

| ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES | |
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| January 9, 2018 | |
| 8555 Knapp Road, Houghton Lake, MI 48629 | |
| Supervisor Randall called the meeting to order at 7:00 p.m., Trustee DuPuis lead the Pledge of Allegiance. | 3206 Call to Order |
| Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee. | Roll Call |
| Supervisor Randall asked the Board to add a letter from the Planning Commission Chair Akin to the Agenda. Motion by Milburn, second by Hose, to add correspondence from Planning Commission Chair Akin under Correspondence item #3. All yes, Motion carried. | AGENDA ADDITION Planning Commission Correspondence |
| Motion by Hose, second by Christian, to approve the items on the Consent Agenda with the additional bills. All yes, Motion carried. | CONSENT AGENDA Approved |
| None at this time. | PUBLIC COMMENT None |
| Retirement letter from Captain Phillip Lumsden was read. Motion by DuPuis, second by Milburn, to acknowledge the retirement of Phillip G. Lumsden from the Roscommon Township Fire Department with the Board sincere gratitude and appreciation of his past 25 years of dedicated service to the Roscommon Township Fire Department and the community as a whole. Thank you so very much for your service. All yes, Motion carried. | CORRESPONDENCE Captain Phillip Lumsden's Retirement from Roscommon Township Fire Department |
| Roscommon County correspondence regarding the 911 Plan Amendment was reviewed. | 911 Plan Amendment |
| Correspondence from the Planning Commission Chairperson to the Township Board was read. The letter advised that the Planning Commission decided to table any further decisions regarding medical marihuana. If the Planning Commission decides to bring the issue back there will be a public hearing with required notice. Chair Akin further asked that the Township Board support the decision. | Planning Commission letter regarding medical marihuana |
| Clerk and Zoning Administrator gave a report on the Dangerous Building hearings held in December. There were three hearings for Roscommon Township. One building was ordered to be razed and the owners of the other two buildings were given a deadline to make the necessary repairs to bring the buildings into compliance with the building code. Motion by Milburn, second by DuPuis, to hold a hearing regarding the land and premises situated at 210 Standard Street Houghton Lake, MI 48629, Case No. 2017-07, within Roscommon Township, on February 6, 2018 at 6:45 pm at the Roscommon Township Community Hall, 8555 Knapp Rd Houghton Lake, MI, pursuant to Section 6 of the Roscommon Township Dangerous Buildings Ordinance and the statutes of the State of Michigan. All yes, Motion carried. | UNFINISHED BUSINESS Dangerous Building Ordinance Hearings |
| Consumers Energy streetlight conversion was discussed. Consumers Energy will convert mercury vapor and high pressure sodium cobrahead streetlights (excluding center suspension) to the LED. The Township will be able to use the streetlight audit credit toward the cost of conversion. The conversion will save the Township an estimated \$951.47 per month in electric costs. The center suspension streetlights quote will come at a later date. Motion by DuPuis, second by Christian, as amended, to adopt Resolution #2018-1-9, to contract with Consumers Energy for LED conversion per invoice number 9311847956 and 9311621489 in the amount of \$59,602.00. It is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Township of Roscommon, dated 10/1/2017, in accordance with the Authorization for Change in Standard Lighting Contract dated 1/9/2018, heretofore submitted to and considered by this Board. General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge; 64-100 watt HPS Cobrahead remove, 3-150 watt HPS Cobrahead remove, 7-250 watt HPS Cobrahead remove, and 4-400 watt HPS Cobrahead remove. Further that Clerk be and is authorized to execute such authorization for change on behalf of the Township. All yes, Motion carried. | Consumers Energy Streetlight Conversion to LED Resolution #2018-1-9 to remove High Pressure Sodium Cobrahead Streetlights |

