the Township Board believes the project to be in the best interests of the Township and of the district proposed to be established therefore; NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS: That this Township Board does hereby approve the plans for Option #1 as prepared and presented by Republic Services. That this Township Board does hereby create, determine and define as a special assessment district to be known as the SOLID WASTE SPECIAL ASSESSMENT DISTRICT within which the costs of such improvements shall be assessed according to benefits, the following described area within said township:	Resolution #2019-7-2 Solid Waste Special Assessment District

<p>Dwellings within Roscommon Township. That on the basis of the foregoing, this Township Board does hereby direct the Supervisor and Assessing Officer to make a special assessment roll in which will be entered and described all the parcels of land to be assessed with the names of the respective owners thereof, if known, and a total amount to be assessed against each parcel of land which amount shall be the relative portion of the whole sum to be levied against the parcels of land in the special assessment district as the benefit to the parcel of land bears to the total benefit of the parcels of land in the special assessment district. When the same has been completed, the Supervisor or Assessing Officer shall affix thereto her certificate stating that it was pursuant to this Resolution and that in making such assessment roll, he/she has, according to his/her judgement, conformed in all respects to the directions contained in the Resolution and the applicable state statutes. That all resolutions and parts of resolutions insofar as they conflict with the provisions of the within resolutions be and the same are hereby rescinded. All yes, Motion carried.</p>	<p>Continued Resolution #2019-7-2 Solid Waste Special Assessment District</p>
<p>Board discussed date of next Solid Waste Assessment Public Hearing. Motion by Hose, second by Christian, to adopt Resolution #2019-7-2a, a Resolution scheduling a hearing on assessment roll for Solid Waste Special Assessment: WHEREAS, the Supervisor and Assessing Officer of the Township has, in accordance with Resolution of the Township Board and the laws and statutes pertinent thereto, prepared a special assessment roll at the cost of \$140 each unit covering all the parcels of land in the Solid Waste Special Assessment District, according to the relation of benefit to each parcel of land to the total benefit to all parcels of land in which special assessment district and has affixed thereto her certificate as required by said resolution. NOW, THEREFORE, BE IT RESOLVED: that said special assessment roll shall be filed with the township clerk and shall be available for public examination during regular working hours of regular working days from the present date until the public hearing upon the same and shall further be examined at such public hearing. That the Township Board shall meet at 6:00 o'clock p.m. on September 10, 2019, at the Roscommon Township Hall located at 8555 Knapp Road, Houghton Lake, MI 48629, within the Township, to review such special assessment roll and hear any objections thereto. That the Township Clerk shall cause notice of such hearing and the filing of such assessment roll to be published twice in the Houghton Lake Resorter, a newspaper of general circulation in the Township prior to the date of hearing with the first publication being not less than 10 days prior to the hearing and shall further cause notice of such hearing to be mailed by first-class mail to all owners of or persons interested in property within the Solid Waste Special Assessment District as shown on the current assessment roll of the Township, also at least 10 days prior to said hearing, all in accordance with the law and the statute provided. All Resolutions and parts of Resolutions insofar as they conflict with the provisions of the within Resolution are hereby rescinded. All yes, Motion carried.</p>	<p>Resolution #2019-7-2a Solid Waste Special Assessment Second Public Hearing</p>
