

<b>ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINTUES</b>	
<b>December 6, 2016</b>	
<b>8555 Knapp Road, Houghton Lake, MI 48629</b>	
Supervisor Randall called the meeting to order at 7:00 p.m., Bob Spaulding, Denton Township Supervisor, lead the Pledge of Allegiance.	Call to Order
Board Present: Diane Randall-Supervisor, Carie Milburn-Clerk, Mary Anne Hose-Treasurer, Terry DuPuis-Trustee, Rob Christian-Trustee.	Roll Call of Board Members Present
Motion by Milburn, seconded by Hose, to add to agenda, under New Business #8 Updates, from Klaus Heinert, Gosling Czubak. All yes, motion carried.	Addition to the Agenda
<b>CONSENT AGENDA</b>	
Motion by Hose, seconded by DuPuis, to approve the items on the Consent Agenda, with additional bills. All yes, motion carried.	Approved
<b>PUBLIC COMMENT</b>	
Roscommon County Sheriff Deputy Max warned of a rash of break-ins happening around the lake, and asked if anyone has any information to please call the Sheriff Department or State Police Post.	Roscommon County Sheriff Deputy Max
<b>CORRESPONDENCE</b>	
None	None
<b>UNFINISHED</b>	
One bid was received and opened for the sale of the lots in RN Robinson Park. The bid was discussed. Motion by Hose, seconded by Christian, to adopt Resolution #2016-12-6, to approve the sale of Parcel Number 011-500-158-0000, legally described as Lots 158, 159, and 160, R.N. Robinson Park, and Parcel Number 011-500-156-1000, legally described as Lots 156 & 157, R.N. Robinson Park, to Mark E. Vick for an amount of \$10,505.00, contingent upon an executed Bid Agreement received within 10 days (December 16, 2016), and to authorize Clerk to sign closing documents after reveiw. All yes, motion carried.	Res. # 2016-12-6 Sale of RN Robinson Park Lots
Community Hall Rental Agreement was reviewed, discussed and tabled.	Hall Agreement
<b>NEW BUSINESS</b>	
Budget work session is scheduled for January 6, 2017, at 8:00 am.	Budget work session
Tip-Up-Town Parade Request was received and discussed. Motion by Hose, seconded by Christian, to authorize Supervisor to proceed with permitting process with MDOT for 2017 Tip-Up-Town Parade. All yes, motion carried.	Tip-Up-Town Parade Request
Joint Planning Commission Members were recommended by the Planning Commission. Motion by Milburn, seconded by Hose, to appoint the following members to the Joint Planning Commission: Kim Akin, Alan Terrian, Carie Milburn, and Bryan Jeske as Alternate, for terms to run January 1, 2016 through January 1, 2017. Said motion to rescind previous terms of Joint Planning Commission Members. All yes, motion carried.	Appointment of Joint Planning Commission Members
Board of Review appointments were discussed. Motion by Hose, seconded by Christian, to re-appoint the following members to the Roscommon Township Board of Review: Nelson McCullough, Timothy Muckenthaler, and Debra Jeske, for a term to run January 1, 2017 through January 1, 2019. All yes, motion carried.	Appointments of Board of Review Members
Letter of Resignation was read from Robert Christian. Motion by Hose, seconded by Milburn, to accept Robert Christian's resignation from the Roscommon Township Fire Department as 1st Lieutenant and as a Firefighter effective November 14, 2016. All yes, motion carried.	Resignation of Robert Christian from Fire Department

After discussion regarding a legal opinion, motion by Randall, seconded by Milburn, to approve Resolution #2016-12-6a, to assign the additional, non-statutory duties of Roscommon Township Firefighter and Roscommon Township Fire Department 1st Lieutenant, as set forth in the Roscommon Township Fire Department Standard Operating Guidelines, to Trustee Robert Christian and to establish and authorize compensation for the additional, non-statutory duties of Roscommon Township Firefighter and Roscommon Township Fire Department 1st Lieutenant as established by Township Resolution, effective November 14, 2016. Randall-yes, Hose-yes, Milburn-yes. DuPuis-yes. Christian-Abstain. Motion carried.	Res. #2016-12-6a To assign additional, non-statutory duties to Trustee Robert Christian
A quote for a new Xerox Copier was reviewed and discussed. Motion by Christian, seconded by Milburn, to authorize Clerk to execute updated Lease Agreement for the W7835PT Tandem for \$125.45 per month, plus monthly meter charges. All yes, motion carried.	Lease Agreement for Xerox W7835PT Copier
Fire Department requested the replacement of light fixtures at the fire hall with LED compatible fixtures. The request was discussed and the Fire Chief will present some quotes the Board before preceding.	LED Lighting for Fire Hall
Fire Department requested replacement of twenty-one fire helmets which are set to expire. Request was discussed and motion by Milburn, seconded by DuPuis, to authorize the purchase of twenty-one fire helmets for a cost not to exceed \$4,700 from line item 206-000-977-00. All yes. motion carried.	Fire Helmets for the Fire Department
Fire Department request to purchase portable radio and the matter was discussed. Motion by Hose, seconded by Christian, to approve the purchase of one portable radio for a cost not to exceed \$850 from line item 206-000-977-00. All yes, motion carried	Fire Department Portable Radio Purchase
Updates from Klaus Heinert of GoslingCzubak Engineering Sciences, Inc. on Lakeview Park Phase II and Blue Water Trail were reviewed.	Project Updates
	<b>Public Comment</b>
None at this time	None
	<b>Announcements</b>
December Board of Review is scheduled for December 13, 2016, and is for errors and omissions, Principal Residence Review, Veteran's Exemption, and Poverty Exemptions. Assessment can only be brought before the March Board of Review.	Board of Review Dec. 13, 2016
Treasurer's Office will be open until 5:00 pm on December 28, 2016	Tax Office Open
On December 5, 2016, the rest area south of Houghton Lake on US127 North closed.	Rest Area Closure
	<b>Adjourn</b>
Motion by Hose, seconded by Christian, adjourn at 7:51 p.m.	7:51 p.m.
Carie A. Milburn, Township Clerk	Date:
Diane F. Randall, Township Supervisor	Date:
	Minutes prepared by Tammy Muckenthaler