



ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	3219
February 5, 2019	
Supervisor Randall called the meeting to order at 7:00 p.m., and Andrew Komperda lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee.	Roll Call
	CONSENT AGENDA
Treasurer asked the BS&A bill for PRE Audit System be extracted so she could check if the program is needed. Motion by Hose, second by DuPuis, to approve the items on the Consent Agenda, with additional bills, extracting the BS&A bill. All yes, Motion carried.	Approved
None.	Public Comment
	None
	CORRESPONDENCE
Supervisor read letter from MI Department of Agriculture and Rural Development regarding Farmland Preservation Program. Brochures will be available at Hall.	MI Department of Ag and Rural Development
	UNFINISHED BUSINESS
The Board reviewed the Order and additional information from the Dangerous Buildings Hearing Officer. Owner was not present. Motion by Milburn, second by DuPuis, to adopt Resolution 2019-2-5a, to authorize Supervisor to execute the order upholding and modifying the Order of the Hearing Officer and requiring the property owner to repair the garage roof and dwelling eaves on the structure within 21 days. If that Order is not appealed to the Circuit Court within 20 days, then the Township will be authorized to effectuate the repairs not less than 60 days after the deadline for repairs set by the Township Board. The Township will then have the ability to effectuate the repairs and charge the costs to the property as a lien. All yes, Motion carried.	Resolution 2019-2-5a Dangerous Buildings Hearing - 1200 Shoreline
The Board reviewed the Order and additional information from the Dangerous Buildings Hearing Officer. Owner was not present. Motion by Christian, second by DuPuis, to adopt Resolution 2019-2-5b, to authorize Supervisor to execute the Order upholding and modifying the Order of the Hearing Officer and requiring the property owner to Demolish the structure within 21 days. If that Order is not appealed to the Circuit Court within 20 days, then the Township will be authorized to effectuate the demolition not less than 60 days after the deadline for demolition set by the Township Board. The Township will then have the ability to effectuate the demolition and charge the costs to the property as a lien. All yes, Motion carried.	Resolution 2019-2-5b Dangerous Buildings Hearing - 7027 Emery
The Board reviewed the Order and additional information from the Dangerous Buildings Hearing Officer. Owner was not present. Motion by Hose, second by DuPuis, to adopt Resolution 2019-2-5c, to authorize Supervisor to execute the Order upholding and modifying the Order of the Hearing Officer and requiring the property owner to Demolish the structure within 21 days. If that Order is not appealed to the Circuit Court within 20 days, then the Township will be authorized to effectuate the demolition not less than 60 days after the deadline for demolition set by the Township Board. The Township will then have the ability to effectuate the demolition and charge the costs to the property as a lien. All yes, Motion carried.	Resolution 2019-2-5c Dangerous Buildings Hearing -4022 Towerhill
The Board reviewed the Order and additional information from the Dangerous Buildings Hearing Officer. Owner was not present. Motion by Hose, second by Christian, to adopt Resolution 2019-2-5d, to authorize Supervisor to execute the Order upholding and modifying the Order of the Hearing Officer and requiring the property owner to Demolish the structure within 21 days. If that Order is not appealed to the Circuit Court within 20 days, then the Township will be authorized to effectuate the demolition not less than 60 days after the deadline for demolition set by the Township Board. The Township will then have the ability to effectuate the demolition and charge the costs to the property as a lien. All yes, Motion carried.	Resolution 2019-2-5d Dangerous Buildings Hearing - 244 S. Harrison