<p>Supervisor discussed the revised Land Division Ordinance. Motion by Milburn, second by DuPuis, to adopt Resolution #2019-7-2b, adopting Ordinance No. 77 to amend the Roscommon Township Land Division Ordinance No. 50, to add a definition of property line adjustments, establish a procedure for approving property line adjustment applications, update survey requirements consistent with developments in State Law and repeal any ordinance or parts of ordinances or resolutions in conflict with this ordinance. All yes, Motion carried.</p>	<p>Resolution #2019-7-2b Land Division Ordinance</p>
<p>NEW BUSINESS</p>	
<p>Board reviewed the Roscommon Township Fire Department DNR Volunteer Assistance Grant for turn out gear. Motion by Hose, second by DuPuis, to authorize up to \$4,999.00 for the match for the DNR Volunteer Fire Assistance Grant if awarded for this round. All yes, Motion carried.</p>	<p>DNR Volunteer Assistance Grant</p>

Board opened and reviewed the two bids received for the Roscommon Township Blight Elimination Project of 104 Columbus. Motion by Hose, second by Christian, to award the bid for Project ID 2019 Demolition of 104 Columbus to MBS Construction for the amount of \$4,000.00 from line item 101-333-959-00. All yes, Motion carried.	Demolition of 104 Columbus
The Board scheduled a special meeting for July 30, 2019 at 1:00 p.m. for the Budget Work Session and park maintenance.	Budget Work Session Date
Clerk discussed Burnham & Flower Insurance Group Section 125 Premium Only Plan Resolution. Motion by Hose, second by Christian to adopt Resolution #2019-7-2c as presented. All yes, Motion carried.	Resolution #2019-7-2c Burnham & Flower Insurance Group
Supervisor presented information on the MSU Extension Land Division Review class. Motion by Hose, second by Milburn, to authorize Zoning Administrator and Assessor to attend the MSU Extension Conducting Land Division Reviews class, reimbursement for mileage to Grayling from line items 101-805-860-00;101-805-861-00; 101-209-910-00 & 101-209-860-00. All yes, Motion carried.	MSU Extension Conducting Land Division Reviews Class
Supervisor stated a resident's concern for the need for directional signs to be put in place for Township Hall/Park Entrance. Motion by Milburn, second by DuPuis, to authorize up to \$200.00 for a Township Hall/Park Entrance sign from line item 203-812-775-00. All yes, Motion carried.	Township Hall/Skinner Park Directional Signs
Correspondence from the Attorney regarding Blight Ordinance was reviewed. The matter was tabled at this time for the Board to review the different options presented.	Blight Ordinance Review
Trustee DuPuis reviewed MTA Planning & Zoning class. Motion by Milburn, second by Hose, to authorize up to five Planning Commission members plus Zoning Administrator to attend the MTA Hot Topics in Planning & Zoning class with mileage reimbursement to Cadillac from line item 101-805-860-00;101-805-861-00. All yes, Motion carried.	MTA Planning & Zoning Class
Supervisor discussed Lakeview Park Contractor draw. Motion by Hose, second by Christian, to pay the Contractor's Application for Payment for the Lakeview Project Phase II in the amount of \$53,280.00 contingent upon Engineer/Architect approval from line item 101-698-933-00. All yes, Motion carried.	Lakeview Park Contractor Draw
	ANNOUCEMENTS
Supervisor advised that Board of Review July 16, 2019 at 9:00 a.m. for errors, omissions and PREs.	Board of Review
Supervisor thanked Chip McCullough for all the work he has done in the parks and on the Park Committee.	Park Committee
Treasurer stated that the summer tax bills have been mailed out.	Summer Tax Bills
Clerk advised that AV Ballots are available for the August 6, 2019 Special Election, and are available right up to the day of the Election. Clerk also announced the next day Cheryl Holladay's birthday and the Board and members of the public sang "Happy Birthday".	AV Ballots/Cheryl Holladay's birthday
Supervisor stated the board chose option 1 for the Solid Waste Assessment and Gary Hicks from Republic Services had arrived.	Solid Waste Assessment
	PUBLIC COMMENT
Resident asked Republic representative about the recycling process. Rep went over process and need for empty, dry and clean items put in recycling bin.	Recycling Process
Resident questioned why the Solid Waste Assessment second hearing on September 10, 2019 was needed and Supervisor explained the requirement by law and assessment roll.	Solid Waste Assessment Second Hearing
	ADJOURN
Motion by Hose, second by Christian, adjourn at 8:12 p.m.	8:12 PM
Carie A. Milburn, Township Clerk	Date:
Diane F. Randall, Township Supervisor	Date:
	Minutes prepared by Deputy Clerk Stogiera

