

| ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES | |
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| 8555 Knapp Road, Houghton Lake, MI 48629 | 3217 |
| December 4, 2018 | |
| Supervisor Randall called the meeting to order at 7:00 p.m., Treasurer Hose lead the Pledge of Allegiance. | Call to Order |
| Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee. Absent: Christian-Trustee. | Roll Call |
| | CONSENT AGENDA |
| Supervisor asked if the Park Master Plan needed to be brought back to the board for additional work and dates will be confirmed for public input and public hearing. Motion by Milburn, second by DuPuis, to approve the items on the Consent Agenda with additional bills and Reconciliation Report. All yes, Motion carried. | Approved |
| | PUBLIC COMMENT |
| None at this time. | None |
| | CORRESPONDENCE |
| Request from Houghton Lake Chamber requesting a parade permit was reviewed. Motion by Hose, second by Milburn, to authorize Supervisor to proceed with the permitting process with MDOT for the 2019 Tip-Up-Town Parade. All yes, Motion carried. | Tip-Up-Town Parade |
| Correspondence from Scrub N Bubbles terminating service of cleaning the Township Hall and Community Center was read. It was consensus of the Board to keep the cleaning in house at this time. | Scrub N Bubbles |
| Letters from Roscommon County Sheriff and Roscommon County Prosecutor regarding Recreational Marijuana Commercial Facilities was discussed. It was consensus of the Board to ask the Planning Commission for its review and recommendation. | Recreational Marijuana Commercial Facilities |
| MI Department of Natural Resources letter on forest roads was reviewed. | Forest Roads |
| Commissioner Milburn's letter to Roscommon County Road Commission regarding the traffic light at the intersection of M-55/Loxley was discussed. | M-55/Loxley traffic light |
| | UNFINISHED BUSINESS |
| Update from Gosling Czubak on Lakeview Park Phase II was reviewed. Special meeting with the contractor and Gosling Czubak will be set for December. | Lakeview Park Phase II |
| Roscommon Township Yard Waste and Recycling survey was tabled. | Resident Survey |
| | NEW BUSINESS |
| Municipal Underwriters of MI Par Plan 2019 liability policy was presented by Paul Olson. | Par Plan Liability Policy |
| Budget work session date in January will be set after confirming with all Board members. | Budget Work Session |
| Roscommon Township Guidelines for Poverty Exemption was reviewed. Motion by Hose, second by DuPuis, to adopt Resolution #2018-12-4, Roscommon Township Guideline for Poverty Exemption for Board of Review as presented with updated Federal Poverty Guidelines for 2019. All yes, Motion carried. | Resolution #2018-12-4 Poverty Exemption |
| Hardship Application for Special Assessments was reviewed. Motion by DuPuis, second by Hose, to adopt Resolution #2018-12-4a, the application for one year Financial Hardship Deferral of Special Assessment with the 2019 Federal Poverty Guidelines as established. All yes, Motion carried. | Resolution #2018-12-4a Financial Hardship Deferral for Special Assessments |
| Sale of vacant lots after blight elimination clean up was discussed. Motion by Hose, second by DuPuis, to authorize Supervisor to advertise for bids on the following properties: Legally described as Lot 29, Jane B Subdivision for minimum bid price \$4,000.00; Lot 29, Block 4, South Houghton Heights for minimum bid price \$4,000.00; and Lot 31, Block 7, South Houghton Heights for minimum bid price \$1,700.00. All yes, Motion carried. | Vacant lots sale after blight elimination clean up |
| MTA Class flyer was reviewed. Motion by Milburn, second by DuPuis, to authorize up to five Board members to attend the MTA Classes on January 23, 2019, for a cost up to \$178.00 each, plus mileage and accommodations. All yes, Motion carried. | MTA Class |

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| Credit Card Policy update due to Airport Hanger fundraiser was discussed. Credit Card Policy update was tabled. Motion by Milburn, second by Hose, to authorize Chris Ambrose, Houghton Lake Airport Manager, to contract for fundraising with Polar Engraving for the sale of memorial bricks. All yes, Motion carried. | Credit Card Policy and Airport Hanger fundraiser |
| | ANNOUNCEMENTS |
| Supervisor mentioned the Board of Review is scheduled for December 11, 2018, for errors and omissions, principal residence review, poverty exemption and veteran's exemption. Assessment can only be brought before the March Board of Review. | December Board of Review |
| Treasurer mentioned the winter tax bills have been sent out. | 2018 Winter Taxes |
| Supervisor wished everyone a Merry Christmas. | Merry Christmas |
| | PUBLIC COMMENT |
| None at this time. | None |
| | ADJOURN |
| Motion by Randall, second by Hose, adjourn at 8:08 p.m. | 8:08 p.m. |
| Carie A. Milburn, Township Clerk | Date: |
| Diane F. Randall, Township Supervisor | Date: |
| | Minutes prepared by Anna Stogiera |