

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
February 6, 2018	
8555 Knapp Road, Houghton Lake, MI 48629	
Supervisor Randall called the meeting to order at 7:00 p.m., Roscommon Township Firefighter Joshua Sinischo lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee.	Roll Call
CONSENT AGENDA	
Motion by DuPuis, second by Hose, to approve the items on the Consent Agenda with the additional bills and Reconciliation Report. All yes, Motion carried.	Approved
PUBLIC COMMENT	
None at this time.	None
CORRESPONDENCE	
Up North Prevention correspondence was reviewed. Supervisor read a portion of the included Proclamation; "NOW, THEREFORE BE IT RESOLVED, that Roscommon Township of the County of Roscommon a community committed to UNDERAGE DRINKING PREVENTION, does hereby proclaim that April 2018 is Social Host Responsibility Month. We also call upon all parents, citizens, homeowners and property owners to host gatherings responsibly and take measures to eliminate the access of alcohol to persons under the age of 21. Motion by Milburn, second by Christian, to adopt Proclamation #2018-2-6 as presented. All yes, Motion carried.	Proclamation 2018-2-6 Social Host Responsibility Month
UNFINISHED BUSINESS	
Clerk gave an update to the streetlight conversion.	Streetlight Conversion
2018/2019 proposed budget was discussed and another work session will be scheduled for February 12 or 13, 2018.	2018/2019 Proposed Budget Review
NEW BUSINESS	
Recommendation from Roscommon Township Fire Department requesting Joshua Sinischo be appointed to the position of Captain was read. Motion by Christian, second by DuPuis, to appoint Joshua Sinischo to the position of Roscommon Township Fire Department Captain/Training Officer effective February 6, 2018. All yes, Motion carried.	Roscommon Township Fire Department Captain/Training Officer Appointment
Request of purchase CO and Methane Monitors for Fire Department reviewed. Motion by Milburn, second by Hose, to approve the purchase of three Airspace-AL-1201 CO and Methane Monitors for a cost not to exceed \$1,413.75. All yes, Motion carried.	CO and Methane Monitors purchase
Roscommon Township Fire Department request to name fire station for former Chief Martin was read. Motion by Randall, second by Hose, to name the fire station located at 210 McKinley Street in honor of retired Chief Richard P. Martin and to authorize the placement of an appropriate sign in front to identify the station as the Richard P. Martin Fire Station. All yes, Motion carried.	Request to name fire station after Chief Richard Martin
Fire Department request to purchase 4 portable radios as part of the MDNR Volunteer Assistance Grant was reviewed. Motion by Milburn, second by DuPuis, to authorize the purchase of four MotoXPR3500E portable radios as described in the attached quotation, from Tele-Rad Traverse City for an amount of \$2,370.00 utilizing matching grant from DNR. All yes, Motion carried.	Portable Radios purchase
The Board recognized Cody Parr for his successful completion of Fire Officer I and II.	Board Recognition
Consensus of the Board to keep minimum bid amount of \$5,000.00 for property #011-460-115-8500 another two months and if no bids are received to bring it back to the Board for reconsideration.	Sale of Township Property
Supervisor suggested asking County for a presentation regarding possible new millage requests from County and School. Clerk will contact County Commissioners' office.	County and School Proposed Millage
Supervisor thanked Board for the opportunity to attend the Local Government Assessing Summit and presented a report. She encouraged the Board members to attend a free Michigan Department of Treasury course regarding AMAR. Motion by Milburn, second by Hose, to authorize any board member reimbursement for mileage and reasonable costs to attend the free course available to local government officials put on by the State Tax Commission. All yes, Motion carried.	Assessing Summit presentation and free AMAR course
Supervisor gave a report on the MTA Capital Conference.	Capital Conference

