

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINTUES**June 6, 2017**

3199

8555 Knapp Road, Houghton Lake, MI 48629

Supervisor Randall called the meeting to order at 7:00 p.m., Stan Christler, Lake Township Supervisor, lead the Pledge of Allegiance.

Call to Order

Board Present: Diane Randall-Supervisor, Carie Milburn-Clerk, Mary Anne Hose-Treasurer, Terry DuPuis-Trustee, and Rob Christian-Trustee.

Roll Call

CONSENT AGENDA

Supervisor asked if all members had reviewed the Consent Agenda and if there were any questions or if anyone wanted to pull any item for special discussion. There were none. Motion by Hose, second by DuPuis, to approve the items on the Consent Agenda, along with additional bills. All yes, motion carried.

Approved

CORRESPONDENCE

Roscommon County correspondence was read regarding tax foreclosed properties. There was discussion on a blighted property. Motion by Christian, second by Milburn, to adopt Resolution #2017-6-6 to authorize the purchase of 2017 Roscommon County Foreclosure property identified as 72-011-460-115-8500; legal described as presented: N 1/2 of the W 139.5 feet of Lot 115, Linwood Park, for the cost of \$6,142.60. All yes, Motion carried.

Roscommon County
Tax Foreclosed
Properties Resolution
#2017-6-6

Michigan Department of Treasury Unclaimed Property Compliance letter was read.

MI Treasury Unclaimed
Property

Houghton Lake Bobcat Youth Football & Cheerleading correspondence requesting use of the soccer fields and pavilion area was reviewed. Motion by Hose, second by Christian, to authorize the Bobcat Youth Football & Cheerleading use of the former soccer fields at Skinner Park from August 7, 2017 through October 28, 2017, with football camp scheduled from July 18 through July 20, 2017, contingent upon proof of proper liability insurance. All yes, Motion carried.

Houghton Lake Youth
Football &
Cheerleading

Michigan Municipal League letter regarding Michokers' compensation coverage and a dividend credit of \$2,325, was reviewed.

MML Workers' Comp

Letter of Resignation from Rachael Barnes was read. Randall asked that the matter be tabled. A special meeting was scheduled for June 12, 2017 at 8:30 am.

Barnes Letter of
Resignation

UNFINISHED BUSINESS

Bids for cleaning the township hall were reviewed and discussed. Motion by Milburn, second by Hose, to accept the bid as presented from Scrub N Bubbles for cleaning of the Roscommon Township Offices and Community Hall. All yes, motion carried.

Offices and Community
Hall Cleaning

NEW BUSINESS

The recommendation from the Houghton Lake Building Agency for a Dangerous Buildings Officer was reviewed. Motion by Milburn, second by DuPuis, to appoint Derrick Schultz as the Roscommon Township Dangerous Buildings Hearing Officer effective June 6, 2017. The Houghton Lake Building Agency will prepare and serve the notices of hearing on the building owners at least 10 days prior to the hearing as required by the Dangerous Buildings Ordinances and state statute. The Township will provide the Dangerous Building Hearing Officer (DBHO) with a list of the buildings to be covered by the initial hearing via email not less than ten days prior to the hearing(s). The Houghton Lake Building Agency Official will be present at the hearing and will serve as the witness. Roscommon Township requests that the DBHO make pre-hearing inspections and proposes to pay the DBHO \$50.00 for each (per address) + actual mileage at current IRS reimbursement rate per mile. The DBHO will turn in their time and mileage in to the Houghton Lake Building Agency designated staff. The Township proposes to pay the DBHO a base pay of \$100.00 per hearing date + \$100 per hour for every hour after the first on the date of the hearing, in 15-minute increments, plus mileage to the hearing location. If the DBHO has a single hearing that lasts 15 minutes, he/she will be paid the \$100.00, plus mileage. If the DBHO has four hearings that last a total of 1.5 hours, he/she will be paid \$150.00, plus mileage. The Houghton Lake Building Agency will provide the DBHO with

