

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINTUES	
July 11, 2017	3200
8555 Knapp Road, Houghton Lake, MI 48629	
Supervisor Randall called the meeting to order at 7:00 p.m., Renee Nichols, lead the Pledge of Allegiance.	Call to Order
Board Present: Diane Randall-Supervisor, Carie Milburn-Clerk, Mary Anne Hose-Treasurer, Terry DuPuis-Trustee, and Rob Christian-Trustee.	Roll Call
Supervisor asked if the Board would consider adding the possible refund for a hall rental fee under. Motion by Milburn, second by DuPuis, to add Hall Rental Fee Refund under New Business #11. All yes, Motion carried.	Addition to Agenda
CONSENT AGENDA	
Supervisor asked if all members had reviewed the Consent Agenda and if there were any questions or if anyone wanted to pull any item for special discussion. There were none. Motion by DuPuis, second by Christian, to approve the items on the Consent Agenda, along with additional bills. All yes, motion carried.	Approved
CORRESPONDENCE	
Correspondence from Central Michigan District Health Department regarding beach monitoring plans for 2017 was reviewed. Houghton Lake Heights beach is included in the beaches that will be sampled.	CMDHD beach testing
Fire Chief Richard Martin's letter of retirement was read. Motion by Christian, second by DuPuis, to recognize the retirement of Richard Martin, Roscommon Township Fire Chief, effective June 30, 2017, with the Roscommon Township's Board's sincere appreciation and gratitude for his 42 years of dedicated service to his community, whereas serving as Roscommon Township Fire Chief since 1987. Thank you so much. All yes, motion carried.	Fire Chief Richard Martin Retirement
A letter from Roscommon Township Treasurer, Mary Ann Hose, requesting appointment of the duties of Land Use/Zoning Administrator was read and discussed. Motion by Randall, second by Christian, to adopt Resolution # 2017-7-11, to assign the additional, non-statutory duties of Roscommon Township Zoning Administrator to Treasurer Mary Ann Hose and to establish and authorize compensation of the additional, non-statutory duties of Roscommon Township Zoning Administrator from budget line 101-805-703-00, at an hourly rate. Hose Abstained, Randall-yes, DuPuis-yes, Christian-yes, Milburn-yes, motion carried.	Resolution 2017-7-11 Assign non-statutory duties of Roscommon Township Zoning Administrator to Treasurer Mary Ann Hose
UNFINISHED BUSINESS	
Letter from Sally Balogh regarding Men's Baseball League's 4th Annual Hospice Tournament request that was inadvertently left out of their request to use the ball fields. Motion by DuPuis, second by Milburn, to authorize the Men's League Hospice Tournament to be held on July 22 and 23, 2017. All yes, motion carried.	Men's League 4th Annual Hospice Tournament
Correspondence regarding the blighted structure at 5783 West Houghton Lake Drive was presented and discussed.	Blighted Structure at 5783 W Houghton Lake Drive
NEW BUSINESS	
Review of the Roscommon Township Fire Department Standard Operating Guidelines was discussed regarding the appointment of a new Fire Chief. The opening of the position will be posted at the Fire Hall and the Township Board will meet to review applications and appoint the new Fire Chief.	Appointment of New Fire Chief
Supervisor gave an update of the Houghton Lake Airport and asked that a budget works session be scheduled this month to review goals for the Township along with possible funds could be utilized to begin work on the airport hangar project and grant options.	Houghton Lake Airport

Potable water source for Skinner Park was reviewed and members of the Houghton Lake Youth Football & Cheerleading league commented on the well pump no longer working. Motion by Hose, second by DuPuis, to authorized up to \$1,000 for a potable water source for Skinner Park at current well from budget line 101-698-779-00. All yes, motion carried. There was further discussion regarding possible installation of filtered water stations at a future date.	Skinner Park potable water source
Supervisor presented a letter from Chase Bank located at 5661 West Houghton Lake Drive closing.	Chase Bank location at 5661 W Houghton Lake Drive closure
A quote was presented to update the Treasurer's computer system with discussion. Motion by Milburn, second by Christian to authorize computer update for Treasurer in the amount up to \$1,000. All yes, motion carried.	Update Treasurer's computer system
MTA Professional Development Retreats flyer was reviewed. Motion by Milburn, second by Hose, to authorize Trustees to attend MTA Education Retreat for a cost not to exceed \$299 per official plus mileage. All yes, motion carried.	MTA Professional Development Retreat for Trustees
MTA Zoning Class flyer was reviewed. Motion by Hose, second by Christian, to authorize Planning Commission members, Zoning officials and Township Board members to attend MTA Zoning Class for a cost not to exceed \$89 per person plus mileage. All yes, motion carried.	MTA Zoning Class
The 2016-2017 Annual Audit was presented and discussed.	2016-2017 Annual Audit
Roscommon Township Park Committee presented a preliminary 5 year update to the Recreational Plan which was reviewed.	5 year Rec Plan update
There was discussion regarding the quotes for painting the exterior of the Roscommon Township Hall. Supervisor will get further information.	Roscommon Township Hall exterior painting
Quote for power cleaning , filling cracks, resealing and painting lines for the Roscommon Township Hall parking lot was reviewed. Motion by Hose, second by DuPuis to authorize Duraseal to reseal the parking lot as per bid in the amount of \$2,160 from budget line 101-265-775-00. All yes, motion carried.	Roscommon Township Hall parking lot resealing
Discussion regarding alarm being set off twice during wedding reception with no fault of reception goes and refunding for hall rental fee. Motion by Randall, second by Hose, to refund Tony Horton wedding reception \$100 fee for hall rental. All yes, motion carried.	Refund Hall Rental Fee
ANNOUNCEMENTS	
Randall reminded everyone of Board of Review on July 18 for errors and omissions.	Board of Review
PUBLIC COMMENT	
Resident thanked Board and Planning Commission for MMML work and suggested other ways for pedestrian passage on M55 near Lakeview Park.	MMML and M55 pedestrian passage
Resident suggested other ways to make potable water available at Skinner Park.	Skinner Park water
ADJOURN	
Motion by Hose, second by Christian, adjourn at 8:38 p.m. 8:21 p.m.	8:38 p.m. 8:21 p.m.
Carie A. Milburn, Township Clerk <i>Carie A. Milburn</i> Date: 8/1/2017	
Diane F. Randall, Township Supervisor <i>Diane F. Randall</i> Date: 8/1/2017	