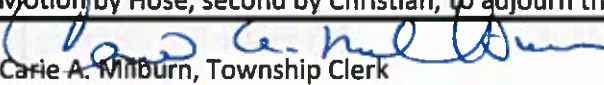



ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	3229
December 3, 2019	
Supervisor Randall called the meeting to order at 7:00 p.m., and resident Kelly Christian lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, and Christian-Trustee.	Roll Call
	AGENDA AMENDEMENT
Supervisor asked to add landscape contractor pay draw to the agenda. Motion by Milburn, second by DuPuis, to add to the agenda under Unfinished Business, Lakeview Park Phase II, Landscape Contractor Pay Draw number one. All yes, Motion carried.	Landscape Contractor Pay Draw
	CONSENT AGENDA
Motion by Hose, second by Christian, to accept the items on the Consent Agenda and the additional bills, with the 104 Columbus tax bill and Consumers Energy bills extracted for later discussion. All yes, Motion carried.	Approved
	PUBLIC COMMENT
None	None at this time
	CORRESPONDENCE
A letter from Mr. Hewitt with concerns regarding zoning issues, blight and permit enforcement was read and discussed.	Building and Zoning Concerns
Correspondence from Houghton Lake Ambulance Authority thanking the Roscommon Township Firefighters for their assistance on 911 calls was read.	HL Ambulance Authority
Treasurer presented a memo from Houghton Lake Community Schools regarding public hearing on changing tax collection date. Motion by Christian, second by DuPuis, to authorize Treasurer to negotiate summer tax collection on behalf of Roscommon Township. All yes, Motion carried.	HL Community Schools Tax Collection
Houghton Lake Chamber of Commerce request for 2020 annual Tip-Up-Town Parade was reviewed. Motion by Hose, second by DuPuis, to authorize Supervisor to proceed with permitting process with MDOT for 2020 Tip-Up-Town Parade. All yes, Motion carried.	2020 Tip-Up-Town parade
	UNFINISHED BUSINESS
Clerk presented Lakeview Park Phase II grant amendment. Motion by Hose, second by DuPuis, to adopt Resolution #2019-12-3, to authorize Clerk to sign Roscommon Township Michigan Natural Resources Trust Fund Agreement Amendment as presented. All yes, Motion carried.	Resolution #2019-12-3 Lakeview Park Phase II Grant Agreement Amendment
Clerk presented landscape and irrigation contractor pay draw for Lakeview Park Phase II. Motion by Hose, second by Christian, to authorize payment of \$18,696.00 to Better Yards Landscaping, with \$984.00, which is five percent, held in abeyance until next year when plant growth can be verified. All yes, Motion carried.	Landscape Contractor Pay Draw
Supervisor advised no bids were received for 104 Columbus. Consensus of Board to lower minimum bid to \$3,500.00.	104 Columbus Bids
Board reviewed 2019 winter tax bill for 104 Columbus. Treasurer will contact County regarding past due sewer which was included in tax bill.	104 Columbus Tax Bill
Trustee/Ordinance Administrator DuPuis updated the Board 230 Kennedy. Motion by Christian, second by Milburn, to set the Dangerous Building or Unsafe Building Hearing before the Township Board for 230 Kennedy, Case number 2019-13, on January 7, 2020 at 7:00 p.m. All yes, Motion carried.	Dangerous Building Township Board Hearing
Supervisor discussed getting bids ready for demolition of 230 Kennedy. Motion by DuPuis, second by Christian, to authorize Supervisor to advertise Project Identification 2020, Demolition of 230 Kennedy, Houghton Lake, MI 48629. All Yes, Motion carried.	Demolition Bids

	NEW BUSINESS
Roscommon Township Fire Department proposed new hire was introduced. Motion by Hose, second by DuPuis, to appoint Jacob Linton as Roscommon Township Probationary Firefighter effective December 3, 2019. All yes, Motion carried.	Firefighter Appointment
Supervisor presented fire department Mutual Aid Agreement with Harrison. Motion by Christian, second by Milburn, to authorize Supervisor and Fire Chief to sign the Harrison Community Fire Department and Roscommon Township Fire Department Mutual Aid Agreement. All yes, Motion carried.	Harrison Fire Department Mutual Aid Agreement
Board set January 15, 2020 at 8:30 a.m. for a budget work sessions.	Budget Work Session
Board discussed having an on-call substitute at the Compost Center for recycle Saturdays during the winter season. Motion by DuPuis, second by Hose, to appoint Doug Pavlovich as an on-call substitute for the Recycle Center Attendant effective December 3, 2019, with Compost Center attendant wage. All yes, Motion carried.	Recycle Center Substitute
Budget amendments for solid waste advertising was reviewed. Motion by Hose, second by Christian, to amend the 2019/2020 Solid Waste Budget line item 226-000-999-00, Contingency, to move \$899.40 to line item 226-000-851-00, leaving \$0.00 in contingency. All yes, Motion carried.	Solid Waste Budget Amendment
Board discussed quote for fixing the Compost Center chipper and tractor. Motion by Milburn, second by Hose, to approve repair to the Mobark Chipper, and the tractor, as per quote from Western Industrial Equipment for an amount not to exceed \$3,375.00 from line item 226-000-770-00. All yes, Motion carried.	Compost Center Mobark chipper and tractor repair
Board reviewed MTA Board of Review class flyer. Motion by Milburn, second by Christian, to authorize all Board of Review members and Supervisor/Assessor to attend the 2020 MTA Board of Review class at either West Branch or Mt. Pleasant for a cost not to exceed \$94.00 each, plus mileage, from line item's 101-247-860-00 and 101-247-861-00. All yes, Motion carried.	MTA Board of Review Class
Board reviewed MTA Board class flyer. Motion by Hose, second by Milburn, to authorize all Roscommon Township Board Members to attend the 2020 MTA What the Board Needs to Know About classes in either Gaylord or Frankenmuth for a cost not to exceed \$132.00 each, plus mileage, from line item's 101-101-860-00 and 101-101-870-00. All yes, Motion carried.	MTA What the Board Needs to Know Class
Board discussed email from Beautify M-55 Holiday Project. It was consensus of the Board to provide a tree at Lakeview Park that could be used. Kelly and Robert Christian will donate lights and Annie Hose will provide some ornaments.	Beautify M-55 Holiday Project
Trustee DuPuis reviewed the November Consumers Energy bill with the Board and shared that the switch to LED lights for the Township Hall and parking lot have reduced the bill by almost fifty percent.	LED Lights
	ANNOUCEMENTS
Supervisor stated December Board of Review is scheduled for December 10, 2019 for errors and omissions, principal residence review, poverty and Veteran exemptions.	December Board of Review
Treasurer stated the winter tax bills were sent out.	Winter Tax Bills
	PUBLIC COMMENT
Resident asked about street light phases from last months meeting.	Streetlights
	ADJOURN
Motion by Hose, second by Christian, to adjourn the meeting at 7:50 p.m.	7:50 PM
 Carrie A. Milburn, Township Clerk	Date: 1/10/2020
 Diane F. Randall, Township Supervisor	Date: 1/13/2020
	Minutes prepared by Deputy Clerk Stogiera