

**ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINTUES****April 5, 2016****8555 Knapp Road, Houghton Lake, MI 48629**

Supervisor Randall called the meeting to order at 7:00 p.m., new Trustee and RTFD Lieutenant, Rob Christian, lead the Pledge of Allegiance.	Call to Order
Board Present: Diane Randall-Supervisor, Carie Milburn-Clerk, Mary Ann Hose-Treasurer, Terry DuPuis-Trustee, Rob Christian-Trustee.	Present at this Meeting
<b>CONSENT AGENDA</b>	
Motion by Hose, seconded by Milburn, to add to the Agenda, under New Business as #10, Special Meeting for April 11, 2016. All yes, motion carried.	Special Meeting
Motion by Hose, seconded by DuPuis, to approve the items on the consent agenda with the additional bills. All yes, motion carried.	Approved
<b>PUBLIC COMMENT</b>	
Resident read letter to the board about a zoning complaint.	
A volunteer Fire Fighter mentioned a training meeting that did not show in the fire report.	
<b>CORRESPONDENCE</b>	
Correspondence from Roscommon Co Road Commission regarding dust control bids was discussed. Roscommon Township will pay for two applications (approximately 6,000 gallons) of dust control, but Nester Township will make arraignments for date of application and do the actual application. Motion by DuPuis, seconded by Christian, to authorize Supervisor to contract with Beckman Production for a cost of .17 per gallon for 2016 Dust Control Season. All yes, motion carried.	2016 Dust Control
Correspondence from the men's baseball league was reviewed. Motion by Hose, seconded by DuPuis, to authorize the Houghton Lake Men's Softball League use of Dutcher Softball Complex Fields #1 and #2, on Mondays and Wednesdays from May through August for the 2016 season. The Annual Mud Tournament is allowed on April 30th and May 1st. Approval is conditional upon proper insurance and there will be not cost to the league. Instead the Township would appreciate the League's assistance in clean up after its events. Porta potties will be placed throughout the park for park use, if additional porta potties are required it will be the responsibility of the leagues. All yes, motion carried.	2016 H.L. Men's Softball League Season
Correspondence from Michigan Township Participating Plan regarding Risk Control Review for Township and Fire Department was reviewed and discussed.	Risk Control
Correspondence from Houghton Lake Chamber of Commerce was reviewed. Motion by Hose, seconded by Christian, to authorize Supervisor to review and sign the 2016 HL Chamber of Commerce Fireworks permit for Friday July 3, 2016 to be held at the Houghton Lake Airport. All yes, motion carried.	HL Chamber Fireworks Permit
Charter Communications correspondence regarding new video tier added was reviewed.	Video Tier
Baird Cotter correspondence regarding 2015/2016 Fiscal Year Audit was reviewed.	Audit
Northeast Michigan Community Service Agency correspondence regarding NEMCSA's Foster Grandparent Volunteer Program was reviewed.	Foster Grandparent Program
Up North Prevention correspondence was read. Motion by Milburn, seconded by Hose, to approve the Up North Prevention Proclamation supporting April 2016 as Social Host Responsibility Month. All yes, motion carried.	Social Host Responsibility
<b>UNFINISHED</b>	
Proposed revisions to the Roscommon Township Weed Ordinance was reviewed.	Weed Ordinance
Joint Master Plan Input Deadline is April 15, 2016.	Joint Master Plan
Pet Waste station was discussed. Motion by Hose, seconded by Christian, to authorize purchase of Pet Waste bag Dispenser at Skinner Park and bags for a cost up to \$200.00. All yes, motion carried.	Pet Waste Dispenser
<b>NEW BUSINESS</b>	

There was discussion regarding the spring season and getting the parks ready. Motion by Hose, seconded by DuPuis, to authorize supervisor to spend up to \$2,000 for immediate park maintenance as needed to open parks for 2016 season. All yes, motion carried.	Park Maintenance
Park Committee recommended the purchase of playground equipment. Motion by Milburn, seconded by Hose, to authorize the purchase of a Playdozer for Skinner Park Pavilion II playground area for a cost of \$6,049.00. All yes, motion carried.	Playdozer
There was discussion regarding MTA Class. Motion by Christian, seconded by DuPuis, to authorize Clerk and Deputy Clerk to attend Michigan Townships Association Double Feature Class in Mt. Pleasant on May 12, 2016, for a cost not to exceed \$101.00 each, plus one updated policy book in the amount of \$31.50 and mileage. All yes, motion carried.	Clerk's & Deputy MTA Class
Weed Ordinance mowing was discussed. Motion by Hose, seconded by Milburn, to authorize Jon Mendyk Lawn Care & Maintenance to perform mowing services for the Weed Ordinance violations. All yes, motion carried.	Weed Ordinance Violations
Roscommon Township Fire Department Secretary/Treasurer is Cody Parr	RTFD Secretary
Fire Department request to obtain bids for parking lot was discussed.	RTFD Parking Bids
There was discussion regarding the Veterans' Memorial Wall. Motion by Christian, seconded by Hose, to authorize up to \$140.00 for Veterans' Memorial Wall Plates from line item 101-276-797. All yes, motion carried.	Veterans Wall Plates
Blight clean-up at 302 Huron was discussed. A Default Judgment was entered, and after April 13 Roscommon Township may enter the property and remove all blight and place a lien on the property for all costs to be paid with the taxes. Motion by Milburn, seconded by Hose, to authorize Porath to clean up trash and load into dumpster for a cost of \$300 and to order a dumpster from Republic for the cost of \$520.00. Total clean-up costs not to exceed \$820.00. All yes, motion carried.	Blight at 302 Huron
There was discussion regarding assessing and the upcoming assessment schedule. Motion by Hose, seconded by Christian, to authorize purchase of a laptop and software for assessing for a cost not to exceed \$1,000.00 from line item 101-209-977. All yes, motion carried.	Laptop for Assessing
Motion by Milburn, seconded by DuPuis, to authorize Assessor and Assessing Assistant to attend the Roscommon County Equalization Class on May 18, 2016 for a cost of \$ 60.00 plus mileage. All yes, motion carried.	Assessing to Attend RCE Class
Motion by DuPuis, seconded by Hose, to authorize Assessor and Assessing Assistant to attend the AMAR class scheduled for April 29, 2016 in West Branch for a cost of \$60.00 per person each plus mileage. All yes, motion carried.	Assessing to Attend AMAR Class
Right Of Way Permit letter was reviewed.	Right of Way
DuPuis presented information on how to become a MTA Township of Excellence. Motion by DuPuis, seconded by Christian, to begin the progression to be designated a Michigan Township of Excellence. All yes, motion carried.	MI Township of Excellence
Special Meeting was scheduled for April 11, 2016 at 4:30 p.m.	Special Meeting
	<b>Public Comment</b>
County Clerk Michelle Stevenson updated the Board on Register of Deeds software, reduced turnaround time for documents filed with the Register of Deeds, elections, and 2016 Plat Books which are now available.	County Clerk Stevenson
	<b>Announcements</b>
2016 Compost/Recycle schedule is on the website. Compost Center scheduled to open April 14th and recycle bin will be moved on April 13th to the Composite/Recycle Center.	Compost/Recycle Center

Roscommon Township purchased a 1998 HME 65' Ladder Fire Truck at March 23, 2016 Special meeting.	Fire Truck
	<b>Adjourn</b>
Motion by Hose, seconded by DuPuis to adjourn at 8:25 p.m.	8:25 p.m.
Carie A. Milburn, Township Clerk	Date:
Diane F. Randall, Supervisor	Date:
	Minutes prepared by Tammy Muckenthaler