Clerk requested a replacement laptop for use at elections. Motion by Hose, second by Christian, to authorize the purchase of an elections laptop computer for a cost of \$555. All yes, Motion carried.	Election Laptop Computer
Zoning Board of Appeals class flyer was reviewed. Motion by DuPuis, second by Christian, to authorize up to five Zoning Board of Appeals members and Ordinance/Zoning Administrator to attend the MTA's "The ABC's of the ZBA" in either Mt. Pleasant on March 26 or Gaylord on March 27, for a cost not to exceed \$89 each plus mileage. All yes, Motion carried.	Zoning Board of Appeals Class
A quote for the Ordinance/Land Use computer scheduled replacement was discussed. Motion by Hose, second by Milburn, to authorize Ordinance/Land Use computer to be replaced, with two monitors, for a cost not to exceed \$905.00. All yes, Motion carried.	Ordinance/Land Use Computer
Scheduling the 2018-2019 Budget hearing discussed. Motion by Hose, second by Christian, to adopt Resolution #2018-2-6a to hold a hearing on the 2018/2019 Roscommon Township Budget on Tuesday March 6, 2018 at 6:45 pm. All yes, Motion carried.	Resolution 2018-2-6a 2018/2019 Budget Hearing
Roscommon Township Board Member Salary Resolutions were made. Motion by Milburn, second by DuPuis, to adopt Resolution #2018-2-6b as follows: WHEREAS, according to MCLA 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and WHEREAS the township board deems that an adjustment in the salary of the office of Supervisor is warranted in consideration of the increase 5% since the township board members' salaries were last adjusted. BE IT RESOLVED, that as of April 1, 2018, that salary of the Township Supervisor shall be \$28,406.00, exclusive of assessing duties or with an increase in the cost of living of 3% for additional assessing duties. All yes, Motion carried.	Resolution #2018-2-6b Supervisor Wages
Motion by Randall, second by Christian, to adopt Resolution #2018-2-6c as follows: WHEREAS, according to MCLA 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and WHEREAS the township board deems that an adjustment in the salary of the office of Clerk is warranted in consideration of the increase 5% since the township board members' salaries were last adjusted. BE IT RESOLVED, that as of April 1, 2018, the salary of the Township Clerk shall be \$28,406.00, exclusive of additional duties as requested and approved for Website Maintenance and Cemetery Administration. All yes, Motion carried.	Resolution #2018-2-6c Clerk Wages
Motion by DuPuis, second by Christian, to adopt Resolution #2018-2-6d as follows: WHEREAS, according to MCLA 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and WHEREAS the township board deems that an adjustment in the salary of the office of Treasurer is warranted in consideration of the increase 5% since the township board members' salaries were last adjusted. BE IT RESOLVED, that as of April 1, 2018, that salary of the Township Treasurer shall be \$28,406.00. All yes, Motion carried.	Resolution #2018-2-6d Treasurer Wages
Motion by Hose, second by Milburn, to adopt Resolution #2018-2-6e as follows: WHEREAS, according to MCLA 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and WHEREAS the township board deems that an adjustment in the salary of the office of Trustee is warranted in consideration of the increase 5% since the township board members' salaries were last adjusted, exclusive of additional duties as appointed and approved for Ordinance/Land Use Officer, Fire Officer and Firefighter. BE IT RESOLVED, that as of April 1, 2018, the salary of the Township Trustee shall be \$4,735.00. Hose-yes, Christian-no, Milburn-yes, DuPuis-no, Randall-yes. Motion carried.	Resolution #2018-2-6e Trustee Wages
	ANNOUNCEMENTS
Clerk mentioned two Camping World employees, as part of community volunteer hours, worked for two full days to clean the Disc Golf Course of winter debris.	Camping World Community Service
	PUBLIC COMMENT
Resident stated reasons for his support for commercial medical marihuana facilities including closer access and jobs.	Medical Marihuana
	ADJOURN
Motion by Hose, second by Christian, adjourn at 7:51 p.m.	7:51 p.m.
Carie A. Milburn, Township Clerk	Date:
Diane F. Randall, Township Supervisor	Date:
	Minutes prepared by Anna Stogiera