Dangerous Buildings
Hearing Officer
Appointment

<p>a fill-in-the-blank-style order for each building that is under consideration at the scheduled hearing. The Houghton Lake Building Agency will arrange to take the minutes of the hearing. The Township will provide the DBHO with a follow-up order and plan for transmitting the orders to the Township Board for enforcement, if necessary. It is Roscommon Townships understanding that the Houghton Lake Building Agency will retain Roxanne Seeber, attorney at law, to be present for up to two (2) hearings and assist with staff training as necessary. All yes, motion carried.</p>	<p>Continued: Dangerous Buildings Hearing Officer Appointment</p>
<p>Roger Saxton from the Roscommon Township Road Commission discussed Phase IV, Part A, of the Capital Improvements plan and the Board reviewed the Contract Summary. Motion by Hose, second by Christian, to authorized Supervisor and Clerk to execute the contract with the Roscommon County Road Commission for the 2017 Capital Improvements Phase IV, part A, road and road drainage, reconstructions, including culverts, storm sewer, underdrain, HMA base crushing and shaping, HMA paving, gravel shoulders and slope restoration as per contract summary dated May 24, 2017 in the amount of \$632,477.52 . All yes, motion carried.</p>	<p>Roads Capital Improvements Phase IV, part A</p>
<p>There was discussion regarding the MI DNR Volunteer Fire Assistance Grant. Motion by DuPuis, second by Milburn, to authorize the 50/50 match for the Volunteer Fire Assistance Grant Program in the amount of \$4,999 to be taken out of budget line 210-000-977-00. All yes. Motion carried.</p>	<p>MI DNR Volunteer Fire Assistance Grant</p>
<p>The recommendation from the Fire Department Executive Board was read. Motion by DuPuis, second by Milburn, to discharge Randy Wheeler from the Roscommon Township Fire Department effective June 6, 2017, for failure to attend regularly scheduled training and respond to calls for service without an acceptable reason for being excused by an officer. All yes, Motion carried.</p>	<p>Discharge Firefighter</p>
<p>Fire department request to purchase six 50 foot 2.5" hoses was reviewed. Motion by Hose, second by DuPuis, to authorize the purchase of six 50 foot sections of 2.5" hose for a cost not to exceed \$1,410. All yes, Motion carried.</p>	<p>New hose request</p>
<p>Fire department request to purchase a portable radio was discussed. Motion by Hose, second by Milburn, to authorize the purchase of a portable radio for a cost up to \$590. All yes, Motion carried.</p>	<p>Portable radio request</p>
<p>Request by the EAA Chapter 1259 for Fly-In at the Houghton Lake Airport was read. Motion by Hose, second by Christian, to approve the EAA Chapter 1259 Fly-In Luncheon to be held on Saturday, July 1, 2017, with activities planned including airplane static display, brats and hotdog lunch, including chips and a drink, 50/50 raffle, door prizes, kid's games and a flight simulator for kids to use. There will be no plane rides offered to the public through this event. Roscommon Township has been named as insured for this event. All yes. Motion carried.</p>	<p>EAA Chapter 1259 Fly-In Request</p>
<p>Milburn gave an update on the meeting with MDOT at the airport. MDOT is very interested in helping with updating the property.</p>	<p>HL Airport Update</p>
<p>The issue of assignment of Roscommon Township Cemetery lot ownership was presented and discussed. Motion by Milburn, second by Hose, to approve Request for a Burial Space Name/Occupant Change After Death of Owner form, as amended. All yes, Motion carried.</p>	<p>Roscommon Township Cemetery</p>
<p>Randall acknowledged the 100th Anniversary of the Michigan State Police and their commitment to our community. Motion by Hose, second by Christian to adopt Proclamation 2017-6-6: June 8, 2017: Roscommon Township Michigan State Police Day. WHEREAS, in 1917 Governor Albert Sleeper created the Michigan State Troops Permanent Force, also known as the Michigan State Constabulary, as an emergency force for the purpose of domestic security during World War I; and, WHEREAS, this new force, under the leadership of Col. Roy C. Vandercook, consisted of five troops of mounted, dismounted and motorized units, totaling 300 men; and, WHEREAS, on March 26, 1919 Public Act 26 reorganized the Constabulary as the permanent, peace-time Michigan State Police. Michigan adopted a new Constitution in 1963, authorizing up to 20 state departments, and Public Act 380 of 1965 reorganized the Michigan</p>	<p>Proclamation 2017-6-6 Michigan State Police Day</p>

