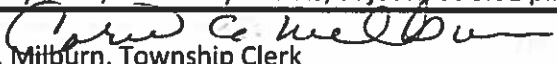


ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	3215
October 2, 2018	
Supervisor Randall called the meeting to order at 7:00 p.m., Trustee and Roscommon Township Fire Department Assistant Chief Rob Christian lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee.	Roll Call
	CONSENT AGENDA
Motion by Hose, second by Christian, to approve the items on the Consent Agenda with the additional bills, Reconciliation Report, Fire Run Report and Treasurer report. All yes, Motion carried.	Approved
	PUBLIC COMMENT
Houghton Lake School Board Candidate spoke.	Candidate
	CORRESPONDENCE
None at this time.	None
	UNFINISHED BUSINESS
Shumaker Technology Group gave a presentation regarding document management and website design options.	Shumaker Technology Group
Lakeview Park Phase II Landscape and Irrigation bids were discussed. Motion by Milburn, second by Hose, to award the Landscape and Irrigation package bid to Better Yards Landscaping for a cost not to exceed \$19,680.00. All yes, Motion carried.	Lakeview Park Landscape and Irrigation
Discussion regarding October 1 Special Meeting decision to resubmit a property to the Dangerous Buildings Hearing Officer for the October 11, 2018 hearing.	Dangerous Buildings
Special meeting with Republic Services was set for October 17, 2018 at 10:00 a.m.	Republic Services
	NEW BUSINESS
Roscommon Township Park Committee 2019-2023 Master Plan draft was presented. A clean copy will be provided at the next Board meeting.	Park Master Plan Draft
Airport Hangar fundraiser was discussed. Motion by Hose, second by Christian, to authorize Airport Manager to contact Polar Engraving for details on a brick fundraiser for the Houghton Lake Airport Hangar project. All yes, Motion carried.	Airport Hangar
Consensus of the Board to sign contract with Porath Contractors, Inc. for the 2018-2019 snowplow season if the rate remains the same as previous season.	Snowplowing
Supervisor/Assessor presented information on hiring a new part-time Assessor Assistant. Motion by Hose, second by Milburn, to hire Mattie DuFresne as an Assessor Assistant effective October 3, 2018 at minimum wage, with a three month performance review prior to the 2019/2020 Fiscal Year Budget. All yes, Motion carried.	Assessor Assistant
Consensus of the Board to conduct Budget Work Session on October 16, 2018 at 9:00 a.m.	Budget Work Session
Roscommon Township 2019 Board Meetings and Holidays was reviewed. Motion by Hose, second by Christian, to adopt Resolution #2018-10-2 to adopt the 2019 Roscommon Township Board Meetings and Holidays as presented. All yes, Motion carried.	Resolution #2018-10-2 2019 Meetings and Holidays
Board acknowledged Fire Department Executive Board decision to hire R. Scott Gillmore as a permanent Roscommon Township Firefighter.	R. Scott Gillmore Firefighter
Motion by Milburn, second by DuPuis, to authorize Treasurer and Deputy Treasurer to attend the November 14, 2018, MTA Treasurer's Guide to Tax Collection class in Gaylord for a cost not to exceed \$113.00 each, plus mileage. All yes, Motion carried.	MTA Treasurer Class
Roscommon Township Sewer Ordinance Amendment was discussed. Motion by Hose, second by DuPuis, to adopt Resolution #2018-10-2a Roscommon Township Sewer Ordinance Amendment with corrections noted. All yes, Motion carried.	Resolution #2018-10-2a Sewer Ordinance Amendment
Supervisor discussed late Property Transfer Affidavit fees. Motion by Christian, second by Milburn, to adopt Resolution #2018-10-2b waiving the penalties and fees for late Property Transfer Affidavits as presented. All yes, Motion carried.	Resolution #2018-10-2b Property Transfer Affidavit late fees

Motion by Hose, second by Christian, to authorize \$500.00 promotion to the Houghton Lake Chamber of Commerce for the 2019 Tip-Up-Town fireworks display. All yes, Motion carried.	2019 TUT Fireworks Promotion
Motion by Hose, second by Milburn, to authorize up to three Board members to attend the MTA Township Finances Class and Land Use: Defining your Township's Future with overnight accommodations if required and mileage. All yes, Motion carried.	MTA Township Finances and Land Use Classes
	AGENDA ADDITION
Motion by Hose, second by Milburn, to add the youth football irrigation to the agenda. All yes, Motion carried.	Skinner Park Irrigation
	NEW BUSINESS
Youth football board member read letter to Board regarding the irrigation system at the Skinner Park field which was discussed. Motion by Christian, second by DuPuis, to authorize Houghton Lake Youth Bobcats to furnish and install the irrigation system at the Skinner Park practice field per specifications and letter provided. All yes, Motion carried.	Irrigation system on Skinner Park
	ANNOUNCEMENTS
Clerk mentioned next Board meeting will be November 13, 2018 due to the November 6, 2018 Election.	November Meeting and Election
Treasurer stated that dog licenses will be available in a month.	Dog Licenses
	PUBLIC COMMENT
None at this time.	None
	ADJOURN
Motion by Hose, second by DuPuis, adjourn at 8:01 p.m.	8:01 p.m.
 Carie A. Milburn, Township Clerk	Date: 10/3/18
Diane F. Randall, Township Supervisor	Date:
	Minutes prepared by Anna Stogiera