There was one bid received and opened regarding the sale of Lot 29, Block 4, South Houghton Heights. Motion by DuPuis, second by Milburn, to authorize the sale to and paper work to be drawn up for Mortgage Investments Inc for the sale of 011-524-029-0000 sale price of \$4,200.00 with the \$420.00 deposit, 10% of the bid, paid prior to the preparation of closing papers and to authorize the Clerk or Supervisor to sign the papers. All yes, Motion carried.	Sale of Lot 29, Block 4, South Houghton Heights
There were two bids received and opened regarding the sale of Lot 31, Block 7, South Houghton Heights. Motion by DuPuis, second by Hose, to authorize the sale to and paper work to be drawn up for TWR Real Estate LLC for the sale of 011-527-031-0000 sale price of \$2,001.00 with the \$200.01 deposit, 10% of the bid, paid prior to the preparation of closing papers and to authorize the Clerk or Supervisor to sign the papers. All yes, Motion carried.	Sale of Lot 31, Block 7, South Houghton Heights
There were no bids received for the sale of Lot 29, Jane-B Subdivision. Motion by Milburn, second by DuPuis, to reduce the minimum bid of 011-435-029-0000 to \$3,500.00, effective February 5, 2019, with the Township reserving the right to reject any and all bids. All yes, Motion carried.	Lot 29, Jane-B Sub
Clerk presented letter from Cemetery Maintenance Contractor requesting increase in summer burial rates. The Board reviewed information and discussed the matter. Clerk will bring proposed new Cemetery Maintenance Contract to next month's meeting. Motion by Christian, second by DuPuis, to adopt Resolution 2019-2-5f to update the cost of cremation burials from current rate to \$150.00 for summer and winter cremation burials, effective April 1, 2019. All yes, Motion carried.	Resolution 2019-2-5f Cemetery Burial Rates
Motion by Christian, second by DuPuis, to update the cost of full burials from current rate of \$300.00 to \$400.00 for summer full burials (winter rate to stay at \$550 for full burials), effective April 1, 2019. All yes, Motion carried.	Cemetery Burial Rates
The Board reviewed the 2019-2020 proposed budget and additional changes.	2019-2020 Proposed Budget
	NEW BUSINESS
Riley Davis' letter of resignation was read. Motion by Milburn, second by DuPuis, to accept the resignation of Riley Davis from the Roscommon Township Fire Department with the Board's sincere appreciation for his service. All yes, Motion carried.	Firefighter Resignation
Appointment of Firefighter was tabled awaiting further information.	Firefighter Appointment
Michigan Association of Planning classes flyer was reviewed. Motion by Milburn, second by Hose, to authorize Land Use Officer to attend the Zoning Administration Class in Mt. Pleasant on March 6, 2019 and to authorize membership in MAP for Land Use Officer. All yes, Motion carried.	Zoning Administration Class
Motion by Hose, second by Christian, to authorize up to five Planning Commission Members and Zoning Officer to attend the Planning and Zoning Essentials, March 13, 2019, in Frankenmuth. All yes, Motion carried.	Planning and Zoning Essentials Class
Blight Elimination sign was discussed. Motion by Hose, second by DuPuis, to authorize up to \$160.00 for Blight Elimination signage out of line item 101-333-958-00. All yes, Motion carried.	Blight Elimination Sign
Supervisor presented information on Capitol Conference. Motion by Christian, second by Milburn, to authorize up to five Board members to attend the 2019 Capitol Conference in Lansing on February 27, 2019, for a cost of \$35.00 each plus mileage and overnight accommodations, if needed. All yes, Motion carried.	2019 Capitol Conference
The Board discussed the date for the 2019-2020 Budget Hearing. Motion by Milburn, second by Hose, to adopt Resolution 2019-2-5g, to hold a hearing on the 2019-2020 Roscommon Township Budget on Tuesday, March 5, 2019, at 6:45 p.m. All yes, Motion carried.	Resolution 2019-2-5g 2019-2020 Budget Hearing March 5, 2019 at 6:45 p.m.

<p>Roscommon Township Board Member Salary Resolutions were made. Motion by Milburn, second by DuPuis, to adopt Resolution2019-2-5h as follows: WHEREAS, according to MCLA 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and WHEREAS the township board deems that an adjustment in the salary of the office of Supervisor is warranted in consideration of the increase 3% since the township board members' salaries were last adjusted. BE IT RESOLVED, that as of April 1, 2019, that salary of the Township Supervisor shall be \$29,258.00, exclusive of assessing duties or as appointed and approved with additional assessing duties if properly certified as assessor and directly performing assessing. All yes, Motion carried.</p>	<p>Resolution 2019-2-5h Supervisor Wages</p>
<p>Motion by Hose, second by Christian, to adopt Resolution2019-2-5i as follows: WHEREAS, according to MCLA 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and WHEREAS the township board deems that an adjustment in the salary of the office of Clerk is warranted in consideration of the increase 3% since the township board members' salaries were last adjusted. BE IT RESOLVED, that as of April 1, 2019, the salary of the Township Clerk shall be \$29,258.00, exclusive of additional duties as requested and approved for Website Maintenance and Cemetery Administration. All yes, Motion carried.</p>	<p>Resolution2019-2-5i Clerk Wages</p>
<p>Motion by Milburn, second by DuPuis, to adopt Resolution2019-2-5j as follows: WHEREAS, according to MCLA 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and WHEREAS the township board deems that an adjustment in the salary of the office of Treasurer is warranted in consideration of the increase 3% since the township board members' salaries were last adjusted. BE IT RESOLVED, that as of April 1, 2019, that salary of the Township Treasurer shall be \$29,258.00. All yes, Motion carried.</p>	<p>Resolution 2019-2-5j Treasurer Wages</p>
<p>Motion by Randall, second by Hose, to adopt Resolution 2019-2-5-k as follows: WHEREAS, according to MCLA 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and WHEREAS the township board deems that an adjustment in the salary of the office of Trustee is warranted in consideration of the increase 3% since the township board members' salaries were last adjusted, exclusive of additional duties as appointed and approved for Ordinance/Land Use Officer, Fire Officer and Firefighter. BE IT RESOLVED, that as of April 1, 2019, the salary of the Township Trustee shall be \$4,877.00. Randall-yes, Milburn-yes, DuPuis-no, Hose-yes, Christian-No. Motion carried.</p>	<p>Resolution2019-2-5k Trustee Wages</p>
	<p>ANNOUCEMENTS</p>
<p>Supervisor shared that Republic Services will be out Tuesday and Wednesday picking up to make up for last week's cancelled pick up.</p>	<p>Garbage Pick Up</p>
	<p>PUBLIC COMMENT</p>
<p>Member of public ask about Resolution numbering.</p>	<p>Resolution Numbers</p>
	<p>ADJOURN</p>
<p>Motion by Hose, second by Christian, adjourn at 8:09 p.m.</p>	<p>8:09 p.m.</p>
<p> Carie A. Milburn, Township Clerk</p>	<p>Date: 3/6/19</p>
<p> Diane F. Randall, Township Supervisor</p>	<p>Date: 3-6-19 Minutes prepared by Clerk Carie A. Milburn</p>