<p>Department of State Police as one of these departments; and, WHEREAS, the pride and commitment to service that began in 1917 continues today in every employee and member of the Michigan State Police. Today, we encourage all Roscommon Township residents to recognize the Michigan State Police as they celebrate a historic milestone, 100 years of proud service to the Great Lakes State and Roscommon Township with excellence, integrity and courtesy; NOW, THEREFORE, the Roscommon Township Board of Trustees, does hereby proclaim June 8, 2017 as Roscommon Township Michigan State Police Day. Awarded this 6th day of June, 2017. All yes, Motion carried.</p>	<p>Continued: Proclamation 2017-6-6 Michigan State Police Day</p>
<p>Roscommon County Community Foundation (RCCF) awarded \$1,748 grant to Roscommon Township for the Skinner Park Toddler Play Area project. Motion by Hose, second by DuPuis, to authorize Clerk to sign the Roscommon County Community Foundation Grant Agreement awarding Roscommon Township \$1,748 for the Skinner Park Toddler Play Area project. All yes, Motion carried.</p>	<p>RCCF Grant Skinner Park Toddler Play Area</p>
<p>There was discussion regarding the Township match to the RCCF grant. Motion by Milburn, second by Hose, to authorize up to \$2,000 for playground equipment to match the Roscommon County Community Foundation Grant for the Skinner Park Toddler Play Area project, from budget line 101-698-779-00. All yes, Motion carried. Randall offered her thanks to Milburn, Chip McCullough and all the park committee members, Tim, Rodney, Porath Contractors and Home Depot for all their work and donations on the project.</p>	<p>Township Match to RCCF Grant Skinner Park Toddler Play Area</p>
<p>Randall asked the Board to stand, pledge and affirm the MTA Principles of Governance as follows: Roscommon Township Principles of Governance. To maintain the highest standards of traditions of Michigan Townships, we embrace these principles to guide our stewardship, deliberations and constituent services as we commit to safeguard our community's health, safety and general welfare. We pledge to: Insist on the highest standards of ethical conduct by all who act on behalf of this township;. Bring credit, honor and dignity to our public offices through collegial board deliberations and diligent, appropriate responses to constituent concerns; Actively pursue education and knowledge and embrace best practices; Treat all persons with dignity, respect and impartiality, without prejudice or discrimination; Practice openness and transparency in our decisions and actions; Cooperate in all reasonable ways with other governmental entities and consider the impact our decisions may have outside our township's borders; Communicate to the public township issues, challenges and successes, and welcome the active involvement of stakeholders to further the township's well-being; Strive for compliance with all state and federal statutory requirements; Refuse to participate in any decisions or activities for personal gain, at the expense of the best interest of the township; Further the understanding of the obligations and responsibilities of American citizenship, democratic government and freedom. These principles we pledge to our township, our state and our country was repeated by all board members.</p>	<p>Roscommon Township Principles of Governance</p>
ANNOUNCEMENTS	
<p>Milburn reminded the public that there is a Medical Marihuana Commercial Facilities workshop on June 19, 2017 at 6:00 pm to get public input on allowing such commercial facilities.</p>	<p>Medical Marihuana Commercial Facilities Public Workshop</p>
<p>Hose stated taxes bills will be printed in the next couple weeks mailed out 6/30/2017.</p>	<p>Summer Tax Bills</p>
<p>DuPuis asked about an update on Lakeview Park and Randall advised that Gosling Czubak are on a timeline to have bids at the next regular Board meeting.</p>	<p>Lakeview Park Update</p>
PUBLIC COMMENT	
<p>Fire Chief ask if the HL Chamber has scheduled a safety meeting for fireworks and will call the Chamber to get that scheduled.</p>	<p>Fire Dept fireworks safety meeting</p>
<p>Milburn showed the public the MTA Township Focus magazine with cover story on Supervisor Randall.</p>	<p>MTA Township Focus Randall cover story</p>
<p>Republic Services representative spoke and said he was coming to a meeting to get information on Republic performance and its future with the Township.</p>	<p>Republic Services Representative</p>