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| <p>Motion by Christian, second by DuPuis, to adopt Resolution #2018-1-9a, for the installment of LED streetlights in place of high pressure sodium Cobrahead, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Township of Roscommon, dated 12/1/2017, in accordance with the Authorization for Changes in Standard Lighting Contract dated 1/9/2018, heretofore submitted to and considered by this Board. General Unmetered Experimental Lighting Rate GU-XL; 64-54 watt LED Cobrahead install, 3-72 watt, LED Cobrahead install, 7-85 watt LED Cobrahead install, and 4-171 watt LED Cobrahead install. All yes, Motion carried.</p> | <p>Resolution #2018-1-9a to install LED streetlights to replace HPS Cobraheads</p> |
| <p>Motion by Milburn, second by DuPuis, to adopt Resolution #2018-1-9b; that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Township of Roscommon, dated 10/1/2017, in accordance with the Authorization for Changes in Standard Lighting Contract dated 1/9/2018, heretofore submitted to and considered by this Board. General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge, 45-175 watt MV Cobrahead remove, 5-250 watt MV Cobrahead remove, 6-400 watt MV Cobrahead remove. All yes, Motion carried.</p> | <p>Resolution #2018-1-9b to remove Mercury Vapor Cobrahead Streetlights</p> |
| <p>Motion by Milburn, second by Christian, to adopt Resolution #2018-1-9c; that it is hereby advisable to enter into a contract with Consumers Energy Company of Jackson, Michigan, for furnishing lighting service within the Township of Roscommon for a period of 1 year and thereafter form year to year, in accordance with the terms of the contract heretofore submitted to and considered by this Board. General Unmetered Experimental Lighting Rate GU-XL; 50-54 watt LED Cobrahead install and 6-85 watt LED Cobrahead install All yes, Motion carried.</p> | <p>Resolution #2018-1-9c to install LED streetlights to replace MV Cobraheads</p> |
| <p>Motion by Milburn, second by DuPuis, to make a budget adjustment of \$43,000.00 from line item 101-101-999-00 Contingency to line item 101-450-921-00 Streetlights. All yes, Motion carried.</p> | <p>Budget Adjustment</p> |
| NEW BUSINESS | |
| <p>Correspondence from Roberta Eckert Chrispell asking for consideration to be appointed to Roscommon Township Board of Review was presented by Supervisor. Motion by Hose, second by Christian, to appoint Roberta Chrispell to the Roscommon Township Board of Review for a term to begin January 9, 2018 through January 1, 2019. All yes, Motion carried.</p> | <p>Board of Review Appointment</p> |
| <p>Northeast Michigan Assessor Association Board of Review Training was discussed. Motion by Hose, second by Christian, to authorize Board of Review Members and Assessor to attend the Northeast Michigan Assessor Association Board of Review Training in West Branch on February 23, 2018, for a cost not to exceed \$140.00 for class plus mileage. All yes, Motion carried.</p> | <p>Board of Review Training</p> |
| <p>Supervisor presented the 2018 Standard Mileage Rates from the IRS. Motion by Hose, second by Milburn, to adopt the 2018 IRS standard mileage reimbursement in the amount of .545 ¢ per mile effective January 1, 2018. All yes, Motion carried.</p> | <p>2018 Mileage Reimbursement</p> |
| <p>Clerk advised that the Roscommon Township Fire Department received Volunteer Fire Assistance Grant Award in the amount of \$4,301.00 (which must be matched by the Township) and will be used to purchase radios and turnout gear.</p> | <p>Volunteer Fire Assistance Grant Award</p> |
| <p>Zoning Administrator/Ordinance Officer DuPuis gave a report on issues he has been working on which included Land Use permits, ordinance violations, dangerous buildings, Liquor License inspections, meeting preparation, documentation and Minutes for Planning Commission and Zoning Board of Appeals, classes and seminars to learn more about zoning, ordinances and medical marihuana facilities. DuPuis said one future project he would like to begin soon is the removal or refurbishing of old business signs along M-55. Supervisor Randall stated her appreciation for his work and kindness when working to resolve residents' issues.</p> | <p>Zoning Administrator/ Ordinance Officer Report</p> |

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| The MTA 2018 Educational Conference and Expo information was reviewed. Motion by DuPuis, second by Christian, to pay reasonable costs to attend the 2018 MTA Educational Conference for Roscommon Township Board Members in Traverse City. All yes, Motion carried. | MTA Educational Conference and Expo |
| Supervisor presented and the Board discussed the Roscommon County Road Commission cost for replacement of street signs in South Houghton Lake Forest Estates. Motion by DuPuis, second by Milburn, to authorize the replacement of 50 signs in South Houghton Lake Forest Estates and 25 brackets for a cost not to exceed \$2,500.00, with the Board's sincere appreciation to the Roscommon County Road Commission for their assistance in this safety project for our residents. All yes, Motion carried. | Street signs replacement in South Houghton Lake Forest Estates |
| MTA Capital Conference was discussed. Motion by Milburn, second by Christian, to authorize up to four Board Members to attend the 2018 Capital Conference in Lansing on January 31, 2018, for a cost of \$30.00 each plus mileage and overnight accommodations, if needed. All yes, Motion carried. | 2018 MTA Capital Conference |
| Planning Commission letter of recommendation for Alan Terrian to be appointed to the Zoning Board of Appeals was read. Motion by Christian, second by DuPuis, to appoint Alan Terrian to the Roscommon Township Zoning Board of Appeals as the Planning Commission Representative for a term of January 9, 2018 through January 4, 2020. All yes, Motion carried. | Zoning Board of Appeals Appointment |
| Janice Porath letter requesting reappointment to the Planning Commission after a short absence. Motion by Milburn, second by Christian, to appoint Janice Porath to the Roscommon Township Planning Commission for a term to begin January 9, 2018 through January 20, 2020. All yes, Motion carried. | Planning Commission Appointment |
| Supervisor advised that Planning Commission Chair Kim Akin's term on the Roscommon Township Planning Commission was ending. Motion by DuPuis, second by Hose, to appoint Kim Akin for a term to begin January 20, 2018 through January 20, 2020. All yes, Motion carried. | Planning Commission Appointment |
| Michigan Association of Planning Training Workshops flyer was reviewed. Motion by Hose, second by Christian, to authorize up to three Roscommon Township Officials to attend Michigan Association of Planning Training Workshops, if registered by February 1, 2018, for the cost of class plus mileage. All yes, Motion carried. | Michigan Association of Planning Training Workshops |
| | ANNOUNCEMENTS |
| Clerk mentioned the County Recycling Program sent out an email letting people know that on Household Hazardous Waste Day they will take old Christmas lights. | Recycling old Christmas lights |
| | PUBLIC COMMENT |
| Resident expressed concern with the dangers of accidents on Reilly Road due to poor visibility and road width. Supervisor advised in the past the RCRC had trouble getting the needed right of way easements and she will gather information on the matter. | Reilly Road |
| Member of the public stated his concerns regarding medical marihuana and implored the board to wait before moving forward on an ordinance for commercial facilities. | Medical Marihuana |
| Resident recognized the Planning Commission effort and deliberation on the medical marihuana commercial facilities ordinance, stated concerns on the use of medical marihuana and that Roscommon Township would be in the vast majority of townships if it does not have an ordinance regarding commercial facilities. | Medical Marihuana |
| Resident stated that medical marihuana helps people and the restraints put on medical marihuana, as opposed to other prescribed medicines, was frustrating. | Medical Marihuana |
| Resident asked about the traffic light being put back at the corner of Loxley and M-55. | Loxley/M55 Light |
| | ADJOURN |
| Motion by Hose, second by DuPuis, adjourn at 8:16 p.m. | 8:16 p.m. |
| Carie A. Milburn, Township Clerk | Date: |
| Diane F. Randall, Township Supervisor | Date: |
| | Minutes prepared by Anna Stogiera |

